
FACULTY SENATE MEETING
October 17, 2019
12:50 P.M. LIB 111

Present: *Laird Burns, Dilcu Barnes, Jose Betancourt, Amy Guerin, Laurel Bollinger, Joey Taylor, Andrei Gandila, Carolyn Sanders, Jeff Neuschatz, Christina Steidl, Mike Banish, Abdullahi Salman, Fat Ho, Earl Wells, Sherri Messimer, Kader Frendi, Christina Carmen, Elizabeth Barnby, Sheilah Gentry, Lori Lioce, Melissa Foster, Carmen Scholz, Jeff Weimer, Tim Newman, Huaming Zhang, Seyed Sadeghi, Gang Li, Monica Dillihunt, Ron Schwertfeger, Rolf Goebel, Tobias Mendelson*

Absent with Proxy: *Sophia Marinova, Shuang Zhao, Gabe Xu, Darlene Showalter, Katherine Morrison, Eric Mendenhall, Harry Delugach, Paul Whitehead*

Absent without Proxy: *Kevin Bao, David Allen, Jeremy Fischer, Seong-Moo Yoo, Ron Bolen, Leiqui Hu, Shangbing Ai*

Ex-Officio: *Provost Christine Curtis*

Guest: *President Darren Dawson*

- **Faculty Senate President Laird Burns called the meeting to order at 12:53 pm.**
- **Meeting Review:**
 - **Online Course Policy** voted to be tabled.
 - **Bill 436** passed second reading unanimously.
- **Approve Faculty Senate Meeting Minutes #600 from September 19, 2019.** Lori Lioce moves. Carolyn Sanders seconds. Ayes carry.
- **Accept FSEC Report from October 3, 2019.** Monica Dillihunt moves. Laurel Bollinger seconds. Ayes carry.
- **Administrative Reports**
 - President Darren Dawson
 - We completed the college and staff town meetings. We are working to put that together. The renovations for Morton are on schedule. Shelby Center and Spragins are also on schedule.
 - The refinance for the bonds is completed. We came out on the positive. We ended up with \$4.4M. Most will be dedicated to Roberts. We are looking at completing the greenway. We are looking at upgrading the data center.
 - We are working on strategic planning based on our college meetings.
 - Laird – I noticed at Spragins, there is some interesting cement work. Should that be addressed?
 - President – Yes, we will look at that.
 - Kader – In the past, they have mentioned the renovation on tiles in Tech Hall. That has been completed. They mentioned going up to the third and fourth floor, can that be considered to be completed?

- President- Yes, we will look into that.
- Christina – I often give tours to prospective students and families. I have heard a lot of concern in regards to Sparkman Drive. They were asking about crossing that road. I want to mention again the consideration of a walkway. I know the cost is the considering factor. I know it could be appealing. I don't want to wait until there is a tragedy.
- President – I have heard that is a main concern. This will be a huge cost and if it isn't done well, it won't be utilized.
- Carolyn – There is one on University that isn't utilized. I wish we could just move it.
- Sherri – Could we ask for additional signage at that intersection? I almost witnessed a student get hitting because he left before he had the walk signal. The student was oblivious to the car coming. Could that be possible?
- President – Additional pedestrian and motorist signage? Yes.
- Earl – What about the crosswalk from the library that has an audible signal? Maybe placing one of those.
- President – Yes, I will mention that.
- Provost Christine Curtis
 - In the last few weeks, we have sent to you the Shelby Center report.
 - We have sent responses to the request of multi parking passes. The answer to that from Office of Safety, is yes, they are happy to provide those. They will be available for spring semester. The other request for visitor passes. The Chief was ahead of that. He was already looking for a way to provide an email parking pass for a visitor. The process is underway to upgrade the system. It is in his program but has to be activated. It has been, but they are working out the issues. It should be ready by spring semester.
 - You have sent us Chapter 5 and have received back from the VP of Research his comments. I am working to implement these changes with comments for your review.
 - Tim Newman asked via email to address the online learning policy. There was a recent Supreme Court decision that we have to provide access to all students including visually impaired students. I spoke with those who work online courses and canvas. They were aware of this decision. They started working with staff that all our websites are accessible. At this point for online learning, we have QEPO. It is being revised to be more user friendly and shorter. This will allow you to create a course or revise a module. This has the latest information on making online learning accessible. They are working to make canvas more accessible for visual impaired. They are aware of the needs of our students.
 - Monica – May I suggest to speak with Dr. Eric Smith? He has done a lot of work in regards to this.
 - Provost – That sounds like a great idea.
 - Carolyn – When will the revision be done?
 - Provost – They are going to pilot it in January.
 - Laird – In canvas, I use lockdown browser for online exams. We probably should consider those who take these through lockdown browser how they can utilize any tools within this.
 - Lori – There is a live proctor in canvas.

