



FACULTY SENATE AGENDA

**FACULTY SENATE MEETING # 511
THURSDAY, 21 October, 2010- 12:45 PM
SHELBY CENTER ROOM 107**

- 0. Call to Order**
- 1. Administration Reports (attached)**
- 2. Informational briefing from IT Solutions regarding Security Awareness ~10 min.**
- 3. Faculty Senate President Report (attached)**
- 4. Approval of Minutes of Meeting #510 (attached)**
- 5. Acceptance of Faculty Senate Executive Committee Report (attached)**
- 6. Committee Reports**
 - Senate Committees (see attached reports)
 - University Committees and Ad-hoc University Committees
- 7. Old Business**
 - Remaining Agenda Items from Meeting #510
 - Bill #349 Non-senators on Senate Committees (Loss of Quorum)
 - Status of Senate Resolutions
 - Senate Resolution 09/10-08: A-Number Security (response attached)
 - Senate Resolution 10/11-01: Building Access
 - Senate Resolution 10/11-02: Research, Creative Achievements, and Scholarly Activities Committee.
 - Bills for Third Reading
 - Bill #347 Library Security (attached)
 - Bill #345: Procedures for Delivery and Administration Response/Actions of Faculty Senate (attached)
 - Bill #341: University Committee Transparency Bill (attached)
- 8. New Business**
 - Bill #339 Department Chair Eligibility
- 9. Adjourn**

Check out Faculty Senate Information at www.uah.edu/facsen

PLEASE SEND PROXIES TO PEGGY BOWER AT bowerp@email.uah.edu

Notes Made Available to Faculty Senate Executive Committee Prior to the October 14th Meeting

- The proposal for the BFA will be presented at the November Board of Trustees meeting. Preparations are continuing at the department/college level on other proposals for which NISPs were approved at the last Board of Trustees meeting.
- The search for the new AVP for Enrollment Services is in the final stages. 4 candidates were selected by the search committee (*Dean Caron St. John, Chair, Ms. Sandra Barinowski, Prof. Donald Bowyer, Ms. Stacey Givens, Prof. Ena Rose Green, Mr. John Maxon, Prof. Sherri Messimer, Prof. Richard Miller, Prof. Pam O'Neal, Prof. John Severn, Ms. Janet Waller, and Mr. Andy Weaver*) for on-campus interviews which are ongoing. It is anticipated that a decision will be made prior to the end of this year.
- The search for the Dean of Students has yielded a strong and good pool of candidates. 9 candidates have been selected by the search committee (*Dean Caron St. John, Chair, Prof. Diana Bell, Prof. Sonja Brown-Givens, Prof. Sampson Gholston, Ms. Jonna Greer, Mr. Shawn Hayes, Ms. Brittany Holland, Mr. John Maxon, Prof. Lynx McClellan, Prof. Richard Miller, and Prof. Brent Wren*) for “airport” interviews which will be held next week. A smaller list of candidates will be brought in for further interviews. It is anticipated that a decision will be made prior to the end of this year.
- Per a memo sent earlier this week by VP Pinner to the President of the Faculty Senate faculty and staff affected by the display of A numbers on the website will be given the option of changing their A-numbers.
- In order to facilitate greater clarity about the budget and to facilitate easier transmission of information regarding process and detail a new Budget Committee (*Faculty Senate Representative: Louise O'Keefe, Staff Senate Representative: Heather Holden, SGA Representative: Amir Deylami, Dean: Caron St. John, Department Chair: Andrew Cling, Budget Analyst: Crystal Lee, Research Center Director: Robert Frederick*) has been formed and has already met with VP Pinner and Chih Loo once. These meetings will continue and it is hoped that this will serve as an efficient medium to assist in communication and discussion regarding budgetary aspects.
- Work on CAPP (Curriculum Advising and Program Planning) is moving ahead well in all Colleges and we anticipate having it ready for student use for Spring. Faculty in Engineering already have access to this for evaluation and testing. Please contact your Deans for further information.
- I have re-initiated my general meetings with faculty as a mechanism of making myself more available to them to answer questions and respond to concerns. Three meetings have already been held at different times and locations. I will continue as long as there is interest.
- Prof. Rhonda Gaede has been selected to be the Interim Dean of the Graduate School based on the unanimous recommendation of the search committee (*Prof. J. Gupta, Chair, Ms. Marisa Atencio, Prof. Sandra Carpenter, Dr. John Horack, Prof. Shankar Mahalingam Prof. L. McClellan, and Prof. D. Moriarity*)

- After 18 years of dedicated service to the University, Dr. Luquire had requested that he be allowed to retire. It is with mixed feelings that I have acted on his request. He will be taking leave/sabbatical in the Spring semester and will be retiring on June 1, 2011. Mr. David Moore will be the Interim Director of the Library.
- Earlier this spring I had announced the need to form a committee that would assist me in developing lists of peer and aspirant universities so that we could use them in our benchmarking at the institutional level. The work of this committee (*Prof. J. Gupta, Chair, Prof. D. Sherman, Ms. Andrea Word, Prof. L. Etzkorn, Prof. K. Frith, Prof. H. Hoy, Dean S. Mahalingam, Prof. H. Toutanji, Prof. R. Wray and Prof. G. Zank*) has been initiated and they have already met twice. I hope to get input from them over the next few months

Faculty Senate Executive Committee Meeting – October 14, 2010
Senate President's Report

1. The expanded Executive Committee met on September 29th where Delois Smith presented an abbreviated diversity workshop. A link to the presentation given will be on the faculty senate webpage soon.

