

# Faculty Senate Agenda - Meeting # 530

September 27, 2012 12:45-2:15 pm, SC 109

## Agenda Items

1. Call to Order
2. Approval of Minutes, Senate Meeting # 529
3. Consideration of Ongoing Senate Business
  - Will entertain motion to suspend rules and return to ongoing Senate business following President, Provost, and Internal (Senate) Reports.
4. Administration Reports
  - Dr. Robert Altenkirch, University President
  - Dr. Vistasp Karbhari, Provost
5. Internal (Senate) Reports & Discussion
  - Acceptance of 20 September 2012 Faculty Senate Executive Committee Minutes
  - Senate Officer Reports
    - Senate President
      - BoT Mtg: A Faculty Perspective
      - New Charges to Senate Committees
      - Other Issue/Topic Updates
  - Senate Committee Reports
  - University Committee Reports
6. Ongoing Senate Business
  - Consideration of Faculty Handbook Revision
    - Chapter 9 Remaining
  - Consideration of Faculty Senate By-laws Revision
  - Senate Bill 361: Disease Policy (2nd reading)
  - Senate Bill 363: Differential Tuition Analysis (3rd reading)
  - Senate Bill 365: Performance Criteria for Tuition Remission (2nd reading)
  - Senate Bill 367: Eligibility for Senate Officers Elections (2nd reading)
7. New Business
  - None
8. Adjournment

Proxies for Senate meetings must be a Senate-eligible individual from the same academic unit. No individual may carry more than one proxy.

PLEASE SEND PROXIES TO PEGGY BOWER: [bowerp@uah.edu](mailto:bowerp@uah.edu)



**Faculty Senate Meeting 529**  
**August 30, 2012**  
**12:45 p.m. in SC 109**

**Present:** *Chris Allport, Jeet Gupta, Charles Hickman, Keith Jones, Eletra Gilchrist, Derrick Smith, Angela Balla, David Neff, Kwaku Gyasi, Christine Sears, Carolyn Sanders, Deborah Heikes, Anne Marie Choup, Eric Seemann, Bhavani Sitaraman, Mitch Berbrier, Ramon Cerro, Robert Lindquist, David Pan, Kader Frenedi, Jeff Evans, Faye Anderson, Ina Warboys, Marlena Primeau, Anna Benton, Peggy Hays, Philip Bitzer, Luciano Matzkin, Carmen Scholz, Peter Slater, Tim Newman, Richard Miller, Claudio Morales, Leonard Choup, Jakobus le Roux, Nikolai Pogorelov, Vistasp Karbhari*

**Absent with Proxy:** *Jeff Kulick, James Baird, Sherri Messimer*

**Absent without Proxy:** *Wai Mok, Mohamed Ashour, James Blackmon*

**Guests:** *Robert Altenkirch, Brent Wren*

- The **Faculty Senate Meeting number 529** was called to order at 12:47 p.m. by Dr. Richard Miller. Dr. Miller thanked the Senate Members for volunteering to serve. He stated he appreciated their involvement and would call on them throughout the year. Dr. Miller stated he wanted to have nice arguments, discussions and debates—he asked all to please speak up and represent your colleagues.  
Dr. Miller reported we have quite a few items from last year's business. The Bylaws call for us to deal with those first. I will entertain a motion to approve the minutes from July. Motion to approve by Dr. Phillip Bitzer and seconded by Dr. David Neff. Minutes are approved.  
I will entertain a motion to suspend the rules in order to get reports from President Altenkirch and Provost Karbhari. Motion to suspend the rules by Dr. Jeet Gupta and seconded by Marlena Primeau.
- **President Altenkirch** welcomed everyone back. President Altenkirch showed an article in the Chronicle regarding the issue surrounding tenure and -time -age—and talked about the retirement plan—and emphasized that it is voluntary. He went over the plan. The launch date is tomorrow. People who are eligible will get an email with documentation and instructions. It will also be mailed to the home of those eligible. There will also be an email to all faculty stating we are launching the program and if you think you are eligible and did not get a package go to HR.