- Sherri – Is there a way in lockdown browser to give these students more time?
 - Monica – You can assign the whole class a certain amount of time and then a specific student can be assigned more time.
 - Laird – Maybe we should have a FAQ section on how to give more time to certain students.
 - Provost – Could you all send me your questions?
 - Jeff – The canvas main site has resources for this? I am not aware of what our sister campuses our using?
- We received an email from the Governor’s office. It has asked for our presence and every other four year university in Montgomery. The purpose of the meeting is performance based funding. We have been talking about performance based funding that it may come to Alabama. We have looked at the parameters of this but that is all we know at this point. The good news for us is Todd Barre has had extensive experience with performance based funding in Louisiana. He knows what works, what doesn’t, what hurts an institution. He is an invaluable resource. I am very glad he will be there. He says that if they use an incentive model, where you give money for improving performance, it works so much better than the models that take away.
 - I want to remind you all that assessments are due October 1. I am pleased in how we are responding to these assessments. If we continue this process for the next six to seven years, we will be in good shape.
 - Sherri – Who does this involve?
 - Provost – Some colleges have it to departments, some at college level.
 - Tim you had questions about the administration in regards to IPEDs data recorded by ACHE. I had not seen this information before. The last two years, I have been reviewing data. I went to Suzanne Simpson and she said the budget office polls that data. Late Tuesday, I received information from them. I understand now why we are so different. I am going to write a paragraph or two and pen the spreadsheet that shows what they did. From my understanding, there are different classifications of labor. The ones that you were looking at was in management. There are even different ones within management. It isn’t very clear. I went through and tried to classify people in terms of chief executives – counted who I thought would fit this. I will show you what I did. In that grouping of 573, what was included was all of the research centers, research scientist, IT, business office, and directors/associate directors. It was a comprehensive list. You will see when I send this to you what happened. The question is should we do it the way it was done. I am going to bring Suzanne and the budget office together and see how to set up these classifications. We have work to do. I will show you what was done. You can then see the classifications. If you have ideas, I will be happy to hear them.
 - Joey – The students at the College Academy are bussed here. On the days that the city schools are out they are responsible to get here on their own measures. If they need to leave early for a doctor’s appointment, they can’t drive back here. They can if school is out but other than that, no. So that is posing a bit of an issue.
 - Provost – We will talk with them and see what the issue is. We allow them to park.

