



SENATE EXECUTIVE COMMITTEE MEETING

May 3, 2012

12:45 P.M. in SKH 369

Present : Timothy Newman, David Neff, Laurel Bollinger, Carolyn Sanders for Ramon Cerro, Deborah Heikes, Richard Miller, Brent Wren, Vistasp Karbhari, Robert Altenkirch, Paul Componation, Ina Warboys, Kristen Herrin

- ❖ No quorum initially—initially met for reports, possibly a quorum would be achieved during them, otherwise no business transacted today (per Tim Newman).
- ❖ Called to order 12:55 , w/o quorum -- reached quorum at 1:00 p.m.
- ❖ President Altenkirch—Commencement Saturday at 10. No more than 2 hours, hopefully one and half hours.

Advancement—ad out, getting resumes—mid June meeting to shorten list and begin interviewing

Advancement—communication folks in advancement within structure and org chart shows who does what and who is responsible for what. Send note to all regarding the status of the search and the structure of Advancement. Will not see Ray Garner's name on the chart because formally he's not with UAH, thus not in charge of communications, although many recently know him that way. Technically he is a System employee—avoid the community picking on him. He is involved in governmental relations and public affairs. When the press calls or others look his name is in the President's Office not in Advancement. Joel Lonergan is in charge of communications. Will post this online.

Conversing with school district about purchase of University Place School property—meeting May 14 to discuss more, maybe purchase terms? Working with Education Department for a model school or lab school linked with University Place School. Also conversing with Trinity Church on purchase. Austin Drive—Nazarene Church nearby—over time purchase houses on street, have 11 out of 26. Idea that street forms boundary. Richard Miller stated we were told these houses are used by faculty and researchers—how do faculty and researchers know and who is in charge. President Altenkirch stated we will find out.

Budget—reduction in state money of about \$2.16M—about 5% of the state money, 5% of state base appropriation. Looking at how to balance things. Ray Pinner has worked up an outline of a balanced budget if there was about a 6% tuition increase. Fairly austere. Continue to work on over time. Greenway out on bid—when bid comes in if under cap can begin. Bidding with and without fountain. Fountain created a stir at the Board—magnet for mischief. Tim Newman asked if some other water sculpture would pass. The Board has not said we can't have the fountain but they thought it is not a good idea—we will bid both ways. Runs north and south and eventually east and west and something needs to be there where the two directional pathways will meet. When start construction cannot drive down the pathway. Nursing Building-- approval on expansion—process in motion—putting together talking piece for fund raising. Look at whether feasible to move Charger Hospital from Wilson Hall. Don't think we accommodate this in the drawings, that facility is now-about 15,000 square feet---would add a floor to the expansion, maybe add \$4M to what was going to be a \$13M expansion project—concerned went with \$13M to the Board and may not go well to go back with \$17M. The \$4M extra would require about \$250K a year additional repayments—see if we can raise that money privately. Question about using Wilson Hall space if Charger Hospital leaves – answer: could move people around for other renovations, for example there might be some in the future that involve Madison Hall.

- ❖ Provost Karbhari—nothing to add—thank you for finals and hope you get your grades in—hope to see you on Saturday. Richard Miller stated there is concern from some running for Faculty Senate President-Elect—they want a commitment from your office that the course release will happen for President and President Elect. Provost Karbhari responded there should not be a problem.
- ❖ Brent Wren—stated he attempted to send an email through the A-list—concerning traffic flow this weekend—it did not work. I will have Peggy send it this afternoon. No street closings affecting our ceremonies—streets around Church and Monroe are the ones closed.

Administrators then left the meeting.

- ❖ Tim Newman—memo from Dr. Karbhari about BETA policy—Provost sent a week ago during finals, only read last night—what I did—sent a memo to Dr. Karbhari and told him I would not provide names right now—Provost wanted 4 names from Senate to serve on a committee that would report to the BETA team on ideas for changing the BETA policy. On something like this would want to talk to the Executive Committee before responding. Also, memo identified a two step process—whereas Senate has called for forming a new committee that itself wrote a new policy. That's different than what Provost proposed in memo—memo said have a committee make a report to BETA and BETA then apparently have the possibility of writing a new policy that would go to EMOG. Doesn't seem to be what we called for. Expressed concerns here and elsewhere that the policy should be held in abeyance until the review is finished. Last point made this policy could be used for end run around academic freedom and could be a terminator

of faculty, as such should be in the *Handbook*. BETA policy should follow normal procedure for approving such items, which means Senate approval.

- ❖ Dr. Richard Miller made a statement off the record.
- ❖ Ina Warboys left the meeting as a result of a phone call, then returned.

President Altenkirch had asked for a list of items for possible redress—gave it to him—Parking Fees for part-timers (SR 09-10/01) , Realignment bills (08-09/9, 9a, 8) and Chair Eligibility (10-11/06), also Administration Response to Senate Action s(10-11/04), and Building Access (10-11/01) – just needed a report brought back on the last one..