Strategic planning is moving along. We have the steering committee and we have asked the committee to come up with task force members—we are figuring out how to convene the groups to work on tactics. Example is enrollment management group—tactics. Taking some information from Tuscaloosa. Recommend tactics review objectives. All is on line on the website.

We have hired a VP for Advancement Bob Lyon. He built and rebuilt Advancement at UTC and before that at Vanderbilt. He will develop a branding exercise first. He will outline how to use graphic identity and how to use graphics, etc. Letterhead design, font style, etc. There is a group working with a firm out of Birmingham. It is a marketing firm—they have worked to come up with preliminary graphics, etc. There will be 2 or 3 options. Graphic identity needs to fit on an app. We will go into a signage activity on campus.

We are appointing John Cates to be Chief Compliance Officer. There are laws to comply with—he will coordinate all activities. Bring all together who work on this and make sure we are working together. He will work with a newly hired Compliance Officer in the Systems Office—Director of Risk Management—the System Compliance Officer will coordinate with the 3 campuses. The positions are somewhat new. The regulation went into effect and we had to have the policy in place August 24. We took the NIH policy—developed it and put it in place as an interim. The Senate will have a chance to review the policy as we review and revise it—we had to get it in place on the 24<sup>th</sup> but there will be an opportunity to review. The policy was focused on those who do work with drug companies and their regulations—it will likely spread to other agencies.

Dean Smith was appointed as Interim VPR—He is from Texas Tech and Hawaii. Hawaii is somewhat like what we do—they also do a lot of DOD work. He has been on campus for a week and will be here more permanently after Labor Day—he will be here for 6-9 months. He will take a look at the organizational structure and how effective it is and how to deploy resources. He will look at ICR funds. The funds are divided and there is distribution unrelated to recovery. We have a Search Committee—showed that list. It is on the website. We have put out an RFP for a search firm—the responses were due this past Monday. There is a meeting being set up for next week.

Diploma—what is on it “degree”—according to ACHE—the degree is a Bachelor of Science not a Bachelor of Science in Chemistry. We have been asked why the area of study is not on the diploma. Provost Karbhari checked into it and there is no uniformity and ACHE does not care what we have on the diploma. Provost office did an inventory of all programs we have. The inventory lists the degree and program. We are suggesting we can consider putting Master of Arts in Psychology. If we do this in December we have to move quickly. I asked Dr. Richard Miller to poll the Senate to say is it a good idea or not. If you choose to go this route we will print for those from the past and sell it to them.

Dr. Richard Miller asked about the email regarding the office of internal audit. Robert Altenkirch replied it is not new. Every institution has an internal audit function. We have a plan of audit so that every office that handles financial resources is audited on a regular basis. They take a look at control—how many people spend money—they look at risk and make recommendations after the report. Whoever is in charge of the office responds. Internal control is to make sure we comply. There is a Board policy that states the memo is sent out periodically to state this.

Dr. Kader Frendi—asked what procedures and paperwork to follow for the diploma change. Provost Karbhari stated we are trying to look at Engineering—to do what they want we would have to go back to ACHE. That would change the name of the degree itself. What we were talking about here is just printing a diploma.

Dr. Mitch Berbrier asked if part of the signage around campus would include refurbishing existing signs or putting up better signs. Dr. Altenkirch stated it won't be just a replacement but they will do a redesign. Using Tuscaloosa's firm. Dr. Berbrier asked if there will be more directional signs.

- **Provost Karbhari**—Welcome back—had a good start with installation, convocation, groundbreaking, and the picnic—it was good to see you there and the students enjoyed it. Thanked those who took part in WOW. There were Faculty in tents welcoming students.

There were about 32 new colleagues joining us across all 5 colleges.

Alan Constant will be joining next month as Director of SSC. He comes from the University of Texas, Austin.

Some might have already met Dee Childs the new CIO. She is quickly coming up to speed. She is looking forward to meeting with faculty and coming up to speed and she will be upgrading facilities and upgrading AV equipment—this will take about 3 years—there will be a detailed program that she will share.

Enrollment is now best described as flat. Graduate enrollment is up undergraduate is down. We are looking at things to do in the future to affect it.