2. The Vision Statement committee will met on October 15th.

Goals:

- State what we aspire to be not who/what we are (who/what we are is contained in our Mission Statement)
- Speak to both our internal and external audiences (students, faculty, staff, alumni, prospective students and prospective employers)
- Distinguish us by the academic strengths making sure we complement our partners in the UA System
- Relate strongly to the community we serve (today we serve primarily Huntsville / Madison County but increasingly we must aspire to be recognized regionally and nationally)
- Convey a message on which we can brand the university in all internal and external communications
- Be a vision for the near future (5-10 years) with the understanding that the Statement will need to be regularly revised and updated as the university moves forward and meets its goals
- Be short and memorable but not simply a slogan

Sticky Statements:

“Where technology and innovation transform the world”
“Creating transformative solutions for a complex world”
“Understanding complex systems on the global stage”
“A top-100 national public research university”
“Creating tomorrow's leaders for global innovations”
“Learning together for global impact”
“The intellectual heart of our technological community”

3. The Provost will meet with Tim and I to discuss development of a key policy for the university.

4. I have reviewed the university committees and will be meeting with the provost to discuss the formation and scope of the new standing committee. The university committees need new faculty representation and faculty senate elects the faculty on several of these committees.

5.

6. I will call a finance meeting to discuss the REU program.

7. In a private ceremony, a delegation from NIU presented UAH with a comfort quilt and some other items as a tangible show of support to UAH following the February 12th shooting. UAH bestowed, to the president of NIU, a framed picture of students' hands taken after painting the UAH monument blue.

STATUS of UNIVERSITY COMMITTEES

University Committee	Faculty Senate Rep	Other Faculty
ADA Advisory	vacant	no action
Animal Care & Use	Roy Magnusson	no action
Bookstore Advisory	vacant	no action
Campus Planning	vacant	need two
Charger Green Recycling	vacant (2)	
Employee Benefits	vacant	need 1
EO/AA	Sitaraman	need 2 -President appoints
Faculty Appeals	vacant	need 4
Fac/Staff Traffic Appeals	vacant	need ENG, LA - College appoints
Financial Aid	vacant	
Graduate Council	Baird	no action
Honorary Degrees	Milenkovic/English	no action
Honors Council	Joiner	no action
Information & Education Tech.	Sitaraman	1 from each college
Intercollegiate Athletic	vacant	need 2
Library	vacant	need LA, ENG, Grad. Studies
Patents and Copyright	vacant	need SCI, BA
Publications Board	vacant	need 1
Student Affairs Advisory	Sanders	no action
Title VI Diversity Advisory	Sitaraman	no action (President appoints)
Commencement Advisory	English	need LA, BA, NUR
UJB	vacant	need 1 NUR and 1 At Large
URB	Gupta	College elects
Use of Human Subjects	Magnusson	no action



Faculty Senate Meeting
September 23, 2010
12:45 p.m. SC 107

Present: *Jeet Gupta, Wai Mok, John Burnett, Eric Fong, Jill Johnson, Clarke Rountree, Philip Kovacs, Laurel Bollinger, David Neff, Kwaku Gyasi, Samuel Thomas, Kathy Hawk, Eric Seemann, Bhavani Sitaraman, Michael Banish, Mohamed Ashour, Rhonda Gaede, Laurie Joiner, Jennifer English, Aleksandar Milenkovic, Paul Componation, Robert Frederick, Nathan Slegers, David Moore, Louise O'Keefe, Ina Warboys, Kristen Herrin, Roy Magnuson, Carmen Scholz, James Baird, Letha Etzkorn, Ramazan Aygun, Tim Newman, Peter Slater, Dongsheng Wu, Richard Miller, Max Bonamente*

Absent with Proxy: *David Stewart, Carolyn Sanders, Jason Cassibry, Kathy Newman, John Mecikalski*

This is Meeting 510 called to order at 12:50 p.m.

President David Williams:

- Dr. Williams stated a report was sent to all faculty and staff for the state of university this morning. Bringing all up to date on the financial state and budgets. Thanks to Jennifer for her help on getting the information out. We are in a sound financial state. Growth came through increase in research expenditures for last year. We had the largest expenditures of a university of our size. Sara Graves received a large sum with funds to help with the infrastructure on campus. The Board passed budgets and despite proration we will go ahead with pay increases. We did have \$1M removed from the budget. Because of our sound state and Ray and Chih's work we are able to accommodate pay increases but other things will be affected.
- We will be giving an honorary degree to Neil Degrasse Tyson who will be the Commencement speaker. He is a dynamic speaker. Very well known for his broadcast and public radio. He is one of the most influential people. He came from a disadvantaged background and came up because of education.
- Conferences –October 24-27 60th anniversary of Von Braun. Symposium and dinner on campus. Delegation from Europe. November 21-22 Corridor fall meeting on campus. More details coming out.
- Question: Total Research Expenditures. What fraction is on campus versus off campus?
Answer: Don't know numbers. Significant portion SMAP which involves students. Contract work with faculty on arsenal. Doesn't matter where the work is performed as long as recognition goes to faculty and students. It is hard to untangle.
- Revenue Services—percentage of total budget.
- Revenue versus expenses \$8M surplus—strive for surplus every year—uncertainty in State . Cash reserve important in bond rating—State does not always come up with money.