- Carmen – Could I ask for clarification? I understand there was some rearrangement with professor's with those teaching theatre.
 - Provost – I received an email from the Dean of AHSS. The request was for the theatre group to move to a different department. The primary reason was because they are a performing type. They were within a department that is primarily journal papers/books. Some of the annual reviews had been difficult. They felt they would be more productive if they were in a performance based department. They asked if they could move from communication arts to music. The faculty was in agreement. The Dean thought it would be positive for theatre and music.
 - Carmen – What happens to communication arts presence in faculty senate?
 - Lori – We will have to look into the final number.
 - Tim – Two concerns with this. If there is a change to our representation, that changes the senate representation. It cannot be the case where they move in August and we just find out. This isn't good governance processes. This is poor. I have a concern of shared governance with moves without the senate's opinion. The curriculum committee didn't receive anything in regards to this. It is unacceptable because it isn't the first occasion.
 - Monica – Tim, I served as a committee member. I remember the program change going through the committee last year.
 - Carolyn – There has been no program change. There is no curriculum program change. I would view theatre and music under the same umbrella. I am not speaking for or against Tim's point.
 - Tim – The chair of the governance committee has just been made aware. I am the President-Elect and Parliamentarian and I am just finding out about it. I had to dig around to find out about this. I am sure our former President didn't know about this.
 - Mike – You are correct.
 - Lori – Once a year, we look at these numbers and reevaluate the seats.
 - Monica – Tim is saying we should have already known about this.
 - Laird – For the future, President Dawson do you have any advice?
 - President – I will have to get to the bottom of this. We will respond.
 - Gang – We only have a graduate program. We want to integrate our undergraduate students. I wonder if there will be a forum allowing undergraduate students and faculty member to know each other better. We are in Cramer Hall, what about wireless in that building?
 - Provost – I am under the understanding that is all under NASA. We don't have any responsibility to that building.

➤ **Officer/Committee Reports:**

- Laird Burns, President
 - Detailed information on benefits showed up yesterday. Was that a system office delay the reason it took so long?
 - Provost – I am not sure.
 - We have a couple of standing committees. We need someone for ADA Advisory committee.
 - Tim – It is Sophia Marinova.
 - Faculty 180 Governing Committee – Lori Lioce and Dilcu Barnes.

- International Visitors – I understand we now have a form to clarify when we have invited scholars. College of Science gave a presentation on this, it was very helpful.
- Lori, the calendar you were going to send me please include the meeting to reevaluate the seat numbers.
- The Shelby Center report did come. From what I read, the report does look good. There was a reference to the studies of the foundation credibility. The attachment on that didn't include any further information.
- I did receive complaints from students on the I2C parking. They stated there are a lot of empty spots now that can't be utilized.
 - President – We knew that was coming.
 - Provost – The center part now is commuter only. The students have priority there.
 - I had issues with Pinopto and called the number that only sent me to canvas. They sent me back to UAH to create a ticket.
 - Jeff – Yes we need this
- Tim Newman, President-Elect
 - There are two items that we are working on. Academic Misconduct Policy and Chapter 9.
- Mike Banish, Past President
 - No.
- Monica Dillihunt, Parliamentarian
 - No.
- Carmen Scholz, Ombudsperson
 - There are four cases before the ombudsperson.
- Lori Lioce, Governance and Operations Committee Chair
 - We will have recommended bylaw changes from the governance committee. The team is doing a great job. We are moving everything to online voting. We will be looking for President-Elect and Ombudsperson in spring.
- Laurel Bollinger, Undergraduate Curriculum Committee Chair
 - We are working on two program changes.
- Jeff Weimer, Finance and Resources Committee Chair
 - The portal for faculty submissions for RCEU is open through November 1st. I can take on the motivation to contact the Deans.
- Carolyn Sanders, Undergraduate Scholastic Affairs Committee Chair
 - The committee is working feverishly to modify the Academic Misconduct Policy. It will be ready for the FSEC meeting in November.
- Seyed Sadeghi, Faculty and Student Development
 - No report.
- Mike Banish, Personnel Committee Chair
 - I want to go back to university committees. I assume ADA Advisory hasn't met yet. Campus Planning, Kader, have you met?
 - Kader – No.
 - Benefits – Kader – We did meet. This is the open enrollment. You have to enroll. There are some changes.
 - Laird – You do not enroll, they drop you. This is the second year for this.
 - As faculty senators, please put that out.
 - Kader – We have the same options for high deductible.