Dr. Richard Miller—in January or February asked about a new travel form issued asking about what the faculty member is doing with covering their class. Now we are looking at when does the semester start and when does it end. When we meet tomorrow—we will discuss this and how it will affect guidelines.

Center for Teaching Excellence—Senate passed a bill—I would love to see it go forward—have to discuss this and I would like to hear the views of the Senate and where we should go. It is a priority. It is not currently in the budget but we want to go forward—it would help address the needs of faculty and students. Not to say faculty are not good. Suggested—Senate said no—it came back and Ina Warboys was working on it.

Ramon Cerro—we need more faculty input with Search Committees—there is a lot of duplication. Dr. Karbhari stated the recent Search Committees did not have much duplication—we received names from Deans and individuals were recommended from the Senate. We will look at broadening the Committees.

Search for the ISSO Director—The Search Committee has gone through an extensive list and recommended 4 to bring to campus and we are looking at that and will have open session and question and answer and will announce shortly.

There was a question of whether the 8% increase in tuition had an affect on enrollment. Dr. Karbhari stated we will look at a lot of data and assess. We will look at feedback from students.

The questions was asked if the CIO can fix it so that we only have one password. Dr. Karbhari stated she will look at that.

Carolyn Sanders—stated she is taking a course somewhere else and she took an ipad and they have public access—is it possible for that here. Provost Karbhari stated we are one-third through making buildings wireless and phase 2 and 3 will occur in fall. We had to remove a cable that went through charger village. We are one-third of the way through. President Altenkirch—wireless access for those here and public also? Provost Karbhari stated as we go to large numbers of people and open to the public we can quickly overrun the capacity we have put in place.

Dr. Robert Lindquist—stated that wireless input affects research—some bandwidth—Dr. Karbhari stated that is what Dee Childs will do quickly.

Dr. Richard Miller introduced himself as President of the Faculty Senate.

He stated that Dr. Tim Newman was President last year and that last year was a transition year and a difficult year for many reasons for many people. Being Tim's #2 and crying and talking over beer—I learned a lot from Tim. His calm way of dealing with administration and I consider him a friend and want to recognize him. Dr. Richard Miller presented Dr. Tim Newman with a plaque for his service as Senate President.

**Dr. Richard Miller's Report**—There are still open seats in the Senate—I will send a new membership list. There is one open seat in ECE. There is an at-large seat in Science. Dr. Tim Newman will run an election some time soon the at-large seat in Science.

Diploma issue—Dr. Miller conducted an informal poll—it was a voice poll—the degree and program—I will tell the President the Faculty Senate supports the decision to make the change on the diploma. They will give departments a chance to look at the list of degrees and programs and make sure it is complete.

Dr. Richard Miller stated that a few years ago I spoke before the Senate and asked “what do you want”---it was open ended and as we move forward I ask again “what do you want”. We can answer this together. There might be 40 odd answers—but we want to see this institution as an elite public institution and values and scholarship for all. Dr. Richard Miller listed what he wants. There are 3 levels—recruitment and retention of students, fundraising and facilities, faculty and student success. Faculty connected to all. The President is planning for the university to invest in various programs. Groundbreaking, nursing, retirement, new V. P. advancement, these and other endeavors we hope will be successful. Faculty scholarship and success are relative to us and can affect others. Our scholarship and success is the key issue and at the heart of any institution. Without this we are Calhoun. For those of you who did not attend convocation the President only mentioned two or three successes. There are many more. Dr. Richard Miller mentioned Dr. Deborah Heikes, Dr. Clarke Rountree, Dr. Christine Sears—books, Dr. Max Bonamente-Physics, Dr. Tim Newman, Computer Science—highly cited journal publications. He apologized for not listing all. Imagine if these were communicated to the community and students when they visit. These are the kinds of things that get publicized and it makes a difference.

I do have an agenda as President but I hope to get feedback and ideas from you.

Establish or re-establish the Senate in University operations with the –President and Provost.  
Solutions and projects for our success and that of the students.

Establish center for faculty excellence.

Annual evaluations for Deans not to punish but to improve.

Ombudsperson

FARs—is there a better way to evaluate and communicate what we have done

Scholarship support—growing what we do.