Provost Vistasp Karbhari:

- Dr. Karbhari reported we have made an appointment of the Interim Dean of the Graduate School—Dr. Rhonda Gaede. She joined UAHuntsville in 1992 and served in a variety of ways and the most recent was President of the Faculty Senate. Looking forward to working with her. Dr. Karbhari thanked other faculty and the Search Committee. The AVPES search and Dean of Students search is ongoing—Airport interviews ongoing. Interview there and get a short pool for campus interviews. UALERT tested this week. Thank you. Test essential to know what works and what does not. If you have concerns send email. Encourage all to register. Many have not registered. How operate will depend on registering. Seek assistance in updated and registering.
- Three NISPs, MSESS, Bachelors of Individual Study, proposal for November meeting. Established two tracks and will go directly to ACHE for information items. ACHE concerned for viability of programs across the State. Will work with deans and chairs to assess situation so will know before ACHE comes in. Spoke with President and President-Elect regarding resolutions submitted to me. Access to Buildings –most of it due to information not available or not across the board. If need key and knows where to get it can get it. Establish policy and procedures to get access to buildings. Will depend on department and college. Difference in understanding and policy and changes from department to department. Research committee—further discussion at Executive Committee and Senate and will discuss further.
- Comment to let ACHE know effort that goes into programs and funds not going in so closing but that does not save anything. ACHE looks at proliferation of programs across the State and what to do not to have duplication.
- Any chance change what constitutes viable program. Hope will not open but want to be prepared.

Reports and Comments from Dr. Jennifer English President of Faculty Senate:

- Dr. English gave comments on the Board meeting—presentation will be on website. System over 20 years. Tim Newman and Jennifer English talked about faculty development and improving this year. Teaching center of excellence in place. Ina Warboys is working on . Build in to larger faculty excellence center. Things you would like to see or would like to have seen – resources—interested in hearing what those are.
- Senior faculty helping junior faculty write proposals. Senate session on mentoring last year. Get ombudsperson more involved in mentoring.
- Financial resources important too. Any idea of guesstimate for this. Jennifer English will find out. Some faculty time covered.
- Question—Faculty and Staff Senate Presidents and President sent state of university and you signing says we agree—Dr. Jennifer English responded it was factual so I signed it. Faculty: It may appear factual but it becomes points of contention. If at later point going to ask question closes door to that. Dr. Jennifer English responded I don't think so, it is like making quote and I

don't come to the full senate to ask that. You can take me to task on it and if you disagree we can talk about it offline.

- Faculty: Data for 17 to 1 ratio—Dr. Jennifer English it came from IR. Graduation rate—think it is misquoted—Dr. Jennifer English—they showed me the data—Faculty --how deriving it is important. Administration is advertising they are doing a good job and chooses what makes them look good. Don't know how data derived. Dr. Jennifer English stated we can talk offline about this. Three entities influence. Wants to see checked—be suspicious. Graduate students sent for summer and paid for internship.

- ✚ **Minutes 509**—Amendment—Roy Magnuson was not present but had a proxy and was not listed anywhere. Moved by Jeet Gupta, seconded by Clarke Rountree to accept the minutes with the amendment

- ✚ **Executive Committee Report** accepted—Moved by Jeet Gupta, seconded by Roy Magnuson

- ✚ **Committee Reports:**

 - Personnel** sending info by email to get head start

 - Undergraduate Curriculum** approved one course for Business 406. When get information from Carole please reply to all.

- ✚ No Chair for **Finance and Resources Co**mmittee—someone please volunteer.

- **University Committees**—Dr. English reported she has gone through as part of research committee—large number of faculty representatives have to be added to that. Governance and Operations in charge of doing that. Campus Planning needs three and make sure Senate Representatives on each committee. Get email from Governance and Operations need 20+ faculty to cover.

- ✚ **Bill 341**—**University Committee Transparency**: Amendment—list of committees. To be accepted—Animal Care and Use Committee-- add to exception-- don't want committee known. Anti transparency concerns. Timothy Newman moved, seconded by Jeet Gupta for second reading. 1 abstain and 1 opposed. URB on website, PTAC at college, Jeet Gupta moved, seconded by Clarke Rountree, to amend to exclude Department promotion and tenure committee. Does not task anyone to put the information up. Intent for university standing and ad hoc be public. And information be made available by committee chair. Remove line 20-22 and add in animal care and use comm. Clarke Rountree called the question.