Senate meeting one week from today combined meeting. Invite new members to attend. Caucus and elect Chairs for Committees. Have to have Committees—preference form used last time—some responded and some did not. Do you want to do that again? 3 day window—early next week put together and elect chairs. Two other options—have Governance and Operations meet and appoint—if they get quorum can assign to Committees. Delegate someone else to do it. Set subcommittee to get proposed Committees and present to Senate.

Get Committees –send email to list asking for Committee preferences. Send Committees from this year with new plugged in and respond by Tuesday and then ratify at meeting.

- ❖ Governance and Operations—will send out email for nomination of officers later today. Include new and old and send to Senate. Elections to tenured-tenure-earning, clinical and research.
- ❖ Undergraduate Curriculum: Kristen Herrin—will send end of year report—make **recommendation the Curriculum Committee meet face to face**. Don't think email is bad all the time but recommends this committee **meet face-to-face at least 3 times during the semester**.
- ❖ Faculty and Student Development. Written report from Ina Warboys.
- ❖ Finance and Resources Committee is done with speaker series and REUs, per David Neff.
- ❖ Senate Bill 367: Senate President Election—last time one faculty member had discussion about Senate Officer Eligibility, wanted a change to that. We didn't think we should write changes and suggested person write up the changes desired. That has happened - on April 20 it was received by President-Elect Richard Miller. This puts in writing what was talked about before—this is a change proposed to the Bylaws by that individual to allow any faculty to become a candidate for Senate office. Language had proposed change to become effective immediately. That can't be so—the Bylaws are part of the Handbook and have to be approved by the Board. Paul Componation proposed this to be stricken. Ask the person to revise or send it to a Senate Committee. Deborah Heikes proposed to send it to a Committee –Governance and Operations—David Neff seconded. Richard Miller—personal opinion this should go to the floor

as is. Paul Componation agrees. Richard Miller stated if it came to the floor and was amended would it be acceptable. Tim Newman stated it would be ruled out of order if not amended on the floor; Senate cannot pass by-laws language that becomes effective prior to Board approval. 1 in favor, 6 against. Motion fails. Paul Componation-moved to put it on the agenda for the Senate Meeting (i.e., we accept for first reading), Carolyn Sanders seconded—6 for 1 against; goes to Senate agenda for Second Reading.

- ❖ Agenda discussed
- ❖ Paul Componation moved, seconded by David Neff to adjourn—adjourned at 2:00 p.m.



Faculty Senate Meeting 525

April 19, 2012

12:45 p.m. in BAB 121

Present: Wai Mok, Charles Hickman, Eric Fong, David Stewart, Eletra Gilchrist, Derrick Smith, Laurel Bollinger, David Neff, Carolyn Sanders, Deborah Heikes, Kathy Hawk, Eric Seemann, Bhavani Sitaraman, Ramon Cerro, Seong Moo Yoo, Jeffrey Kulick, David Pan, Jason Cassibry Jennifer English, Paul Componation, David Moore, Louise O'Keefe, Ina Warboys, Brenda Talley, Marlena Premeau, Philip Bitzer, Roy Magnuson, Carmen Scholz, James Baird, Ramazan Aygun, Tim Newman, Peter Slater, Claudio Morales, Dongsheng Wu, Richard Miller, Nick Pogorelov, Max Bonamente, Vistasp Karbhari

Guests: Robert Altenkirch, Brent Wren

Absent with Proxy: Molly Johnson, Mohamed Ashour

Absent without Proxy:, Kwaku Gyasi, Nathan Slegers

- ❖ Called to order by Dr. Tim Newman 12:45
- ❖ Adopted Minutes moved by Dr. Eric Seemann, seconded by Dr. Derrick Smith.
- ❖ President Altenkirch Report:—Working on highlights for the Board meeting—the greenway—connecting Lakeside to Holmes, final approval at the Board meeting \$2.8M cap on the project. We will go out for bid momentarily. We will come back with a bid without the fountain and then the fountain will be as an add on. The fountain as seen in the design—not matter of cost but focal point for mischief. Board members are not enthused about the fountain. The place where the fountain will be located is the crossroads of the north and south greenway and the east west greenway—there should be something there. We will put this out as no fountain and the fountain will be considered as an add on. Construction will begin sometime this summer. The Nursing expansion will be up to be approved. The Building expansion will be funded by revenue bonds and donations. SWIRL-approved for stage one funding-- will be state funds for that —working with the Governor’s office on that. Approval to purchase house on Austin-dead ends on campus by the soccer field—own 15 or 16 so when they come up for sale we will