If writing a book get release time

Interim VPR—met with him and he is very much in favor of transparency—this is a high priority

Nonacademic decision making—outside sources.

Scholarship and support decisions.

Focus faculty minds rather than distract.

Show how we can solve problems.

Dean Smith identified teaching loads as prohibitive to research. Discretionary funding decisions on line.

Preparing for permanent VPR.

How best to communicate needs of faculty. Ad hoc Research and Creative Achievement

Committee. Dr. Carmen Scholz will Chair the Committee—there will be one from each college, they will gather issues they can bring to the Interim VPR that will help all in scholarship. Cannot fix or address what he does not know about. If you want to serve send an email. He has written a book—I have ordered it.

Nursing building-fund raising to add extra floor so hospital training can be colocated. Tuition analysis—concern for increase—we are told we are 12% below national average—not sure how that is relevant. Enrollment flat—part time and full time. See how full time break out.

Lastly make a note we have an AAUP chapter on campus—formed May 1 and has 14 members.

Claudio Morales is President, Carmen Scholz is Vice President and Bhavani Sitaraman is Secretary and Andrée Reeves is an officer. This is another venue for sharing and facilitating success.

- **Senate Committees—Faculty and Student Development:** Ina Warboys—we had one meeting to elect Chair. Working on teaching excellence—this is stuck in Administration.

**Finance and Resources**—No Report

**Governance and Operations**—Jeet Gupta---elected a Chair.

**Curriculum**—Derrick Smith—will contact soon to set up the first meeting—focus on program changes and new courses. Talk about DL policy development-may have to bring to Senate

**Undergraduate Scholastic Affairs**--Deborah Heikes—will meet with Brent Wren to talk about SSC and other issues.

**University Committees**—Dr. Miller reported there was a Search for new Director of the Library—surprised at the title—had a Dean prior to this—we consider this academic restructuring—The Senate should be given the courtesy of a presentation for comments—we went to the President and the Search is on hold until we meet with the Provost to see what motivated the change. Dr. Richard Miller and Dr. Mitch Berbrier will be meeting tomorrow. There was an issue brought forth from the Library staff regarding their own advancement. All currently are at lecturer status. They are highly trained and concerned that they have no room for advancement. This has led to the loss of two of the most recent hires. We will address this tomorrow with the Provost and will report back.

We have **open Committee Seats**—will send an email out to see if anyone wants to serve—some require a vote by the Governance and Operations Committee to facilitate elections. Wai Mok and Richard Miller is sitting in on the budget planning committee that meets 6-8 times year and will communicate with you.

**BETA Review Committee**—anyone to report—something implemented all over the country to identify students, faculty and staff who might be a threat to others or themselves. There was a policy presented and passed a bill asking to be reviewed for confidentiality and abuse of system. Ramon Cerro kick off meeting end of July and then had half meeting—half committee—no meeting in two weeks—been about month.

Ramon Cerro asked have you been contacted regarding Search Committees—Richard Miller answered yes. With the two that have taken place I was contacted directly. One for the VPR. Richard Miller made the decision. The Library—did not submit names for that one—wanted to find what was happening before they start the search. Mitch Berbrier—gave president 4 names and he chose two. Ramon Cerro stated the same issue came up in BETA—two faculty from the Provost. Asking Faculty Senate to designate people on BETA—receptive to that. Bhavani Sitaraman—happy get to select, appoint, or elect but second issue is need understanding that if we have turnover—to be put on committee means representative and things shared back to colleagues, responsibility that we should adopt if put on it and will get around idea of having same people on committees. If have solution let's talk about at some point.

- **Ongoing Senate Business**—first item **Faculty Handbook Revision**—left with **Chapter 9**. Has been long process—multi year—got most through. Consider each chapter separately—standing rule in Senate if you have amendment or comments one minute to speak. Once complete each chapter then motion to accept as whole –if that passes—Handbook after formatting work will be forwarded to administration. If they have comments, changes, suggesting come back and we vote on those and once resolved then Handbook goes to the Board and requires approval. Effectively it is the contract by which we work. This president has endorsed it as such and will write preamble as such.