- Laird – With high deductible, prescription changes did occur. Is there a way to check our medications?
 - Kader - I think they are holding meetings.
 - Lori – There is a benefit calculator that helps you go through this.
 - Laird – Is it the actual script?
 - Tim – That tool isn't that helpful for those going to high deductible. In PPO, they tell you what tier that is in, but the high doesn't. You can submit your prescription to your pharmacy and find out. They have a contractual deal that forces them not to disclose that information.
 - Laird – We have several individuals that need a certain prescription and what they change to may not be an equal replacement.
 - Monica – Did you say we were having an increase this year?
 - Kader - There is only one dental plan. There was some increase.
 - Financial Aid committee that I am on, hasn't met. Library hasn't met. Student Conduct Board hasn't met. Honorary Degree and Naming hasn't met. Student Affairs Advisory Board hasn't met. Student Traffic Appeals hasn't met. University Commencement hasn't met. Budget and Planning hasn't met.
 - Laird – Budget hasn't met yet because of Todd's schedule. We will keep pushing to get on his calendar and receive information on how to calculate.
 - Monica – Lori and I went back to Student Conduct board. There isn't a chair appointed so that may be why they haven't met.
- Online Course Policy
- Laird – Do I have a motion to consider this? Carolyn moves. Monica seconds. Any comments?
 - Tim – My understanding there was supposed to be an amendment brought to the floor for point four to give us a legal safe harbor.
 - Monica – Yes, but Whitney hasn't given us the exact language.
 - Tim – I move to put this on the table. Also I request additional time to accommodate this change. Monica seconds. Ayes carry.
- Bill 436:
- Laird – Thank you, Ron for continuing to move this forward. Motion to consider this. Tim moves. Mike seconds.
 - Ron – Academic libraries have implemented Makerspace. In looking at other universities, we have set aside budget for the 3D printer in place. We can't go live with this until the students can submit their print job and pay for their item.
 - Laird – I hear there are a lot of students that have expressed excitement.
 - Ron – Yes, they keep asking about this.
 - Laird – My concern was with the Copyright and Intellectual Property. I want students to be aware if they use these resources. I wonder if there is a form or plaques stating this?
 - Ron – I modified the policy to include that. In the policy, includes the form. It states they have read and are aware of copyright and intellectual property. This includes no weapons, UAH logos. This includes no items for commercial purpose. We tried to make it clear to be aware of policies that already exist.
 - Roy – This list reminds me of elementary school. It seems to me there is a broader way to draw this. If there were any safety concerns, list contact information. Instead of a blanket ban, maybe just have something broader.

- Mike – I say move two to be four and renumbered under section seven. Earl seconds. All in favor. Ayes carry.
 - Jeff – Point of procedure, this is a bill that contains a policy. May I ask of protocols of approving a bill then a policy? I made a recommendation to separate those two processes. I would suggest the policy have the standard template towards the end stating it will be reviewed under such a time?
 - Tim – According to our bylaws, the business the senate considers in a form of resolution, we call them bills. The form of the submission is appropriate for a senate initiate policy. A resolution can be a policy. We have considered many policies that aren't senate initiated. I think the Policy of Policies in this regard is in violation to our bylaws. I would argue this resolution is in appropriate format and other policies haven't been.
 - Laird – Jeff commented about every five years for review.
 - Jeff – I make a friendly amendment that it states the policy will be reviewed. Mike seconds. All in favor. Ayes carry.
 - Earl – What happens if the item they create is stolen are we held responsible? I would say just mimic user license agreements.
 - Ron - We have looked extensively at other universities and they don't have policies in place.
 - Laird – Ron, is this something you can do internally within the library.
 - Laurel –On the restrictions, you may place a seventh item. Number seven could consider materials inappropriate by library faculty and staff. You may want the ability to say no even if it isn't listed specifically.
 - Anne Marie – Maybe just to include something to be in line with student conduct.
 - Tim – Item seven, included in the form and policy, no items violating the student conduct. Mike seconds. Ayes carry.
 - Laird – All in favor of the policy. Ayes carry.
- Meeting adjourned at 2:22 pm.