purchase. These are used for faculty on a temporary basis or researchers, etc. This is a buffer between campus and the neighborhood. We are in conversation with Trinity to purchase the church. We talked about buying it before but they wanted too much money. We only purchase on appraised value. Strategic planning and steering committee working on draft plan and priorities and it is posted on line. Subcommittees are working on objectives and tomorrow we will be meeting to go over objectives and if we agree on the objectives we can set up task forces to work on objectives and tactics and the whole thing. The Tuscaloosa research office is gone—actually it never was—announced and created a big stir and a flap and it is gone. The System is putting an office on campus. There is one in Tuscaloosa and one in Birmingham and now one here. It will be located on the third floor in SKH. We are rearranging to accommodate where the office will be. The Chancellor will be on campus today with the Foundation Board meeting and we will talk to him about who he wants there. We are working with the Huntsville superintendent. We have asked Mary Piersma to put together a proposal of how to run a model school or laboratory school. Wouldn't have school on campus but the University Place School could be the model school.

What happened to the bill to separate UAH from the System? At the Board Meeting—Representative Rogers brought a bill to separate UAH from the System, Rogers, Ball, Williams, etc. drafted a long time ago and there were those who supported the bill but over time all dropped except Rogers. It was for effect. It is not going anywhere.

Status on relocating the Daycare Center. It is part of the plan—we just don't know where. Dr. Jeffrey Jeff Kulick asked—is the research office person-Susan Young?—she will be the System employee responsible for organizing the research—to try to broker deals across the System. Could be two or all three. Not a Tuscaloosa employee—she is a System employee.

We are moving on the VP Advancement search—the ad has been floated—we are accepting applications and nominations—we will cull in late May or early June—the communications group is in SKH working together.

- ❖ Provost Vistasp Karbhari Report:—graduation will happen soon—the Board approved Peter Ammon as speaker and he will be getting an honorary degree—would like all to be there for the students Saturday, May 5. Same day we will presenting faculty awards—Distinguished Research Award goes to John Christy. Teaching Award goes to Dorla Evans. Then 5 College Awards—Business-Eric Fong, Engineering- Tim Boykin, Liberal Arts- Deborah Heikes, Science -John Christy, Nursing- Lynx McClellan. Thank you for nominations for mace bearer—Brian Landrum is the mace bearer. The Board had two proposals Master of Education and Economics and Computational Analysis is at ACHE now and will be taken up in September and get it approved and in place. Looking at two electronic billboards, one at the Space and Rocket Center and on 72 near Kroger. We get 10 seconds every 60 seconds. Use for events, recruiting, admissions, etc. Senate Resolution BETA Policy—thinking to form group to review policy and will ask faculty, staff and SGA for 4 names and choose two and add members and conduct review and send to BETA and then to EMOG itself. Ramon Cerro—strong opposition—shouldn't it be proper to

suspend this until we revise it. Provost Karbhari stated we need the policy in place for a number of reasons so it is better to review it and make changes as we go forward. Ramon Cerro—stated formerly the research awards were chosen by former recipients—Provost Karbhari stated this changed about 3 years ago. The awards were given by the Foundation before and they stopped providing funds for the awards and we got together and formed a way to continue the awards and formed a new Committee—composed of the Associate Provost, Senate President, SGA President, and the Graduate Dean. The process changed and the nomination comes from the College through a College Committee and then it is sent forth to the University Committee. It is funded from within the University. It has been around for 3 years.

GTA Tuition Remission—Question came up about reported plan for units to begin being “billed” for the tuition dollars involved in the tuition waivers granted to their GTAs—Tim Newman stated the Provost had promised him that there would be no change in who pays or how much is paid from the current practice; central funds would continue to cover all the costs of the GTA tuition waivers for '12-13. Provost Karbhari reiterated there is no change from where it is paid for fall. What is going on now is to find out how much they are paid and from where they are paid. There is also to be no hold on GTA offers. Again, there is no change. Senate President Newman stated the Senate had heard the Provost on this promise of no change and would hold him to it for '12-13; units would not be bearing the cost of the GTA tuition waivers.

President Altenkirch—Thursday—there will be a reception at the Lowe House for all those working on Commencement. You should get an invitation if you are working at Commencement. Friday night is the Trustee Dinner at the Lowe House with the Chancellor and the outstanding students and Deans and their guest or spouse. It is difficult to have a sit down dinner so we are in a tent Thursday and Friday. Saturday morning breakfast at the VBC for the platform party, speaker, etc. in the robing room. The Ceremony is pretty much the same as it used to be except there will be two lines of masters and bachelors from each side of the stage and they will be staggered. This should shorten the time. The Tent will stay at the Lowe House and early next week there will be a reception honoring people with a certain amount of service at UAH.

- ❖ Acceptance of Executive Committee Meeting Minutes—motion to accept by David Neff, seconded by Richard Miller. Ayes have it and the motion carriers.
- ❖ Faculty Senate President Tim Newman Report—I met with the President regarding state-issued UAH parking tags—can update you or Richard Miller can update you. Faculty/Staff picnic is Friday. Please RSVP. Still need volunteers-- five or six.