**Floor open for Chapter 9**. In midst of amendment to 9.16.1 and lost quorum. Dr. Neff distributed a change and stated he is doing this for Dr. Laurel Bollinger who is no longer on Senate. 9.16.1—her design of Summer Teaching—amendment in. Vote: Ayes have it.

9.16.2—Summer Funded Research put in “also include” prior to the paragraph from 9.2 about research then add amendment. Dr. Nickolai Pogorelov—faculty engaged in summer research report in every hour they participate—cannot do anything except research—only service they could do would be after hours. Spend 8 hours on research. Carmen Scholz—academic research impeded by current administration with effort reporting—putting business practices on academics—treated as contractors. Cannot do service in summer. Ramon Cerro—OSP and VPR does not know the difference between grants and contracts. Contracts and grants does not know the difference. Robert Lindquist—have to do across all faculty. Christine Sears—funded research—through grants and contracts? Mitch Berbrier—puzzled—5<sup>th</sup> line down. Also concept of “light”. Richard Miller stated I am not supposed to have opinion but will give information—in talking to Laurel Bollinger this stems from “are we employess during the summer”. Set limits on what we are “required” to do not “volunteering”. Potential that it is an unreasonable requirement. Jeet Gupta—change in wording—say “may be appropriate”. 9.16—does cover. Not required—amendment. Peter Slater minor amendment say “might be or could possibly” and delete “extensive”. Motion on floor—is there a second for the amendment. No second--

Failed. Motion to change and add---made changes and proposed amendment. Nick Pogorelov suggesting change "appropriate" to "encouraged". Question of why needed. Concerned this opens the door to service and do we need it at all. Robert Lindquist -do we need at all. No second--failed.

- Derrick Smith made a motion to adjourn. Richard Miller stated we have reached the allotted time. Meeting was adjourned at 2:15 p.m.





**SENATE EXECUTIVE COMMITTEE MEETING**

**September 20, 2012**

**12:45 P.M. in SKH 369**

***Present: Richard Miller, Mitch Berbrier, David Neff, Timothy Newman, Wai Mok, Derrick Smith, Deborah Heikes, Ramon Cerro, Sherri Messimer, Ina Warboys, Vistasp Karbhari***

***Guests: Robert Altenkirch, Brent Wren***

- Dr. Richard Miller reported that the President will try to be back by 2:00. We will do the other business first. Dr. Karbhari will join at 1:30.
- **Senate Reports:** Dr. Richard Miller reported he had nice a meeting with Dee Childs, the new CIO. She comes from LSU and has done alot of growing over the years and seems to have the right experience. Few things we talked about –stressed she wanted to maintain communication—willing to work on any strategic planning. Been here 4 weeks but has not set up weekly or monthly meeting—has not decided the best way to do that or what she is going to do. In the meantime Dr. Miller will serve as the liaison to her. If there are topics of concern let him know. She is on top of the wireless access issue. If faculty have issues he will take them to her and if she has issues for faculty he will bring them to you. Hope guests access will be in place soon. Dr. Richard Miller raised the issue of some departments that have no dedicated i.t. support—she was shocked by that. Different colleges and departments may have different needs. There should be dedicated i.t. support. Central computing facilities or infrastructure is another area for work. It is very expensive to do individually—fire control and environmental support. A campus wide back up system. Intranet 2 consortium using leverage to evaluate institutional solutions. Could take their stamp of approval and get campus wide backup system. Research computing support—investment in infrastructure for scholarly activity—not an investment here yet. She will look at this—requires millions of dollars. Wants to work with us on identifying faculty needs across campus from the i.t. point of view. Will ask Faculty and Student Development Committee to work with me and with her for figuring out what the needs are. Ultimately one of the things she wants is to identify a faculty member for 10% time in her office that is a liaison between the faculty and i.t. There are a number of positions left open—negotiated 3 positions in her interview. Three positions looking to hire: Chief information security officer,—collaborative person, faculty serve on this search, director of academic

technology—grow e learning, faculty serve on this search, director of network—may or may not want faculty on this search.

