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**FACULTY SENATE MEETING**

**May 17, 2018  
12:50 P.M. SST 050**

***Present: Chris Allport, Laird Burns, Joey Taylor, David Johnson, Deborah Heikes, Anne Marie Choup, Kyle Knight, Yu Lei, Mike Banish, Tingting Wu, Fat Ho, Earl Wells, James Swain, Kader Frendi, Gang Wang, Christina Carmen, Angela Hollingsworth, Ann Bianchi, Roy Magnuson, Carmen Scholz, Harry Delugach, Tim Newman, Shangbing Ai, Vladimir Florinski, Shannon Mathis***

***Absent with Proxy: Milton Shen, Joe Conway, Yu Lei, Fran Wessling, Jeff Weimer, Lingze Duan, Monica Dillihunt, Ron Schwertfeger***

***Absent without Proxy: Sophia Marinova, Kevin Bao, Katie Baldwin, David Harwell, Carolyn Sanders, Dianhan Zheng, Yuri Shtessel, Sharon Spencer, Monica Beck, Lori Lioce, Amy Hunter, Qingyuan Han, Shanhu Lee***

***Ex-Officio: Provost Christine Curtis***

***Guest: President Bob Altenkirch***

- **Faculty Senate President Carmen Scholz called the meeting to order at 12:52 pm.**
- **Meeting Review:**
  - **Policy on Policies passed second reading unanimously.**
  - **OIT Policies passed unanimously.**
  - **Bill 422 passed second reading unanimously.**
- **Approve Faculty Senate Meeting Minutes #588. Ayes carry.**
- **Accept FSEC Report. Ayes carry.**
- **Administrative Reports**
  - **President Bob Altenkirch**
    - **The proposed increase of tuition is 4%. Also, there are fee adjustments. There will be a plan over five years to adjust.**
      - **Christine – The plan on the fee adjustment. Right now we have colleges with fees of \$21 except business is \$20. We are proposing that all the fees that are \$21 go to \$22. Then college of business goes to \$22. This is for credit hour. College of Engineering is \$42 and nursing at \$43. We are proposing a one dollar increase per credit hour and \$2 in engineering. The outlier is college of science. It is currently at \$28. There are a number of costs that need to be covered in the college of science. They have the most GTA's and part time faculty. They have most needs in regards to laboratories. We are proposing to take the \$28 to \$40 range to meet nursing and engineering over a five year period. For this year, it will be going up \$4 per credit hour. In the end, for FY19, all \$20's will be \$22 and the \$40's will be the same.**

- The board has informally said ok. That is what we have submitted for formal approval.
- Parking - when Morton is under renovation it will be tight. We are looking at building a new lot between Spragins and University Place School. This has been approved by the board already. We don't have to go back to them for this lot. I can't tell you when it will be done. On the intermediate sense, the police have laid out an area near CTC that will be dedicated to faculty/staff. It will be tight.
- Provost Christine Curtis
  - Orientation starts this Sunday with Honor's Orientation. Your advisors and others will be involved.
  - I wanted to mention to you that we have two in Bulgaria this week. They were invited to Bulgaria because there are four institutes that are interested in working with UAH. After their meetings, the Bulgarians sent out a news report. They are going to be interested in graduate education. He will come back with a full report.
  - The VoIP. The phones in CTC are working. The IT people are working with units. I have asked for a schedule. I haven't received that yet. They are working with groups to set up times to make sure that the time is convenient. You should have a notice if you are on campus. They will check them out and make sure they are working. We are hoping they will all be done by the start of the FY.
    - Carmen – How much impact will that have on our phone bills?
    - Christine – All the cost will be centrally. The money was put into the departments years ago for the phones. To pay for the whole system, that money will be taken out of the budgets. A small portion will be left.
    - Roy – All voicemail will go away?
    - Provost – What is stored?
    - Roy – What does the new system hook up to?
    - Provost – They haven't given me any specifics. What is in your office now will work. One connection is handset, the other is headset. We won't provide the headset. The third way is an app on your cell phone.
    - Roy – What is the company?
    - Provost – We are the company. I don't know what the app is called. We are negotiating with a long distance company. We are going to have to switch our long distance.
    - Tim – A few years ago our units took phones out of labs and other support areas. Since we are bringing this back in house, can we put those back?
    - Provost – IT surveyed all departments and asked how many phones were needed. It is slightly less than 1,600 phones.
    - Tim – I know that we have faculty labs and we weren't asked if we wanted phones back in those labs.
    - Provost – I don't know. We reached out to the departments.