Jeet Gupta moved, seconded by Clarke Rountree to vote on the amendment, 2 abstain 1 opposed. Clarke Rountree moved, seconded by Michael Banish, to vote on the bill with the amendment

3 opposed 2 abstain bill passes at second reading P

- ✚ **Building Access**—policy process from Provost how to get keys, who pays, how get. Anyone should be able to get key to any building they need access to. Key access— and MSB is next. Graduate student if sign, undergraduate depends on dean.

✚ **Research**—working on university committees for that other than Campus Planning no overlap. Will have discussion and move forward. Governance and Operations will take care of serving on that Committee.

✚ **Bill 345—Procedures for Delivery and Administration Response/Actions of Faculty Senate:**

passed at first reading sent to author for change and back

- Jim Baird moved, seconded by Jeet Gupta to move it to second reading, --question of the 14 business days, and 7 business days. Don't think can add to bylaws. Separate bill for adding to bylaws. Authorization to change bylaws—strike 43 and 44 and look forward to language.
- Change line 22 to 15 business days Jeet Gupta proposed-- 1 opposed; 8 abstaining
- Clarke Rountree moved, seconded by Jeet Gupta to call the question
- Vote: 1 abstain , Passed at second reading P
-

✚ **Bill 347—Library Security:** security problems heard from Library per Clarke Rountree, two arrest last Friday. Jeet Gupta, moved, seconded by Michael Banish to second reading

- Charger card use—reader there, community have to get card for nominal fee. Concern public sense-- Bhavani Sitaraman-public library, cannot discriminate against any or make harder for any other. If nominal fee too large—discriminates—assuming students don't do this and students exposed to public life. Clarke Rountree asked the legal question and was told we can do this. Have documentation to back up problems. Like to see amount Laurel Bollinger—proposed a friendly amendment to cover cost of card, Roy Magnuson suggested \$10. Paul Compton stated this is another obstacle for DL and commuter students. Louise O'Keefe—safety of students is important. Roy Magnuson --DL and others should have paid fees and should have a card already which means it is not an obstacle.
- Jeet Gupta moved, seconded by Clarke Rountree to call the question. 2 opposed 3 abstaining
- Jeet Gupta moved, seconded by Clarke Rountree to vote on bill. Approving 16 favor, 9 opposed, 3 abstaining, passed at second reading P

✚ **Bill 349 –Non Senators on Senate Committees:** Jeet Gupta moved, seconded by Clarke Rountree to second reading. Not enough senators in some areas

- Timothy Newman clean up 10 line—eligible faculty members-who, line 13 majority of members be senators. Line 11 eligible means any faculty member who would be eligible to serve on senate. Clarke Rountree moved, seconded by Michael Banish to vote on amendment.
- 1 abstaining for amendment
- Line 13 strike phrase that majority of members of committee be faculty senators. Clarke Rountree reported the Committee discussed and considered and saw problems with that.

✚ Timothy Newman moved, seconded by Jeet Gupta to Adjourn.



Report from Faculty Senate Executive Committee Meeting

October 14, 2010

SKH 369 at 12:45 P.M.

PRESENT: Williams, Karbhari, Severn, Scholz, Newman, English, Rountree, Warboys, Etzkorn, Gupta, Sitaraman, Miller

Reports from Administration:

Dr. Dave Williams—reported he is staying in touch with gubernatorial candidates –we are pointing out the economic impact of the University in the community making a plea for support of education and doing the same with congressional candidates—letting them know the role the federal appropriations process plays in investments in the university—having buildings like Shelby Center, etc. Ray Garner and Koshut helps—spending lot of time on this.

Thanked Liberal Arts for the "Taste of the Arts" put on at the Lowe house. It was attended by about 80 from the University and the local community.

Theatre in Wilson Hall—Presenting the “Dining Room”, encouraged others to go and see it.

Dr. Vistasp Karbhari—reported he sent his report late. Apologized for that—went through the report in brief, number of NISPs presented and approved at the last Board meeting. One proposal is going forward for the BFA—others will go forward as they are completed.

Associate Vice President for Enrollment Services Search is in the final stages—4 on campus interviews are ongoing. Hope selection at the end of the year if not earlier.

Dean of Students Search has resulted in a good strong pool that has been narrowed down to 9 and airport interviews next week—a smaller list will develop from this and will be brought to campus—decision before end of calendar year.

Mr. Ray Pinner sent a memo to Dr. Jennifer English regarding the faculty and staff affected by the display of "A" numbers earlier this year. They have procedures in place for faculty and staff contacted to change the "A" number if they wish.

A budget committee has been formed with representatives from each constituency of the university and they have met once and will continue to meet throughout the year—your suggestions and questions can come through that committee. It is a Standing Committee—with representative from Senate, Staff Senate, etc. The University budget committee goes through Ray Pinner. Continue work on CAPP—well in all colleges-use in spring is hope. Science, BA NUR using limited. LBAR faculty training soon.

Faculty meetings continue and will continue as needed and useful. 1 had 6 2 had 3 and 3 had 0 and if next has 0 will come back to you.

The announcement has been made that Rhonda Gaede will serve as Interim Dean of the Graduate School

Dr. Wilson Luquire requested he be allowed to retire and we have agreed he will go on sabbatical in spring and retire after that. David Moore who is the Assistant Dean now be recommended to step in and will serve as Interim Dean of the Library.