Library—August 31 Mitch Berbrier and I met with the Provost and we concluded that as a component of academic restructuring which is how we see this that one of things we tried to argue for is ranks and career paths for librarians and we made some linkage with those. The idea of going from Dean to Director—is that we have a single Library that is relatively modest. Deans of Libraries have multiple libraries they are supervising. Librarians have terminal degrees and there have been a loss because there is no career path. No library faculty meet the qualifications for Senate. We offered constructive criticism. The goal was to argue and motivate for a career path for librarians. This is politically a good thing to do. Implementation will wait for the selection of a new director. This delays things until after there is a new director. Dr. Tim Newman—I think the faculty in the library are our colleagues and we should represent them. The other angle is that all of us as researchers depend on materials being in the library when we need it and you don't always know what will be there. There was an unusual text in the library recently when my graduate student went there looking and it was there because one of the librarians realized it would be a valuable asset. Jack developed relationships with faculty and knew who was significant in the field because he knew who the movers and shakers are—they are specialist there and they get what we need—this would be an advantage of a career path as a tool to get good librarians and keep them. Dr. Richard Miller thinks the career path will happen. The President thinks we should have a structure for all lecturers. We tried to put this in the upper bound.

In the August 31 meeting we requested the Provost provide a proposal for the center for teaching excellence—we wanted to get the ball rolling there—start with his proposal that discussed issues, benefits, personnel, requirements and budget. Since it was initiated from the Provost Office we could go from there. We asked for a similar request for the analysis of the ombuds office.

There was an issue of a question of grades and Dr. Wren discussed a student complaint regarding + and – grading. This will go to Scholastic Affairs. Other schools do use this and when someone applies to another school (i.e. Medical School) they recalculate the GPA and it affects scholarships and fellowships. Deborah Heikes stated they did discuss this in the Committee and if someone wants to present a bill that is fine but the Committee did not see it going anywhere. The Committee does not see the need to draft a bill and if someone else wants to draft it that is fine and we may not hear anything. The Committee did not see it as an immediate issue. If it is not a bigger problem they don't think it is worth the Senates' time. It would take a long time to go through Senate. Dr. Richard Miller stated he will raise the issue in Senate and see what happens. Dr. Heikes stated there have only been a couple of complaints.

We talked to Dr. Wren about BETA issues. Dr. Ramon Cerro stated there has been no meeting since mid-August.

Dr. Richard Miller stated that at the last Faculty Senate Meeting I said I was going to form an ad hoc Research and Scholarship Committee. This will aid to engage faculty and the new interim VPR to raise good and bad issues that may be hurdles for doing work and have him solve or give them in a report to the permanent VPR and the President. If you have issues please let me know and I will set a meeting. I hope there will be a report by the end of the semester from the Committee. The Committee is Carmen Scholz, Joe Ng, Jason Cassibry, Eric Smith, Peggy Hays, Xuejing Xing.

Dr. Richard Miller reported he went to the Board Meeting – there is not a lot to report, there was an approval for bonds, etc. UA and UAB had 14 named or endowed professorships at the meeting and UAH had none—this is a problem. There is a new System position—Director of Risk Management—this is to assist with efficiency and productivity so that best practices can be shared among campuses. I had a discussion with other faculty there—they loved Chancellor Witt when he was on their campus and now—they respected him. They shared that if we have a fear of bias, then you don't know him. They think he will be good for the System. Issues—there were 3 sections in the minutes—conferences and symposia, student and faculty accomplishments—UAH had 11 items, 3 from Liberal Arts, had 9 from Nursing, 3 from Engineering, 3 from Business, 2 from Science. This is done quarterly—we know full well these numbers do not represent the faculty and student accomplishments. The Deans asks Chairs and the Chairs ask faculty. This is a problem. It is a communication problem. Research—there were 21 items related to research centers. There were 15 items for nonaffiliated faculty and 12 were from Chemistry. This is false. I will talk to the Provost and President and get criteria for obtaining these.

➤ **Committees:**

**Governance and Operations:** Dr. Sherri Messimer—we met a couple of times and we are in the process of attempting to get out a ballot for the Student Advisory Committee. We received 19 nominations—Dr. Jeet Gupta said this was too many and we should pair it down. All agreed that you cannot do that. You have to go with the nominations you have and develop a ballot. The ballot can go out tomorrow.

