



**SENATE EXECUTIVE COMMITTEE MEETING**

**August 25, 2011**

**12:45 P.M. in SKH 369**

**Present:** *Timothy Newman, Ramon Cerro, Paul Componation, Kristen Herrin, Deborah Heikes, Wai Mok, Ina Warboys, Richard Miller, Laurel Bollinger, Mack Portera, Brent Wren, Vistasp Karbhari*

**President Portera Report:** Dr. Portera reported the goal is to grow enrollment working with Academic Affairs. This will be done through marketing and secondary school relationships.

He asked the faculty to think strategically about enrollment.

We need to intensify growth across colleges.

We see opportunities in Nursing and Business Grads and possible new programs in Liberal Arts here

We expect Engineering and Science to continue to grow and increase.

We need to increase the Nursing Baccalaureate and grow that enrollment here also the DNP should grow here

We have begun to make strategic investments there.

We met with Calhoun and others to ensure the two year transfer into the University and increase enrollment.

We need to grow scholarship funds here. Almost \$700,000 this year but that is not enough.

We have to be aware and appreciate the fact that we have a community college almost on our campus.

We need to work as one university with academics. We need some ownership of centers here.

Relationships with community colleges—thinking about putting recruiters on site.

Bring institution together and make investments there and make us able to do more.

In this budget we put together this year (we will meet with the Budget Committee this afternoon) it will allow us to buy the time of center leadership to get them into the classroom.

Deans and Department Heads will partner with the Provost and Center Directors

We can reach the goal of \$100M in Research if we work together.

Scholarship is critical here both funded and otherwise.

The Provost and Vice President for Research are working together to find various ways to support faculty across the board whether it is advising students in centers, laboratory facilities, faculty to initiate or change areas of research. Still discussed. If large grants are brought in use and encourage to support graduate students and not just hire staff.

The faculty pointed out that sometimes structures are in place that make it difficult to initiate research so if change that it will make things better.

One faculty pointed out that the value added work in centers should be made clear. Work together to make this seamless.

One faculty pointed out that there is a gap between what we do and the requirements.

We are starting discussion to bear fruit.

We have to create a new and more effective model of fund raising for UAHuntsville.

There was a questions regarding filling the vacant position of VP for Advancement. Dr. Portera stated they will allow the new president to do that.

We have to develop a better understanding of raising money in Huntsville.

We should expect the community to invest. We need to let the community know we expect it to invest.

We are on the verge of \$1M donation for Global studies.

We need to develop a strong concept of leveraging assets. Some want their name on buildings, etc.

We must continue to protect the fiscal integrity of the System. We must make good use of funds and resources and figure out how to generate more. We must use resources in the right way. We need to do something about compensations. We need to make investments in the IT Infrastructure. We have to make investments in hardware and people in this area. We do believe in the long term we will need a CIO.

Instructional Support—we have approved 2 new positions in Nursing—we are addressing space and faculty

Global Studies position—we are enhancing Global work going on with an emphasis on India—the student population is there and there is a natural synergy between the US and India. Virginia Tech put a campus in India. The donor wants to put someone here and someone in India--the same type of position.

We are working to increase Support Services. We only have one officer at night. We are looking at 3 more positions

We are create counselor positions.

We are looking at a half-time nurse on faculty and staff and student side.

We are looking at a location regarding the Faculty and Staff Clinic. We will look at expanding to family within the constraints of resources.

Center for Student Life—we met with student leadership and we are looking at the possibility for a Center for Student Life. Move forward using student fees—students are aware and will talk with Senate and others.

We could also use a couple of people to cut the grass and improve the landscaping.

We are funding promotions.

We added to the Library.

We are retiring the debt in the College of Science and Engineering— there were positions/faculty lines in these two colleges that were not fully funded and with one more year this should be fixed.

The Faculty funding in certain Colleges dealt with and are continuing to deal with that.

Compensation

Academic Infrastructure

Positions

Investments consistent with what we told Board

Did not imagine we could do as much as have been able to do.

Increased funding, increased enrollment, reallocation

We hope we are toward the end of the search for a President—the pool is much better this time. Some are Provosts, some are sitting Presidents. Feel good about search process. Hire someone who reflects basic value, encouraging participation, optimism about future, high integrity, delivers on commitments, respects people here.

If the candidate is a sitting president we cannot bring them to campus and have open meeting. If they are at the lower level and willing then we will bring them to campus. Have had comments that not enough faculty and not enough staff but we needed people who could work over the summer. Had small group meetings around campus. Jennifer English helped to arrange meetings and had good cross section of people. Did with pro tem of Trustees. Involved leadership of the Faculty Senate in what we are doing. Paid attention to leadership of this body. Strong argument to have individual who is experienced.

#### **Provost Karbhari's Report:**

Enrollment Numbers right now are slightly above last year. We had a dip last year and graduated a large number. We are back at that number and ahead. This is good since we had the dip last year.