The Finance Committee had a presentation on F&A a couple of hours ago and Dr. Miller stated it was enlightening.

In my presentation to the Board I mentioned several in here on their achievements. I commented on the challenges we faced as faculty members and we are engaged in a process of

moving forward. Paul Compton tells me he is nearly finished with department senator elections and hopes to have results in next week. What will follow is Senate Officer elections. Those eligible to stand for election are those currently in the body and newcomers. If you are thinking about running the process will open shortly. Look for email in your in box to nominate and then one to vote. May meeting will be a combined meeting all old and new—new attending as courtesy not voting. May have some full Senate meeting(s) in summer to work on *Handbook* and it would be the present group for that, not any newly-elected Senators; their terms begin the first day of Fall '12 classes. If your term continues will meet with group and get Committee Chairs elected.

Difference in process for visa for faculty or staff hires. Since Marissa left, not handled internally by UAH. Marisa did before—she left and is not replaced yet and not yet known if her replacement will be able to handle those visas in-house—so it now requires an attorney and units are being asked to pay costs for that. This visa practice is for faculty and staff but the process for students is still in place. The office is overworked and hanging by a thread—there is one full time assistant only. Bhavani Sitaraman—stated if you want to consolidate, do it at the System wide level. Richard Miller stated the Deans were notified. We can talk offline. Charles Hickman—are you looking for someone with expertise or are you looking to move it off campus.

Next year—there are more pay periods than 26 and as a result the pay period before or after the April 30 2013 pay period will produce a smaller check than others do—we receive the same pay but one paycheck will be smaller. Anyone budgeting check-to-check needs to plan ahead for when that small check is issued.

- ❖ Finance and Resources Committee—Wai Mok—met with Ray Pinner and Robert Altenkirch—not much overhead money floating around—tuition will be raised. Overhead about \$3.3M in the red. Funding of Distinguished speakers—all 6 funded at \$1750 each. Carmen Scholz—why is the overhead in the red?—Actual F&A rate would be 54%, what we negotiate is 47%, What it cost and what we get is a difference of about 15.7%. It cost about \$11.4M to do and we recover about \$8.1M so the difference is about \$3.3M. Other revenue supports research. Dr. Altenkirch says this is a common situation at most universities. Tuition increase is not known yet—the Education budget is on hold and when we know what is the cut from the State then we can make decisions on tuition. Ramon Cerro—stated tuition has risen 2 to 3 times faster than the increase in faculty salary. From AAUP document--the cost of salaries for administrators have kept up with tuition, Professors salaries have not but administrators salaries have. Richard Miller—stated tuition has increased across the country because state funding has decreased. Even if salaries were not raised we would have to raise tuition.
- ❖ Ramon Cerro—Provost had not answered completely the question regarding money used to pay tags and scholarships. Have numbers now. Change in parking policy—2009—drop 26% in what went into tag scholarships. 230 less cars advertising in state. A comment was made by the administration that the (2009) change was irrelevant, but that's not so, it was relevant.

- ❖ Carolyn Sanders—Student Success Center—workshop—Thursday April 26 keynote speaker—heard her several times—an absolute dynamo—Jennifer Bloom—UC Carolina—appreciative advising—proactive way to work with students identifying strengths—published book on it. Very few faculty signed up—first day of finals. Great opportunity for us. Identify techniques we are using and for new faculty to see techniques. Make sure colleagues know. Woman creating classroom techniques. UC free of cost. Statewide Advisors Workshop. Wanted to make sure all knew and encourage colleagues. RSVP by tomorrow.
- ❖ Jennifer English—Search Committee Student Success Center Director—HR approved ad and will be published—if you know of someone here or elsewhere let Jennifer English or Carolyn Sanders or Jack Fix or Pam O’Neal know.
- ❖ Senate Bill 366 Handbook Revisions Cross Boundary Complaints—at 3rd reading—motion to approve moved by Richard Miller, seconded by Ramon Cerro—negligible discussion, ready to vote, ayes have it Senate Bill 366 passes; becomes SR 11/12-10.
- ❖ Faculty Handbook—approved **chapter one** in previous meeting, now **chapter 2**—focus on text of document—formatting ignore unless can cause confusion. Focus on text. No emails on 2-5. Any issues in 2 or 3. Motion to approve Chapter 2 moved by Laurel Bollinger, seconded by Max Bonamente, --Roy Magnuson--2.3.2—list all accredited programs—if update on a regular basis it is fine but questioning wisdom of putting volatile list. Add “as of 2012” after “agencies” to be included—moved by Ramazan Aygun, seconded by Roy Magnuson, adopted amendment. Then voted on full chapter, ayes have it, Chapter 2 adopted as changed.

