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**FACULTY SENATE EXECUTIVE MEETING**  
**October 4, 2018**  
**12:50 P.M. ENG 117**

***Present: Mike Banish, Carmen Scholz, Lori Lioce, Christina Carmen, David Johnson, Gang Wang, Vladimir Florinski, Monica Dillihunt, Tim Newman, Jeff Weimer, Laird Burns***

***Ex-Officio: Provost Christine Curtis***

- **Faculty Senate President Mike Banish called the meeting to order at 1:00 pm.**
- **Meeting Review:**
  - **Bill 425 was voted to be sent to Undergraduate Scholastic Affairs and Finance/Resource committees.**
  - **Bill 426 passed first reading.**
  - **Registration/Scheduling and Visiting Scholars Policies were voted to be placed on the agenda.**
- **Administrative Report:**
  - **Provost Christine Curtis**
    - **Not much has happened from last week. I want to remind you of Discovery Days. Students will be on campus. Family week and homecoming is the week of 27<sup>th</sup> & 28<sup>th</sup> October.**
    - **Assessments are due on November 1<sup>st</sup>. The deadline for speakers is also November 1<sup>st</sup>.**
    - **If you have interest in Degree Works training, they are available in the next two weeks.**
    - **On Tuesday and Wednesday evening, we had prospective students here with families. They were here for the reception. The President spoke Tuesday and I spoke Wednesday.**
- **Officer/Committee Reports:**
  - **Mike Banish, President**
    - **There are three potential bills before you. We had an emergency FSEC meeting before last week's FS meeting. We tabled Bill 424 and assigned it to David. It is still with committee.**
      - **Christina – Is this the library?**
      - **Mike – Yes.**
      - **Christina – It has been resolved for this year?**
      - **Provost – For the next three years. The State Library Association negotiated a 3.75% increase. It makes some difference.**
  - **Bill 425:**
    - **Jeff – As I recall, I put this forward after we heard about the programs overseas. With due respect, these seemed to come out of the blue. They were justified by the faculty senate not having clarity. They were performed not through proper process, with due respect. I was rather concerned. I put this forward so that there would be**

processes set in place. I put this forward so that we would have formal process. This would keep us from being blindsided at faculty senate meetings. It is in that regard that I put this forward.

- Mike – We can vote now to move it forward.
  - Tim – When I first read this I thought it was about programs students had completed. I think every program of study phrase should be changed to “academic program.”
  - Provost – When I read it, I thought it was about new degree programs. I think it needs clarity.
  - Mike – I think I am hearing that it goes to committee for corrections. The natural committee would be Dr. Dillihunt.
  - Jeff – I think we can both work together and come to agreement.
  - Mike – 425 will go to undergraduate scholastic affairs and finance/resources.
  - Tim – Can we have a vote on that?
  - Mike – All in favor of sending it to these committees. Ayes carry.
- Bill 426:
- Mike – The President wrote a rejection back on the senate resolution. After looking at his response, I wrote a response back. I have received some corrections. Comments?
    - Vladimir – Was the original bill about tenure track only?
    - Mike – Anyone teaching a certain class size.
    - Vladimir – Would this bring on more classes to our part time?
    - Mike – One could argue, that if they are signing up for a big class maybe there needs to be some differential for that person.
    - Laird – I don’t decide what I teach. I suggest what I would like to teach, but I am told. Part-timers are just told what to teach. We don’t have as much say as we would like.
    - Mike – If we have someone teach 75 and another 25, are they both offered the same to do that? We pay our music instructors extra for one on one session.
    - Vladimir – After the fact, once assigned, it makes sense to pay those more.
    - Lori – When we took out all the bonuses, what was the rationale?
    - Mike – The rationale was some other universities were paying recruiters to convince students to come to their institutions. They were directing students where to get the student loan from. The federal government came down on that. The previous administration said to not fall into that, we will take away these incentives. That was the only reason given for it.
    - Lori – What was the senate’s stance?
    - Mike – I don’t know that we had one.
    - Tim – There was a lot of discussion. From my remembrance, there was a lot of unhappy faculty. If their class kept getting larger, there was no additional compensation. Overload was an extra concern. There were a lot of upset faculty members when this went away.
    - Mike – One thing with the historical bill, some classes legally couldn’t receive that incentive. I then said, if you have retention of some percent, you received the same compensation.