Question of decline in Science and Liberal Arts and increase in professional schools. It has some to do with grad students, some to do with economy. Nursing students can get jobs. Economy and Calhoun right here are hurting Science and Liberal Arts. Some Executive Committee members stated that recruitment efforts need to ensure that the programs of all colleges are adequately showcased (there is some concern that shrinking enrollments might be the result of inadequate showcasing by some recruiters).

On September 9 ACHE will consider the Individualized Science Degree. In December they will consider the Master of Science in Integrated Science, Technology, Engineering, and Mathematics (MSISTEM) and the Master of Science in Earth System Science (MSESS).

Administrative Personnel changes:—Brent Wren, Associate Provost; College of Engineering two new Associate Deans, Emil Jovanov, Graduate Engineering and Jennifer English, Engineering Undergraduate; John Burnett Business Administration Associate Dean, Nursing-Associate Dean for Graduate Programs, Haley Hoy.

SACS Committee fifth year review –will come to you for information.

Federal regulations changed in regard to FERPA and we had to update the Students Records Policy and forwarded the draft to Tim and have copy of in your packet. It has gone through Administration and Office of Counsel, in a hurry for feedback from you.

#### **Timothy Newman Faculty Senate President Report:**

The Senate Executive Committee is responsible for 7 things:

- 1) Receive all resolutions from the President-Elect and either: conduct first reading of bills or send it to Committee.
- 2) Prepare the Senate meeting agenda.
- 3) Construct and distribute a tentative regular Senate schedule.

- 4) Coordinate Senate Committee activities.
- 5) Disseminate Senate business to appropriate Committees
- 6) Advise and consult with the Senate President on matters requiring attention during periods the full Senate cannot be called into regular session.
- 7) Meet before the academic year begins to smooth the transition between the old and new Executive Committees.

There was a motion by Rich Miller, seconded by Paul Componation to move outside the set agenda and deal with the more urgent matters of approving the schedule and setting the agenda. The vote in favor was unanimous.

Approve the calendar—moved by Paul Componation, Seconded by Laurel Bollinger to approve the Senate and Senate Executive Committee meeting calendars and accept what was proposed for the Committee schedule being suggested and Committees could choose a different time and day if that worked better for the Committee. The vote in favor was unanimous.

- ✚ **Senate Bill 352: Mid-Term Grading Policy** from the last meeting in April. We lost a quorum while discussing this bill. A friendly amendment was accepted before the quorum was lost. the friendly amendment is to add after line 21 "Be it further resolved: That the Registrar notify faculty within 5 days of the due date of the midterm grades as a reminder." The Bylaws say this item goes ahead of everything else on the agenda at the next meeting. We may ask to suspend the rules on the agenda for second reading of this bill. Ina Warboys moved, seconded by Ramon Cerro to move this bill to second reading on the agenda for the next meeting. The vote in favor was Unanimous. It will be on the agenda as the first item.
- ✚ Tim Newman made the request from the Provost for **comments on the Student Records Policy**. The Provost wants comments by August 31. We need one person from the Senate to be the contact person—each person supply comments by noon August 30 so we can get them to the Provost. If you can distribute this to your Committee then get comments back to you and send them to Tim Newman that will be great—the more input the better. We can get you an electronic copy if you need it.
- ✚ Presidential Search—comments from faculty and community, allow input.
- ✚ GTA and GRA support policy changed.
- ✚ Evaluation of Library—they only have Lecturers. We need to look into this.
- ✚ Tim Newman and Rich Miller met with the Staff Senate.
- ✚ Senate Bill status—Jennifer tracked through December received response on 7; one yes, one maybe, 5 were-- here are some things we are thinking about. They are supposed to go to the President after the Provost.
- ✚ There are two Committee reports in the packet.
- ✚ New bill Senate Bill 355 Establishing the Office of University Ombudsman: Moved to first reading motion by Kristen Herrin and seconded by Rich Miller for second reading to Senate.

Motion failed 2 in favor to 5 against. Motion by Ramon Cerro and seconded by Paul Componation to send the bill to the Personnel Committee. The vote in favor was unanimous.

✚ Senate Bill 354: Full Refunds for Students in the Military Who Are Deployed: Moved to place on the agenda at second reading moved by Ina Warboys and seconded by Laurel Bollinger. Vote in favor was unanimous.

✚ Senate Bill 356: Faculty and Staff Education Support moved by Ina Warboys and seconded by Kristen Herrin to send this bill to the Faculty and Student Development Committee. The vote in favor was unanimous.

✚ Ina Warboys moved seconded by Kristen Herrin to move Senate Bill 350 Conflict of Interest to second reading the motion passed with one abstention.

✚ Senate Bills 351 Encouraging Second Degrees and Senate Bill 353 Supporting Second Degrees After Graduation passed at the April Senate Meeting and should go to Administration as Resolutions 10-11-9 and 10-11-10 and the Sense of the Senate Resolution Increase Funding to Faculty and Staff Clinic passed at the April Senate Meeting and should go to Administration

2:05 p.m. Ramon Cerro moved seconded by Laurel Bollinger to adjourn