Chapter 3—no indications of change—Moved to accept by Kathy Hawk, seconded by Eric Seemann, Eric Seemann stated it mentions 5 vice presidents only names 4. Deborah Heikes moved to change 5 to several, seconded by Kristen Herrin. Ayes have it, amended. Ina Warboys—asked about the CIO—CIO will be an Assistant or Associate Provost---difference of Vice President and Provost—Provost more in line with academic affairs. Bhavani Sitaraman—asked about counseling staff, housed under dean of students or diversity. Dean of Students, Richard Miller proposed after ROTC, “Counseling and Student Disability Services” be added. Eric Seemann seconded—amendment—ayes have it. Then voted on full chapter, Adopt-- ayes have it, Chapter 3 adopted as changed .

Chapter 4—motion to approve by David Neff, seconded by Eric Seemann—Eric Seemann 4.5—Add statement “expected to be active participants in all departmental activities and a visible presence in the department”. Carmen Scholz seconded. Nikolai Pogorelov wants it to say “all faculty”. Kathy Hawk—stated there is a higher bar for Chairs for what they do. Eric Seemann—what drove this nothing distinguishes Chairs from faculty—all are expected to do this but this is setting an example because the Department Chair is expected to live by a higher bar and provide an example. Carmen Scholz—this section is for Chairs only so we should not muddle with faculty. Nikolai Pogorelov—suggests to add to Deans. Hold on that. Ramon Cerro—there

was a Senate Bill where we recommended Chairs not serve as Directors at the same time. Tim Newman had a discussion with the President and he was going to reject that. Richard Miller stated that would be in the section on eligibility. Ramon Cerro—if you think it should go you should put it there. Claudio Morales—asked for a definition—Roy Magnuson—stated it is fairly concrete. Carmen Scholz—departmental duties are spelled out. Kathy Hawk—anything you look at in this is concrete. Nikolai Pogorelov—not a bad thing for every faculty to be an active participant—add to all sections specify to all faculty otherwise be fair. David Stewart called the question—Laurel Bollinger seconded—ayes have it; debate on amendment closed. Adopt amendment: ayes have it. Back to main motion. Nikolai Pogorelov modify 4.3—before “procedures” add “college deans” are expected to be active participants in all college activities and a visible presence in the college. Motion fails for lack of second. Nikolai Pogorelov this shows the attitude of the Senate. President Tim Newman cautioned Nikolai Pogorelov on his statement-- no derogatory remarks on the Senate. In debate, address to Tim Newman not to individual Senators and cast no aspersions on the Senate. Ramon Cerro—it is different for Chairs and Deans and Presidents. Dean and President are the face of the college or university. Nikolai Pogorelov –by definition faculty are expected to participate. Tim Newman stated the motion failed and we will not entertain more discussion. Bhavani Sitaraman 4.4—No faculty involvement in this no faculty review before it goes to the Board. Kristen Herrin—is it always 5 years. Who is the review committee—4.8 has committee information. Laurel Bollinger—do we need a motion. Bhavani Sitaraman—way written now don’t know if recommendation—says Provost may recommend. Laurel Bollinger—would it be reasonable to propose an amendment-- After cycle before findings—according to program review description in 4.8. Richard Miller seconded. Bhavani Sitaraman –4.8 referring to different document. Richard Miller—once Provost makes recommendation—does not need to be same recommendation as committee. Roy Magnuson—comment out of order. Then voted on amendment—ayes have it. Chapter 4—Ramon Cerro—no definition of how committees are appointed. Puts same people and results same. How is the committee formed. Bhavani Sitaraman—any recommendation to resolve or reorganize will follow steps in accordance with AAUP guidelines on academic program review and will result from consultation with Faculty Senate. Add after Section 4.7, Max Bonamente seconded. Tim Newman stated it would also be in order to move to set this aside and work on wording or set this aside and move to the bills, considering time, what is Senate’s pleasure? Kathy Hawk objected—changed. Then voted on amendment, Ayes have it amendment passes. Richard Miller recommends word dissolve become dissolve or reorganize or establish, Phillip Bitzer seconded, ayes have it, . Then voted on Chapter 4 as revised. Adopted.

❖ Louise O’Keefe moved-seconded by Kathy Hawk to adjourn—adjourned at 2:19.