The Peer and Aspirant Committee was formed and I have included a list of members. They have met three times, working hard and looking at a lot of data. Members of the committee came by input from the deans.

The Membership for All Academic Affairs committees come from input from the deans.

Question—Is David Moore already Interim? Answer: There will be a transition period as requested by Dr. Luquire so David Moore is serving in that capacity to take care of that.

Question—Safety Issues—Story about other university and office and emergency button—anything like that discussed here ?—Dr. Karbhari reported they are looking at and writing proposals to get money to do some things like that. Continue to look at what can be done. Mike Finnegan and Chief Gales are looking at what can be done in every building. Being done step by step. All expensive but need to be done and need to be integrated with other processes on campus.

Dr. English—reported regarding a recent presentation on campus events

The Vision Statement Committee met. This is a very difficult task.

The Provost will meet with Dr. Jennifer English and Dr. Timothy Newman regarding the Key/Building Entry Policy

Reports/Comments from Dr. Jennifer English, Faculty Senate President

Dr. English reported she has reviewed the University Standing Committees and many of them are in need of faculty representatives. The Governance and Operations Committee will be involved in getting membership up to date for those or which we have involvement. Every Committee should have a Senate representative. Dr. English reported she is looking at the Committee and determining if they are meeting, if they are necessary, etc. There was some discussion regarding how the election of

representative to the Committees should be handled. It will be decided by the Governance and Operations Committee.

Dr. English reported she will call a meeting of the Finance and Resources Committee to discuss the REU and the Distinguished Speaker Series.

NIU brought a comfort quilt that was passed to them and presented is to us with other items. President Dave Williams gave the President at NIU a framed picture of painted hands.

Dr. English brought a point of business for the Executive Committee. Bob Frederick was elected by his department to serve on the Faculty Senate. He is also currently serving as Part Time Interim Director of the Propulsion Research Center. He wants to be told officially that he cannot serve or he wants to serve. Dr. English reported she thinks we have to change the Senate bylaws to say specifically who cannot serve and then send a letter or agree to make an exception. Discussion ensued regarding this. We may need stricter rules for covering this. Center Directors are more reluctant to stand up when it matters than line faculty are. There are risk involved because of divided loyalties. Take a strong stand against allowing Center Directors.

Jeet Gupta moved to let Bob Frederick continue this year—The Governance and Operations Committee must put a bill forward to change the Senate Bylaws to state who is eligible and who is not. Dr. English withdrew her motion because Jeet Gupta wants two motions. Dr. Laurie Joiner seconded Jeet Gupta's motion.

Dr. Timothy Newman stated the Faculty Senate has a right to interpret the Senate Bylaws and ask someone not to serve and go back to the department and ask for another representative to be elected. Jeet Gupta Called the question on the motion .

Dr. English pointed out that the Faculty Senate Meetings are open meetings and anyone can attend. They cannot vote but they can attend. She stated she thinks we should wait for a Senator to make motion on the floor objecting to Bob's attendance at Senate and if Senate votes to ask him not to serve then the action is taken. We have to wait until he votes and someone objects. Dr. English humbly requested Jeet Gupta withdraw his motion. Dr. Jeet Gupta withdrew the motion.

Finance and Resources Committee

Dr. Jennifer English will call a meeting of the Finance and Resources Committee to talk about Distinguished Speaker Series and the REU since Finance and Resources does not have a Chair yet.

Faculty and Student Development

Ina Warboys submitted a report. There was brief discussion regarding the alternative means to identify others who are faculty of excellence because there are more faculty of excellence than just the one.

Governance and Operations

Jeet Gupta reported he had nothing to add to his submitted report.

Personnel

Dr. Bhavani Sitaraman reported they have two bills for the agenda today. They met for a long time—they attempted to keep the spirit of the bill and incorporate the changes the Personnel Committee wanted.

Undergraduate Curriculum

Dr. Laurie Joiner had nothing added to the written report submitted.

Undergraduate Scholastic Affairs

Dr. Clarke Rountree reported the Committee addressed the question and concerns of the Library Bill and amended it to say with the issue of the non UAH members they would be issues a card for a fee not exceeding \$1. The Provost made a statement to Dr. English that they are planning on security people instead of using the card swipe system. This came as a result of Dr. English informing the Provost that this policy might be forthcoming. The Provost had asked to be informed of things coming down the pike because he can give information in advance that the Faculty Senate may not know. Dialogue is good and then the Faculty Senate can decide when legislation is needed The Committee is not discussing honors calculations.

Faculty Handbook Committee

Dr. Jennifer English reported the Personnel Committee will get something soon from the Handbook Committee to look at. Chapters 1, 2, 3, 8 and 9 is complete and ready for Personnel to take a look at Personnel will look at it then the Executive Committee will look at it and talk about it as body and it comes back through to the Faculty Senate and then on to Administration and then the Board approves.

Ombudsperson

Dr. Carmen Scholz—welcome—Dr. English reported she will have lots of stuff for you soon.

Old Business

Dr. English has a letter from Ray Pinner for those who want to change their "A" Numbers.

Dr. Timothy Newman and Dr. Jennifer English will meet with the Provost regarding the key/building entry policy.