Dr. Karbhari came into the meeting at this point—(1:30 p.m.)

Dr. Richard Miller asked if all were amenable to halt to get the Provost and Provost Junior (Dr. Wren) to report. All agreed.

➤ **Provost**—President Altenkirch sends his apologies—he is at Northeast Community College for a groundbreaking.

The frozen enrollment numbers show enrollment to be flat 7636 up by 7 from last year. There are 5882 undergraduates, we are up at the graduate level and down at the undergraduate level. We are going into FTE now. Full time are at about 76% for undergraduates and graduates are at about 38 or 39%. We will get exact numbers soon. Ray Pinner and Chih Loo are looking at

models for incentives. If we give incentives how do we make up the loss? Will it work? We are looking at the information now. Dr. Richard Miller asked if this is something we want to try—can we implement it or do we have to go to the Board. If we approach it as scholarship we can do it. Otherwise we have to go to the Board. We have to figure out how to do it. We are simultaneously working with Calhoun and Northeast to sign MOUs to make it easier for them to come over here and finish. The ones ahead now are Nursing. Engineering and business are next. We will be working on this for all colleges as we go forward. There was a question from Dr. Tim Newman regarding whether there are some places in Tennessee that pay in-state tuition. Dr. Karbhari responded that there are several counties in Tennessee that pay in-state tuition. It depends on the distance from here and what the Universities there offer. We are talking to all community colleges and we are looking closely at those that give us more and the type of students we want. Dr. Richard Miller stated that one thing people said regarding the agreements with students is: are they doing the general education courses at the community college. It may also be an issue of them matriculating here and still taking courses there. Dr. Karbhari responded that we are looking at the population that does not get admission here and are at a higher level there in courses. We might induce them from the beginning to look at themselves to be UAHuntsville students. We will not give them an incentive to go back.

At the ACHE meeting last week the BS in Economics and Computational Analysis and the Masters of Education in Differential Instruction was approved and will go to the Board in November for final approval and be in place in Fall 2013. We are hoping to have the cognate in Public History and the certificate in Foreign Languages and Global Engagement on the agenda for the Board meeting.

We are looking at diplomas and showing the degree and major. We hope to have it in place this year. Right now we are looking at the font size and if we can get it to the printer in time.

We are looking at robes for students and faculty and having more options available. We had one meeting and we will have another one next week and we hope to have information for the Grad Finale.

Chad Tyndale was hired for the Risk Management position at the System.

Alan Constant was hired as the Director of the Student Success Center—he joined on Tuesday.

Dr. Karbhari reported he met with the Search Committee for the Director of International Engagement—the Committee was not happy so we have extended the Search. Dr. Karbhari distributed a new recruiting piece from admissions—it is a travel piece used by the admissions recruiters. This is one that will be used for the next recruitment cycle.

Dr. Altenkirch entered the meeting at the point (2:00 p.m.)

Dr. Tim Newman commented that there was a book in the Bookstore that listed the 377 colleges you should attend and we are not in it. UA and UAB are there. Why are we not in it and can

anything be done to get us in it? Dr. Altenkirch commented that if it is the Princeton Review we have to lobby to get in. It is kind of tongue and cheek and the information could be old. He stated we will do some lobbying to see if we can get in.

Derrick Smith stated that some people are coming to him about parking and what are we doing about visitors and those who are parking at the fitness center who are members of the fitness center but unaffiliated the campus otherwise and they are getting tickets. Ina Warboys asked if there is any consideration for faculty or staff designated parking. We are starting the “Grab a Bike” program and will have stations at 7 points across campus. It is starting this semester and is free for students.

