

## 2.1 Director, Environment, Health & Safety Department

The Director of OEHS will provide the necessary staffing and resources for maintaining an effective Chemical Safety Program.

## 2.2 University Chemical Hygiene Officer

The university Chemical Hygiene Officer (CHO) has the primary responsibility for ensuring implementation of the campus CHP and overall compliance with chemical safety regulations. The CHO will:

- Review and update the Campus CHP;
- Maintain and update the UAH *Laboratory Safety Manual* and other guidance documents;
- Facilitate the campus community's understanding of, and compliance with, required chemical health and safety regulations;
- Provide technical guidance to Principal Investigators on the development and implementation of Laboratory CHPs;
- Provide guidance for the safe handling, storage, and disposal of chemicals used on campus;
- Facilitate waste minimization by redistributing surplus chemicals; and,
- Facilitate efforts to implement processes that are environmentally friendly.

## 2.3 Office of Environmental Health & Safety (OEHS) Staff

The OEHS staff will have extensive expertise covering all areas of safety and compliance. OEHS personnel will:

- Develop, implement, and manage a comprehensive safety program for the university;
- Develop campus safety policies in conjunction with the appropriate campus faculty committees;
- Develop and prepare safety training specific to laboratory operations;
- Inspect laboratories and identify hazards and issues of non-compliance;
- Inspect campus safety showers, eyewash stations, and fire extinguishers annually to ensure their proper operation;
- Coordinate campus chemical emergency response with the Huntsville Fire Department's Hazardous Incident Response Team; and
- Maintain website containing easily accessible information, guidance, forms, etc.