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FACULTY SENATE**

Senate Bill 363: Differential Tuition Analysis Request

Bill History: 11/17/11 Faculty Senate EC Approved at First Reading
12/01/11 Before Faculty Senate at Second Reading (ran out of time; did not consider)
1/05/12 Before Faculty Senate at Second Reading (began debate, time expired during debate)
1/26/12 Received Majority Approval at Second Reading
2/23/12 Before Faculty Senate at Third Reading, final action deferred until April meeting
5/10/12 Back before Senate for Third Reading (adjourned Apr meeting before consideration)

1
2 **WHEREAS,** Recruitment and retention of students is paramount to the future viability and
3 success of our University, and

4 **WHEREAS,** The University has significant competition from other academic institutions,
5 and

6 **WHEREAS:** The faculty of the University of Alabama in Huntsville believe that new,
7 well-motivated ideas highlighting the uniqueness of UAHuntsville academics
8 while promoting the University’s financial viability can serve both the
9 institution and students/families, and

10 **WHEREAS:** Ideas for increasing student enrollment and retention were presented in the
11 “Restructuring Report” drafted by an ad hoc Faculty Senate committee, yet
12 little or no relevant discussion or action has been taken regarding these ideas,
13

14 **NOW THEREFORE BE IT RESOLVED:**
15 That the Faculty Senate requests that the Offices of the Provost and VP of
16 Finance perform a detailed analysis of the viability of scenarios related to the
17 concept of “differential tuition”, a term referring to tuition and/or fee
18 schedules that depend on academic level (e.g. freshman, sophomore, etc),
19 examples of which were included in the Faculty Senate’s “Report on
20 Realignment and Restructuring” submitted to the University Administration;

21 **AND THEREFORE BE IT RESOLVED:**
22 That these scenarios be analyzed for viability as an option increase student
23 enrollment, encourage matriculating students to enroll in UAHuntsville

24 courses whenever possible, and to creatively identify financial solutions
25 advantageous to both the University and students/families;

26

27 **AND BE IT FURTHER RESOLVED:**

28 That the requested analysis be reported to both the Faculty Senate and
29 University President and made available to the Faculty Senate no later than 3
30 months following the passage of this bill.

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**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FACULTY SENATE**

**Senate Bill 361 : Improved Integrity for Communicable Diseases
Information**

Bill History: 10/20/11 Before FSEC, Passed at First Reading
10/27/11 Before Senate for Second Reading, Further Action Deferred until Jan. 5, 2012 Meeting
1/5/12 Before Senate again at Second Reading, action deferred until April meeting
5/10/12 Back before Senate for Second Reading (adjourned Apr meeting before consideration)

1 **WHEREAS,** The University solicited comment from the Senate on an updated Communicable
2 Diseases Policy that was approved already by Campus Counsel and the Emergency
3 Management Coordinator; and

4
5 **WHEREAS,** Many faculty believe that this policy needs additional revision as well as time for
6 deliberation; and

7
8 **WHEREAS,** Certain terms in the policy have the potential to be interpreted in an overly broad way
9 (for example: “diseases posing a **significant threat ... to health**”); and

10
11 **WHEREAS,** The Dean of Students is tasked in the policy to implement it, yet that individual has not
12 been previously viewed as being responsible to the Faculty or directly involved with
13 decisions directly, substantially impacting faculty life; and

14
15 **WHEREAS,** The policy in the long term may allow the Dean of Students and other officials not part
16 of the faculty members' job-reporting chain to acquire information about faculty
17 members' illnesses, including matters which some faculty view as deeply personal, and

18
19 **WHEREAS,** The policy allows faculty members to be excluded from work until a physician's
20 statement is provided about treatment, and that the faculty member obtain indicated
21 follow-up treatment by a physician (Sections G and H), without there being any
22 exceptions for reasons of conscience

23

24 **WHEREAS,** The policy directs individuals have a duty to report others believed to have any disease
25 potentially covered by the broad description of disease in the policy
26

27 **NOW THEREFORE BE IT RESOLVED:**
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29 That the policy be reworked to include (1) a less broad definition of communicable
30 disease, with that rework to include more input from faculty, including health care faculty, (2) a time
31 limit of a very small number of years that a disease incident can remain on file, (3) a requirement that
32 on an annual basis, each faculty member will be notified if information about the faculty member was
33 reported in the prior year, what information was reported, which individuals came into contact with that
34 information, and given the opportunity to add a statement to the file. Any submitted statement by a
35 faculty member must become part of the file and be attached to the disease incident report as long as
36 the report is maintained.
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38

39 **AND BE IT FURTHER RESOLVED:**
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41 That no University records maintained in keeping with this policy be stored out of the
42 State of Alabama, to allow ready legal action (avoiding international or out-of-state courts) and to
43 increase the capability for privacy protection to any faculty member. This restriction precludes storage
44 of the information in a digital form, unless that digital form is strictly kept within this State.
45
46

47 **AND BE IT FURTHER RESOLVED:**
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49 That the position Dean of Students have more accountability to the Faculty, in part by
50 annually reporting in writing to the Faculty Senate by January 31 of: (1) the number of faculty who had
51 communicable diseases that resulted in the collection of information, (2) a detailed explanation how
52 that information was safeguarded in the prior year, (3) a detailed explanation of all individuals who
53 came in contact with any identifying information about any faculty member reported to have a
54 communicable disease, and (4) when that information will be destroyed. This reporting requirement is

55 to be enforced by the Provost by incorporation of it into an annual list of tasks each Dean of Student is
56 expected to perform.