➤ **Officer/Committee Reports**

- Carmen Scholz, President
  - I want to inform you that the College of Engineering lost three retired faculty members.
  - In the FSEC meeting, the discussion was drawn to the representation of the police departments' facebook page. The first picture is a tactical gun. I met with the Chief and raised those issues. The photo will be changed. The characters that are

pictured, these are individuals that have trespassed and they will stay up. This is for your comparison. The Chief is aware of the issues at Colorado State and Yale. If you put yourself in the shoes of the police, there is a fine line. You have to respond to calls. The officer told me that the officers have been trained and I am sharing the training they have received.

- The last thing I discussed is the HumV's that we own. I have always wondered about them and wasn't happy about the purchase. I have changed my mind since talking to the police. They were given to us at no cost. None can be fitted with guns. The police use those to haul heavy objects such as barriers. A convincing argument on keeping them were they can be driven and not blow a tire. They can drive through rubble, debris. For situations like this, we keep them and would offer to the city if needed.
- I want to take a few minutes to discuss an issue that comes out of Faculty 180 that is going live next fall. I will give ten minutes to discuss the issue.
  - Roy – In the end, it is reasonable and a good way to go. I think we need an alternative for a while. I don't think we should be forced to convert it immediately. If the system isn't in place and working correctly, I think you need a dual process for a while.
  - Laird – When we did Digital Measures, at first it didn't match the version we had. I complained the following year. I provided documentation. My point was that particular system was not tested on live scenarios. I assume but don't know if this has been tested in a like manner. If you find out earlier it doesn't map, you have to generate it all again.
  - Kader – We have a secure drive we can access. Also the day of the review, we have someone to work last minute.
  - Harry – Does anyone have an idea of what problem this is supposed to be a solution to?
  - Provost – We were asked if we could go electronic. I went through this process at The University of South Carolina. We allowed all the supporting files come in on paper and the main one electronic. We went through a lot of processed until we had it working. It provided the files to be reviewed at any point. That was the principle advantage.
  - Carmen – Those not in the tenure process, is this the best solution for them?
  - Provost – It was phased in. I think, to be honest, we have very few files by comparison. Having it so that it is optional for a faculty member in the process makes sense. If we want to go electronic, you need to start when they come in.
  - Harry – How long did this take from when the votes were taking?
  - Provost – It has been ongoing since I got here.
  - Harry – Matter of months?
  - Provost – No, years.
  - Mike – My concern is that we get this system up and running and in three years from now Faculty 180 gets bought. Then the system is changed over and we are back to ground zero. We have seen that with other programs used on campus. That is my concern. You talk to an archivist and ask, how

do you want this saved? They say a piece of paper. That is my biggest concern.

- Tim – The Dean of the College of Science got upset because a candidate came in with a shopping buggy full of information. When you go to an electronic system, you have to put a limit on how much is put there.
- Laird – Has Faculty 180 been tested in certain scenarios?
- Provost – We haven't got that far yet. It won't be this fall. The whole system has to be tested. Tim, what are your thoughts?
- Tim – I have never been through a process on it. I don't know how it will play out. It is a mature system. Some universities have used it. There are mostly positive reports from those. It's not our company so we don't know what the future holds for them. My dislike for a lot of that stuff is the screen I am viewing it on.
- Carmen - This isn't for a decision making. I am sure that this will be talked about again within the senate.
- Christina Carmen, Governance and Operations Committee Chair
  - Since the last faculty senate meeting, we had an election. Everyone should have received those results. The Ombudsperson elected was myself. The President-Elect was Laird Burns. I want to thank everyone. Since Dr. Burns was elected as President-Elect, his senate seat is vacant.
- Anne Marie Choup, Undergraduate Curriculum Chair Committee
  - We met virtually a few weeks ago and went through the last eight proposals.
    - Carmen – Her committee went through 105 proposals this year. Congratulations.
- David Johnson, Faculty and Student Development Committee Chair
  - No report.
- Monica Dillihunt, Undergraduate Scholastic Affairs Committee Chair
  - No report.
- Laird Burns, Finance and Resource Committee Chair
  - Proposals have been received for Distinguished Speakers.
- Vladimir Florinski, Personnel Committee Chair
  - No report.
- Mike Banish, Past/President-Elect
  - We had a meeting about three weeks ago. We met with colleges and departments about with retention. We will continue those meetings for next year. Everybody was a little shy at the beginning. We will continue these ideas for the fall.
- Tim Newman, Parliamentarian
  - I wanted to mention that the IT policies are before the senate.
- Kader Frendi, Ombudsperson
  - No report.
- Before you is the Policy on Policies that the President delivered to the senate in January. You have before you the policy adapted to Board Rule 108. Do I have a motion to discuss? Kader moves. Tim seconds.
  - Kader – I thought on page 4, I thought we did not cross out Director of Compliance and Title IX Coordinator?
  - Carmen – We discussed just placing a comma? How do you want to word that?