Richard Miller talked about the Board having the 3 sections with symposia, achievements and research and how it was very uneven. What is there does not reflect the achievements of the faculty or students. He stated I have never been asked to provide information. This is what the Board sees and they get a biased few of what is being done on campus. We need to find a way to advertise better the achievements of all across campus. Dr. Brent Wren stated as we approach the Board meeting, a note goes to the Colleges and Centers and asked them to submit information and they submit it and Carole compiles it. Dr. Richard Miller stated there is a communication issue somewhere. Maybe we can help do this through the Senate. Maybe we can lay out some guidelines on what achievements mean. Dr. Karbhari stated let’s sit down and figure out what we can do. We used some Faculty forms on line for a while and we will look at doing that again. We have a program we are looking at implementing called Digital Measures-Activity Insight—that will allow faculty to put all their information on line and update and it ties into all the things we do and need information for including Accreditation information. Dr. Miller stated we need to try to impress the Board.

- **President** —Dr. Altenkirch reported that we are working with the CIO on setting an Intranet. We will put stuff there that we don’t want the public to see. We could post things like the retirement documents there. It would be internal working documents. There will be a button next to the “Directory” where the “Banner” button is for the “Intranet”. The “Banner” button would eventually disappear. This will separate the public and private. We are going to consolidate the password issues when we go into the “intranet”—when we login there we are in. We will do a beta test. The Password issue will take a little longer.

Dr. Altenkirch reported we are making progress on the purchase of the University Place School. There were a few stumbles on the appraisal. The superintendent and I met and have a handshake deal and key members of the Board are okay with it and we are working on documents but it is not over yet. We want to get it all done in October with an Executive meeting of the Board. The Superintendent does not want to go into November. It is a strategic acquisition. I understand we have tried to get it for a number of years.

Dr. Altenkirch reported we are working with the Office of Sponsored Programs and the V.P.’s office pulling together reporting for management data and who is the fiscally responsible unit

and then the people (P.I.) responsible for the work. The data will show up in different places. These are awards and expenditures. This will give us a better picture of the distribution of work. The way we do it now makes it look like there is not much in the Colleges. We should have this done sometime this semester. WE are looking at distribution issues as well. The Interim VPR is looking at incentives and the distribution. There are different nuances on how it is distributed. The income is chopped unrelated to how it got here.

Construction is ongoing. I think on the parking there is one lot closed. This is not a tremendous loss. There was a question of “Do we have a solution for part time and volunteers”. The Police are aware of events, etc.

The Retirement Incentive Documents are out—there was one error that is being fixed. There was an inconsistency in the document and exhibit b. It is being fixed and will be re-sent and we will add a FAQ document. The FAQ document is an accumulation of questions that we got and we added some. We will know how many will take advantage by February 1. Dr. Ramon Cerro commented that the release form is scary. Dr. Altenkirch responded that he has worked on these at other places and he has a copy from others and if you compared them you would think ours is tame. The release is a legal document and has language that is not warm and fuzzy but language expected by the court and attorneys. All of them are pretty much the same. There was some discussion regarding the \$22,000 earnings limit for retirees but this is not part of the payments for the retirement incentive. Dr. Altenkirch stated you can come back immediately and earn up to \$22,000 in some part time role of teaching, etc. if you are not in a supervisory role. The question we are trying to address now is a Chair a supervisory role. Faculty can come back immediately. We know that.

- Quorum was lost at this point so no voting matters could be considered.
- Dr. Richard Miller talked about some new initiatives—He mentioned that the Governance and Operations Committee would bring a bill forth regarding the Faculty Appeals Committee restricting membership to tenured faculty—the bill would be from Dr. Jeet Gupta. Peggy Bower informed Dr. Miller that the Faculty Appeals Committee is already restricted to tenured faculty only.

Dr. Richard Miller talked about an annual review of the Senate Bylaws and restructuring the Committees of the Senate and the Executive Committee to bring it to something more relevant.

He will ask the Faculty and Student Development to assist with the CIO survey.

Personnel or Faculty and Student Development should look at the blurb on travel and covering classes. Faculty in general take a liberal view of covering their classes.

Some faculty have raised an issue or concern over what’s counted as scholarship but is actually a signing bonus. This was an agreement between John Horack and a department chair to supplement a GTA stipend with \$5000 from research. This would be money used for non-

research and could be putting us at risk. Other chairs were not notified that they can do the same thing. This was not applied to all students. This raised flags and the faculty came to me. I will task Finance with looking into this issue.

Let's get the Handbook and Bylaws out next week.