57

58

59 **AND BE IT FURTHER RESOLVED:**

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61 That no faculty member be discriminated against in his/her ongoing employment for

62 having a communicable disease.

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FACULTY SENATE**

Senate Bill 365: Performance Criteria for Tuition Remission

Bill History: 02/16/12 FS Exec. Comm. Placed on Senate Agenda (First Reading) (sub. by Sen. J. Kulick)
 02/23/12 Before Faculty Senate at Second Reading; time expired before consideration
 03/15/12 Before Faculty Senate at Second Reading, action deferred until April meeting
 05/10/12 Back before Senate for Second Reading (adjourned Apr meeting before consideration)

1 **WHEREAS,** A well-educated faculty and staff and their dependents are an asset to
2 themselves, the community and the university, and

3 **WHEREAS:** UAH also desires to provided employee benefits comparable to employers in
4 the local private sector, and

5 **WHEREAS:** UAH has an interest in encouraging high standards of student achievement,
6 particularly students sponsored by the University,

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8

9 **NOW THEREFORE BE IT RESOLVED:**

10

11 Any person requesting tuition remission for an undergraduate course shall have a GPA of (2.0)
12 to be eligible for tuition remission;

13

14 **AND BE IT FURTHER RESOLVED:**

15 Any person requesting tuition remission for a graduate course shall have a GPA of (3.0) to be
16 eligible for tuition remission;

17

18 **AND BE IT FURTHER RESOLVED:**

19 A student must earn the grade of C for any undergraduate course for which tuition has been
20 waived;

21

22 **AND BE IT FURTHER RESOLVED:**

23 A student must earn the grade of B for any graduate course for tuition has been waived;

24

25 **AND BE IT FURTHER RESOLVED:**

26 Students failing to earn the requisite grade for any course taken shall be required to reimburse the
27 university for the cost of the course before being eligible for any further tuition remission and,

28

29 **AND BE IT FURTHER RESOLVED:**

30 Previous grades shall be grandfathered in and the GPA computation shall commence with
31 courses taken following the enactment of this bill;

32

33 **AND BE IT FURTHER RESOLVED:**

34 That the University shall encourage faculty, staff, and family members to educate themselves in
35 areas outside their work domains by encouraging students to take courses for audit credit with no
36 performance requirements, and be if further resolved that the university shall encourage
37 employees to participate in professional development and continuing education programs
38 through the existing tuition discount plan as part of this activity.

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
FACULTY SENATE**

Senate Bill 367: Eligibility for Senate Officers Elections

Bill History: 04/20/12 Received from (non-Senator) faculty member
 05/03/12 Executive Comm. directed bill onto Senate Agenda for reading before the Senate
 05/10/12 Before Faculty Senate for Second Reading

1 **WHEREAS,** The faculty senate President-Elect and Ombudsperson are elected by the entire
2 senate eligible faculty of the university; and
3

4 **WHEREAS:** The President-Elect and Ombudsperson represent the entire senate eligible faculty
5 of the university; and
6

7 **WHEREAS:** The current faculty senate bylaws requires the unit of the President-Elect to elect
8 another faculty senate, and
9

10 **WHEREAS:** The requirement to be an outgoing or incoming faculty senator for senate officer’s
11 election is an undue, redundant, and duplicative,
12

13 **NOW THEREFORE BE IT RESOLVED:**

14 That any faculty senate eligible faculty member of the university can be a
15 candidate for election to the positions of faculty senate President-Elect and
16 Ombudsperson.

17 **BE IT FURTHER RESOLVED**

18 That the first sentence of the faculty senate bylaws section IIIC be changed to “In
19 the spring of each year, the Senate Operations and Governance Committee will
20 nominate, from the Senate eligible faculty, candidate(s) for President-Elect and
21 Ombudsperson.”

22 **BE IT FURTHER RESOLVED**

23 That these proposed changes become effectively immediately.

MEMORANDUM

TO: Faculty Senate
Staff Senate

FROM: Ms. Delois Smith
Chair, Faculty Staff Traffic Appeals Committee

DATE: April 6, 2012

SUBJECT: Motor Vehicle Regulations
Temporary Loading and Unloading

In order to address parking citation incidents, the Faculty and Staff Traffic Appeals Committee would like to make you aware of the proper notification process when using your personal vehicle for work-related events that require you to temporarily park in an unauthorized space to load and unload items.

The UAHuntsville Motor Vehicle Regulations states that University employees are to use 20-minute parking spaces for loading and unloading. However, there are times when those spaces may all be filled and you may have to temporarily park in a service vehicle designation or other space not allocated for personal vehicle use.

In order to avoid a ticket for unauthorized parking, please know that you may phone **Public Safety at extension 6596** and notify them of your need to *temporarily* park in an unauthorized space for purposes of loading and unloading.