The Standing Committee—will be formulized and sent to the Provost and then come back to Senate to populate.

Senate Bill 339—Department Chair Eligibility--from Personnel —Dr. Bhavani Sitaraman looked at what the Handbook says—tenure track or tenured. The Committee put in tenured, tenure track with commitment to academic standards for internal and for external search—tenured or eligible for tenure and commitment to academic goals. Relevant —should not hold concurrent appointments in more than

one department or another administrative position. Look at as part of the Handbook revision. Dr. Jeet Gupta—points out that in line 14-22 it takes over the prerogative of the department. Lines 29-32—no reason to be different from lines 23-28. In lines 36-37—cannot retroactively approve a bill. Being chairs in 2 departments both academic positions and could be if department decides that is best. Director inconsistent or above academic chair with role of department and clarify. Lines 30-32—department just appointed a Chair who is a Director and would not want that to be prevented. Dr. Sitaraman reported the Committee talked about this a lot and one point to make is that it is not just about having multiple positions but about different types of loyalties and interests—the Director of a research center has different priorities and interests. If a person were a dean he/she cannot represent the college and department at the same time. Academic department --should not muddy the waters with different interests and priorities. This defines structure and procedures. Motion by Dr. Clarke Rountree and seconded by Dr. Rich Miller

Dr. Jeet Gupta Proposed to delete lines 29-32 and proposed new language—this lets the department make the decision. Replace lines 24-30- and delete lines 31-33. Dr. Letha Etzkorn seconded the motion—Motion failed. Dr. Ina Warboys proposed leave it as is and put a period at the end of "associate dean" and strike "or director of center". Line 36 fix semantics. Motion fails.

Dr. Timothy Newman moved to put it on the agenda for second reading.

Dr. Jeet Gupta moved to adjourn—motion failed. Dr. Jeet Gupta left at this point.

Dr. Laurie Joiner left at this point.

Dr. Clarke Rountree seconded the motion to put the bill on the agenda at second reading.

Agenda for the upcoming meeting

New business—Dr. English reported that Dr. Larry Cantor requested to come and talk 5 minutes—Ashley Ewing and Pam Tejes want to come and talk to faculty about security awareness.

On the Agenda

Ashley Ewing and Pam Tejes on agenda to talk for brief time about security awareness

Bill 347—Library Security on the Agenda at 3rd reading

Bill 345--Procedures for Delivery and Administration Response/Actions of Faculty Senate at 3rd reading

Bill 341--University Committee Transparency at 3rd reading

Bill 349—Non Senators on Senate Committees at 2nd reading

Bill 339--Department Chair Eligibility at 2nd reading

Dr. Clarke Rountree moved, seconded by Dr. Timothy Newman to adjourn.

The University of Alabama Huntsville

Faculty Senate Sub-committee -Faculty and Student Development Committee

Meeting Date: October 1, 2010 Time: 1:30 pm

Location: Salmon Library 1st floor common area

Attendance: Roy Magnuson, Wai Mok, Carolyn Sanders, Sam Thomas, Lynn Boyd, Ina Warboys

Topic	Discussion	Decisions	Responsible	Date Due
Create objectives for a Teaching Excellence Center	Agreement on objectives of the Teaching Excellence Center Project	<ul style="list-style-type: none"> • Facilitate programs and activities that enrich teaching and learning • Form a resource center for faculty and others involved in the teaching community to have a central place of dedicated materials and tools to try innovative teaching and learning strategies • Continue growth of a place both physical and virtual for faculty to work and share successful strategies, techniques and tools • Mentoring Component – with opportunity for observation and sharing of teaching experience at all levels. 	Committee agreed upon these 4 objectives for the current project of teaching excellence.	Complete
Research Phase (where we start)	Looking for best practices of universities which have centers for teaching excellence. Each committee member did Internet research on other	Examples reviewed of Kansas State, University of Illinois, Iowa State University, University of Maryland, and University of GA. Decision to request 2 person search teams go to universities within 1	Goal: visit 3 universities with teaching excellence centers to gain a perspective of	

	universities	day travel to learn from their teaching centers and leaders.	their operations and resources.	
Visions to this point	Ideas of what committee feels is necessary in a center	Conference room, mini-classroom, library of resources computer, software, more TBD.	Committee	Ongoing
Resources	Concerns for funding	? what is available from UAH Can we meet with Susan Phelan to write a grant for funding of a center? Can we involve UAH education Department, maybe Jason O'Brian. Can we establish structure in physical space and virtual space?	Ina – Contact UAH Carolyn – Contact Phelan Sam – Contact Ed Dept.	Next meeting end of October
Can do this year	Explored what we can do this year so time is not wasted while we research best practices.	<ol style="list-style-type: none"> 1. Identify excellent faculty for future mentoring options. 2. Establish a brown bag time real and virtual for faculty sharing. 3. Bring in a guest speaker with experience and do a workshop. The work shop would be 2 points. A morning session with the committee to learn about center development. An afternoon session for teachers university wide to hear from an expert on teaching strategies. 	Committee	Next meeting more details.
Adjourned	2:45 pm	NEXT MEETING	Committee	OCT. 29 th 1:30

Governance and Operations Committee Report

For the committee meeting yesterday, only one other person was present and one came about 45 minutes after the scheduled time. No actions were taken and hence no report.