- Laird – If you have a larger class, with a larger workload, you could use that to go to conference.
  - Mike – What is the federal law that prohibits institutions compensating faculty for teaching larger or completing a task? Faculty typically don't sign up students, faculty advisors do that.
  - Laird – I took it just because it was there, but I didn't try to get 75 students or certain classes. I didn't see any collusion.
  - Mike – Some are looking at there are classes of this size.
  - Lori – Where is the response from the Provost and the President?
  - Mike – I sent that out.
  - Carmen – I do not see the issue with federal law. I don't share your concern about collusion. You have Assistant Professors with limited research money, and we put them in front of 225 students. Wouldn't it be nice to give faculty that teaches this class size a little extra?
  - Jeff – The question I would have is there anyone in disagreement that it should be in place? Is it worth the effort of trying to put forward?
  - Christina – Is that really what you are saying, Vladimir?
  - Vladimir – In principle, one could say, why do we need small classes?
  - Christina – I would much rather teach a small class.
  - Vladimir – Some would but what about our part time?
  - Carmen – I do not believe that part timers were paid these incentives? The instructors received it.
  - Laird – I think that is true?
  - Mike – That is true. I think it has been discussed. We either want to vote on this or assign to committee.
  - Jeff – I motion for first reading. Laird seconds. Ayes carry. 2 abstain.
- Carmen Scholz, Past President
    - No report.
  - Tim Newman, Parliamentarian
    - No report.
  - Christina Carmen, Ombudsperson
    - No report.
  - Lori Lioce, Governance and Operations Committee Chair
    - We met on the charge you gave us. We have an official survey for retention rates. We have a timeline to have a survey by this fall.
  - Gang Wang, Undergraduate Curriculum Committee Chair
    - No report.
  - Jeff Weimer, Finance and Resources Committee Chair
    - You will see the portal for RCEU is open. Thank to everyone on my committee that helped with that. The next step is the student applications after October 19<sup>th</sup>. They will run until the end of the semester.
  - Monica Dillihunt, Undergraduate Scholastic Affairs Committee Chair
    - We have the draft of the academic misconduct policy. It is being reviewed by the committee. Then it will be sent to my committee and student committee.
      - Mike – We have received that we should share our notes with special designated beforehand?

- Monica – If a student has an accommodation specified, they are to be given to the student beforehand. The slides that you will present or any documents you share in class.
  - Mike – That is a federal statute?
  - Provost – It is just for those students with that accommodation. They will be given a letter.
  - Mike – You aren't required to make them?
  - Monica – If your plan is to share notes in class, the accommodation says you have to have them.
  - Mike – How early?
  - Monica – As soon as they are created.
  - Laird – Are there any issues with that?
  - Monica - Huntsville and Silicone Valley are the two largest populations with autism. With that, you are going to see a lot of accommodations. As we grow and change, we will see a lot of requirements.
  - Laird – From faculty standpoint, are there any issues we need to think about?
  - Monica – That is a federal law.
  - Tim – My unit seems to have a larger group that needs these accommodations. There is a request for more test time. In our unit now, the staff has a designated time for makeup. As my class grows, I have extra test to administer. This is extra workload and needs to be considered. I am for accommodations but there is a limit on my time. As the class grows, I will have more. You will have to give me additional assistance or additional compensation. I think we need to acknowledge this.
  - Lori – In our department, we have hired proctors for those. We pay \$10/hour.
  - Provost – We partnered with Ollie. I signed their applications. Some are volunteered but most are paid.
  - Laird – I like that idea. We have issues with TA's providing non TA's test.
  - Provost – Nursing took the initiative to reach out and ask for proctors. There are usually more willing to proctor than open slots.
  - Christina – How long have we implemented the policy?
  - Monica – It's a federal regulation. It may have been around since the '90's. There are used to this from K12. This is like a special needs student. It follows them to college. Some won't identify in their entrance to college. It usually surfaces after the first test.
  - Laird – Are their faculty resisting it?
  - Mike – We have received these letters in the past. They said these were new.
  - Tim – I think the generated letter needs the wording changed. I called and checked. They said if it was only power points prepared. The student assumed the wording of the letter stated that power points should be generated for them.
  - Monica – It is any learning material used in class.
- David Johnson, Faculty and Student Development
    - No report.

- Vladimir Florinski, Personnel Committee Chair
  - No report.
    - Mike – I have a request for you. Could you tell me by college and department 18-19, and 17-18, how many are teaching classes in their home building?
    - Provost – I suggest you contact Amber Adcock to get that information.
    - Mike – Provost, can you tell me how many classes there are out of their home building? Can we make a projection for how many similar classes there would be if we went to 55 minute class on MWF.
    - Lori – It would be theoretical at best.
    - Provost – I don't know if they can do that. Our registrar's office has a lot to do. That would go on the end of the priority list.
    - Laird- Do you want faculty or classes?
    - Mike – Classes. A count per department. I will put it in writing.
- **Faculty Senate Agenda Approval**
  - Bill 426. Tim moves. Jeff seconds. Ayes carry
    - Provost – There are two interim policies that are with the senate, registration & scheduling and visiting scholars. Comments are due back November 15<sup>th</sup>. The second is the academic appeal is with the senate. It is due December 15<sup>th</sup>. The preface was approved by the senate?
      - Mike – Yes, you haven't received that from me.
      - Tim – Have any of those policies been assigned to committees?
      - Mike – I think we decided not to. Does anyone have any disagreement?
      - Tim – Do you want to modify the agenda?
      - Laird- I move to modify the agenda to add those.
      - Tim – I would move the first two.
      - Mike – All in favor. Ayes carry.
      - Provost – The President and I will both be out the next senate.
      - Tim – Would you like to invite another administrator?
      - Provost – Brent would be happy to come. He can present on Degree Works. I think everything is ready at this point.
- **Meeting adjourned at 2:20 pm.**