- Kader – On page 1, it is a designee. This part is the Director of Compliance and Title IX Coordinator?
  - Mike – The problem was who is the person? It happens to be one person right now, but could be two in the future. That is why we just put the campus designee.
  - Kader – In this place, you leave those other two.
  - Provost – It is auditing compliance. The person that does that is not the designee.
  - Carmen – So we say the Director of Compliance and/or Title IX Coordinator?
  - Tim – I think that is what you want. The Campus Designee ensures consistency. This is a different role that is addressed right here. That could be a different person than the designee. I think that is the right change.
  - Carmen – I think the confusion came because it is one person for three jobs. Other changes? All in favor of adopting the policy as it is written now. Ayes carry. Passed second reading unanimously.
- OIT Policies
- Again, a big thank you to Vladimir and Tim. You have received all policies. Do I have a motion to discuss? Tim moves. Mike seconds. I do not want to go through each policy. If there is a general concern we will address that.
    - Laird – I would like to thank Tim and Vladimir for working on this. I think they did a remarkable job. I have a few minor things on level of encryption. Do we have certain standards for strong encryption? I think the issues were pretty minor.
    - Tim – I have no idea what their standard is on that.
    - Carmen – Is there a certain policy that needs to be relooked?
    - Laird – There are four policies that discuss this.
    - Harry – I don't know that it is necessary to be that specific.
    - Laird – What is the minimum encryption?
    - Carmen – I don't know. I feel the IT department would have that definition.
    - Vladimir – I am sure it is in regard to certain practice.
    - Carmen – I think whatever we say today is old news in 6 months. Maybe the general term is best.
    - Roy – With few exceptions, I think if you are working with classified things it will specify higher level of encryption. Any kind of lock will keep the common person from gaining access. If we are dealing with people deliberately trying to crack it, that is different.
    - Laird – We have foreign national students that have access to crack information. I am just wondering if there is a minimum best practice.
    - Tim – Can I propose that when we send this forward that we attach a note that IT look at section 1.7 of the Protection of Data policy? Ask them if they might consider issuing a clarification to use best practice language. They can think about it and issue a change in the fall. I would propose that this go forward with the note attached. Mike seconds.
    - Carmen – All in favor of Tim's amendment. Ayes carry. Do I have a motion to vote? Laird moves. Mike seconds. All in favor of approving the IT policies. Ayes carry.
- Bill 422:
- Mike moves to discuss. One thing I want to say about this is it did come from the Staff Senate. Bob has brought up over the years the drivers for our healthcare cost. This certainly doesn't fix the issue. This is a nice idea and in the end brings some cost under control.

- Harry- I would say that many of my fellow faculty and staff don't know this but the university is self insured. This means that BCBS provides the insurance, but UAH provides the money. I think this is a fabulous idea.
  - Member – Does this apply to same sex spouses?
  - Carmen – Yes. All in favor of Bill 422. Ayes carry. Second reading unanimously.
- Tim – I wanted to bring up a point. The mention was made in the point to a security issue in the College of Engineering. The student was able to capture a faculty password and go into Banner. This is a potential serious incident. I think we have a security issue that we need to address. We have a need for more secure open resources. We don't need to place our password on post it notes. I think every time we submit grades; we need to print it out in case someone goes in and changes them. We are in a new world. We put a lot of trust into electronics, but we don't have backup systems.
  - Kader – One thing I have noticed, when I teach in the College of Nursing, you have to log into your own Banner account. We should be able to access PowerPoint without having to login. Some buildings have that access. If you walk away, you forget and don't log out.
    - Tim – I think the core cause of the problem is our technology is accessed the same way our other resources are protected. Maybe they need to be separated. Since we have a single password that gets you into everything.
    - Carmen – How do you want to proceed?
    - Tim – We could do a bill next semester or sense of the senate.
    - Provost - Until we can come up with a separate practice, I agree with Tim. You need to keep a separate copy of every homework grade, everything.
- Meeting adjourned at 2:03.