For the UJB, I do not have any nominations from the College of Science. However, I do have nominations from College of Nursing and will forward those to you today for election.

Undergraduate Curriculum Committee Report
October 13, 2010

- Approved new courses
 - MGT 402 Contract Evaluation and Award
 - EHL 408 TESOL Methods
 - ESS 407 Environmental Challenges of the 21st Century
 - ESS 307 Environmental Archeology
- Approved program changes:
 - Art/Art History-change to Web Communications Cognate:
 - allow either MKT 332 Buyer Behavior or MKT 342 Promotions and Strategy to replace the discontinued MKT 470
 - allow either IS 420 Electronic Commerce or IS 465 Web Server and Internet Telecommunications Technologies to replace the discontinued IS 440
 - Music Minor-Eliminates MU 202 Music Theory II and MU 204 Musician Skills II, Adds Studio Instruction (4 hours to keep 23 hours for music minor)
 - Sociology-Numerous changes in course titles and numbers

Minutes for Undergraduate Scholastic Affairs Committee

12:45-2:05 p.m., Thursday, September 30, 2010

Present: Clarke Rountree (Chair), Michael Banish, Eric Seeman, Dongsheng Wu; Kristen Herrin

The committee discussed old business and new business. For old business we considered how to adapt the Library Security bill to concerns voiced by some faculty over library access by poor people. We will add a small change to the bill asking that the Library issue swipe cards to patrons presenting identification for a nominal fee “not to exceed one dollar.”

We discussed three proposals made by Rhonda Gaede at our previous meeting. One of them was tabled at the Faculty Senate Executive Committee, the others have not been developed. There was no support to pursuing these bills. Therefore, support for a change in the calculation of honors GPA has been withdrawn, as well as consideration of a uniform withdrawal policy and a new change in the maximum credit hours an undergraduate may take each semester.

Clarke Rountree discussed the possibility of a proposal supporting adjunct majors. The committee will conduct additional research and reconvene to discuss the matter.



MEMORANDUM

TO: Jennifer English, President of Faculty Senate

FROM: Ray Pinner 

RE: Senate Resolution 0910-08

DATE: October 8, 2010

Senate Resolution 0910-08 was forwarded to me for action by Provost Karbhari. In response, the following actions have been taken:

All faculty for which the A-number was posted on our website will be notified and offered a new A-number within 30 days.

A stronger password system was implemented recently in conjunction with Banner 8. Further information may be obtained here: http://its.uah.edu/banner/SSB8_login.pdf

C: Vistasp Karbhari

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE FACULTY SENATE

Bill #347: Enhancing Library Security

Bill History: Submitted to FSEC 9/3/10 via USA committee
Passed first reading on 9/9/10 at FSEC
Passed second reading on 9/23/2010 at FFS

1 **WHEREAS,** Numerous incidents at the Salmon Library leading to the ejection or arrest of community library
2 patrons have occurred in the past few months, and

3 **WHEREAS,** Productive scholastic work by undergraduates in the library requires a safe, secure, and peaceful
4 environment, and

5 **WHEREAS,** The tragedy of February 12, 2010 has heightened student and faculty concerns over security, and

6 **WHEREAS,** A system for tracking and flagging who is entering the library would help identify community
7 members who have been excluded from the library, and

8 **WHEREAS,** Many university libraries have utilized swipecard security for decades, and

9 **WHEREAS,** The Salmon Library currently has a swipecard system that could be implemented quickly to
10 monitor those entering the library;

11 **THEREFORE BE IT RESOLVED**

12 That the Faculty Senate request that the Administration implement the swipecard security system as soon as
13 possible,

14 **AND BE IT FURTHER RESOLVED**

15 That to ensure access by community to the library, a system for community members to purchase a swipecard for a
16 nominal fee be implemented to provide access while supporting the library's security needs.

17

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FACULTY SENATE**

**Bill #345: Procedures for Delivery and Administration Response/Actions of
Faculty Senate Resolutions**

Bill History: August 19, 2010 passed first reading at FSEC
 August 26, 2010 sent back to author by FFS
 September 23, 2010 amended and passed second reading by FFS

1 **WHEREAS,** The Faculty Senate often introduces and passes bills that require an
2 acknowledgement of receipt and review by University administration,
3 and
4 **WHEREAS,** Faculty Senate bills often request and/or require implementation and/or
5 planning by various units of the University (e.g. Facilities, OSP, etc),
6 and
7 **WHEREAS,** The Faculty Senate needs a more formal process for transmittal of
8 resolutions by the Faculty Senate to the administration, official receipt of
9 the resolutions by the Faculty Senate, and notification of the results and
10 status of resolutions,
11 and
12 **WHEREAS,** In an effort to improve the effectiveness of communication and facilitate
13 successful implementation and/or modification of Faculty Senate bills,
14 **NOW THEREFORE BE IT RESOLVED:**
15 That each resolution passed by the Faculty Senate will be submitted to the
16 administration within 5 business days and will include a transmittal cover
17 sheet that notes the date the resolution was passed, the date the resolution
18 was submitted to the administration, and the name of the faculty senate
19 representative who transmitted the resolution to the administration
20 **AND BE IT FURTHER RESOLVED:**
21 That the administration should provide a response to the resolution to the
22 Faculty Senate President within fifteen (15) business days.
23 **AND BE IT FURTHER RESOLVED:**
24 That the faculty senate president and other members of the faculty senate
25 executive committee, as appropriate, will monitor the status of the