Public Safety will need to know the make and model of your vehicle, your vehicle license plate number, and the building location.

You will be allowed to park in that area for no more than 20 minutes.

If you choose to park in an unauthorized space without notifying campus police, or for longer than the allowed 20 minutes, you may be cited for a parking violation.

Please inform others in your area about this parking clarification.



MEMORANDUM

TO: Professor Richard Miller, President-Elect, Faculty Senate

Cc: Professor Tim Newman, President, Faculty Senate
Dr. Robert Altenkirch, President
Dean Caron St. John, College of Business Administration
Dean Shankar Mahalingam, College of Engineering
Dean Glenn Dasher, College of Liberal Arts
Dean Fay Raines, College of Nursing
Dean Jack Fix, College of Science
Professor Brent Wren, Associate Provost
Mr. Chih Loo, Associate Vice President, Budgets and Financial Planning

FROM: Vistasp M. Karbhari, Provost and Executive Vice President for Academic Affairs

SUBJECT: Course Releases for Service as President and President-Elect of the Faculty Senate

DATE: May 9, 2012

I am writing, pursuant to my affirmative response to the question you asked at the last Faculty Senate Executive Committee Meeting as to whether Academic Affairs would commit to providing the requisite course releases to the Senate for the President and President-Elect.

Academic Affairs will provide the President and President-Elect of the Faculty Senate release time from one course for each semester of service. I understand that arrangements for this have already been made in your case through your Department Chair and Dean. Since elections for the President-Elect have not been held as yet I am requesting that the individual elected inform the appropriate Chair and Dean as soon as the decision is announced and work with them to enable scheduling to be completed. Please notify my office once this is completed.

Proposed Senate Committees 2012-13

FACULTY AND STUDENT DEVELOPMENT		
ENGR	Mohamed Ashour replacement (ENGR) (12)	David Pan (ENGR) (13)
LBAR	Kwaku Gyasi (FLL) (13)	Eletra Gilchrist (CM) (13),
NURS	Ina Warboys (NUR) (13),	
SCI	Carmen Scholz (CH) (13)	
BA	Wai Mok, (IS) (13)	
FINANCE AND RESOURCES		
BA	Charles Hickman (ACC) (13)	Wai Mok (IS) (13)
ENGR	Seong Moo Yoo replacement (ECE) (12)	Kader Frendi (MAE) (14)
LBAR	David Neff (EH) (13)	Christine Sears (HY) (14)
NUR	Marta Browning (NUR) (13)	Ina Warboys (NUR) (13)
SCI	Peter Slater (CS) (13)	Luciano Matzkin (BYS) (14)
<i>Chair serves on Campus Planning Committee</i>		

GOVERNANCE AND OPERATIONS		
ENGR	Sherri Messimer (ISEEM) (14)	
LBAR	Anne Marie Choup (PS) (14)	Angela Balla (EH) (14)
SCI	Phillip Bitzer (ATS) (14)	Claudio Morales (MA) (13)
BA	Eric Fong replacement (MKT/MGT) (12)	
NUR	Marta Browning (NURS) (13)	

Proposed Senate Committees 2012-13

PERSONNEL		
ENGR	Jeffrey Kulick (ECE) (13)	Ramon Cerro (CME) (13),
LBAR	Carolyn Sanders (MU) (14),	David Stewart (AAH) (13)
SCI	Jakobus le Roux (PH) (14)	Nikolai Pogorelov (PH) (13)
BA	Eric Fong replacement (MGT/MKT) (12)	
NUR	Peggy Hayes (NUR) (14)	
UNDERGRADUATE CURRICULUM		
LBAR	Mitch Berbrier (SOC) (14)	Derrick Smith (ED) (13)
ENGR	Jeff Evans (MAE) (14)	
NURS	Peggy Hays (NUR) (14)	
SCI	Ramazan Aygun replacement (CS) (12)	James Baird (CH) (14)
BA	Christopher Allport (ECN) (14)	
<i>Chair serves on Honors Council</i>		
UNDERGRADUATE SCHOLASTIC AFFAIRS		
ENGR	James Blackmon (MAE) (14)	
LBAR	Eric Seemann (PSY) (14)	Deborah Heikes (PHL) (13)
NUR	Anna Benton (NUR) (14)	Marlena Primeau (NUR) (13)
SCI	Leonard Choup (MA) (14)	Carmen Scholz (CH) (13)

2012-13 Executive Committee

EXECUTIVE COMMITTEE		
SENATE OFFICERS	COMMITTEE CHAIRS	
President:	Richard Miller (PH)	
President Elect:	To be elected	
Ombudsperson:	To be elected	
Parliamentarian:	To be selected	
Past-President	Timothy Newman (CS)	
<p><i>Legend = Name (Department) (year Senate Term Ends)</i></p> <p><i>Bold names are those who have been elected as Chair of the Committee.</i></p>		