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE FACULTY SENATE

Bill #345: Procedures for Delivery and Administration Response/Actions of Faculty Senate Resolutions

Bill History: August 19, 2010 passed first reading at FSEC
August 26, 2010 sent back to author by FFS
September 23, 2010 amended and passed second reading by FFS

26 resolutions and provide a status report to the both the faculty senate
27 executive committee and the faculty senate body under old business on the
28 agenda at those bodies' meetings.

29 **AND BE IT FURTHER RESOLVED:**

30 That the status reports will remain as old business items until:

- 31 1. The Faculty Senate is informed that the resolution has been approved by
32 the administration and appropriately implemented and the faculty senate
33 agrees by consensus that a status report is no longer necessary.
34 2. The Faculty Senate is informed that the resolution was not approved by
35 the administration.

36 **AND BE IT FURTHER RESOLVED:**

37 That, for those bills receiving an Administrative objection, the appropriate
38 Administrative unit will provide to the Faculty Senate a written rationale for
39 the objection, suggestions to address the objection(s) if appropriate, as well
40 as a statement as to whether the Administration would consider a modified
41 bill;

42 **AND BE IT FURTHER RESOLVED:**

43 That the elements of this bill be added to the faculty senate by-laws and
44 become effectively immediately upon adoption.
45

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE FACULTY SENATE

Bill #341: University Committee Transparency Bill

Bill History: August 19, 2010 passed first reading at FSEC
August 26, 2010, tabled due to loss of quorum at FFS
September 23, 2010 amended and passed second reading at FFS

- 1 **WHEREAS:** Faculty contribute to the effective operation of the University,
2 and
3 **WHEREAS:** Faculty service is an important component of the reappointment, tenure and
4 promotion processes and should therefore be acknowledged
5 and
6 **WHEREAS:** Transparency, open communication, and interaction are necessary for
7 effective operation and growth of an academic institution,
8 **NOW THEREFORE BE IT RESOLVED:**
9 That the chairperson of each University committee make available the
10 names of its constituent members - including all Administration, faculty,
11 and staff membership - and this information posted on a relevant University
12 website, provided to the Faculty Senate, and updated as appropriate;
13 **AND BE IT FURTHER RESOLVED:**
14 That the chairperson of each ad hoc University committee make available
15 the names of its constituent members - including all Administration, faculty,
16 and staff membership - and this information communicated to the faculty
17 via email and provided to the Faculty Senate, at the conclusion of the
18 Committee's business;
19 **AND BE IT FURTHER RESOLVED:**
20 That the University standing committee, Animal Care and Use, is excepted
21 and it's committee membership not be made public.

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE FACULTY SENATE

Senate Bill #339: Department Chair Eligibility

Bill History: 9/9/10 Reviewed by Personnel and amended by original author
10/14/10 Bill reviewed by Personnel and passed first reading at FSEC

1 **WHEREAS:** The Chair of an academic department is the primary advocate for its
2 programs and responsible for the day-to-day management of faculty,
3 staff, students and departmental resources, and

4 **WHEREAS:** The Chair of an academic department usually holds a full time (11 or 12-
5 month) contract requiring involvement in academic instruction, and

6 **WHEREAS:** The responsibilities and duties associated with the position of
7 Department Chair require dedication to and involvement in the academic
8 affairs of the department.

9 **NOW THEREFORE BE IT RESOLVED:**

10 That an internal candidate for Department Chair must be a tenured or
11 tenure-track faculty with a commitment to the academic goals of the
12 department,

13 **AND BE IT FURTHER RESOLVED:**

14 That in situations requiring an external search, eligible candidates must
15 be tenured or eligible for tenure within the department with relevant
16 academic experience and a commitment to academic goals,

17 **AND BE IT FURTHER RESOLVED:**

18 That a Department Chair cannot simultaneously hold the position of
19 Chair in more than one academic department without the concurrence of
20 the Dean(s) of the appropriate College(s) and a majority of each
21 department's faculty eligible to vote in Chair selection,

22 **AND BE IT FURTHER RESOLVED:**

23 That a Department Chair cannot simultaneously hold another
24 administrative position as Dean, Associate Dean, or Director of a
25 research center or program
26

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FACULTY SENATE**

Senate Bill #339: Department Chair Eligibility

Bill History: 9/9/10 Reviewed by Personnel and amended by original author
10/14/10 Bill reviewed by Personnel and passed first reading at FSEC

27 **AND BE IT FURTHER RESOLVED:**

28 That the Faculty Handbook be amended to reflect these criteria;

29

30 **AND BE IT FURTHER RESOLVED:**

31 That, the elements of this bill take effect as of the start of the 2010-2011
32 Academic Year.