



THE UNIVERSITY OF  
ALABAMA IN HUNTSVILLE



# Students in Distress

- Be aware of your surroundings including the location of the nearest telephone. If you believe the student is a threat to him/herself or to others, call University Police immediately at 256.824.6911 or 6911 from a campus phone.
- If the student is causing a classroom disruption, but does not appear to be a threat to him/herself or others:
  - Discuss the disruptive behavior with the student individually by asking him/her to step out of the class or during a break of the class.
  - If the student refuses to leave the class (or office), contact University Police for assistance.
  - File an incident report with the Student Conduct Office.
- Faculty and staff are not liable for defamation if they call the police or refer a student for action through the Student Code of Conduct unless they are acting in bad faith or with knowledge that what they are reporting is false.
- FERPA does not prevent you from contacting the University Police, Counseling Center, Dean of Students or another University unit if you are concerned about a student's wellbeing.
- If you have a general concern about a student's wellbeing, referrals can be made directly to the Dean of Students Office for follow up at 256.824.6700 or submit a referral in Charger360



# Students in Distress

## Confidentiality in Student Crisis Situations

The Family Educational Rights and Privacy Act (FERPA) prohibits the University from releasing students' educational records to a third party, including a member of the student's family, without the student's prior written consent.

Exceptions exist, including for health and safety concerns, and releasing information to parents when the student is claimed as a dependent on their tax returns. In addition, UAH employees with a legitimate educational interest can access student records, and employees may release information to other employees who have a legitimate educational interest.

If you are concerned or have questions, please contact the Dean of Students for assistance.



# Students in Distress

Filing an incident report with the Student Conduct office

Incidents of alleged violations of the Student Code of Conduct should be reported to the Student Conduct Office.

You can file a report in writing using the Charger360 process.

<https://www.uah.edu/charger360/>

The report should be filed as soon as possible after an alleged violation has occurred. After an incident report has been filed, the student who is alleged to have committed the misconduct will be contacted and the Student Code of Conduct process will ensue.



# Students in Distress

## **aggressive student concerns**

about aggressive emotional or physical behavior and/or after hours assistance

Contact UPD – 6911 from an on-campus phone

From off campus 256.824.6911

Non emergency - Intermodal Facility 256.824.6596

If a student is exhibiting aggressive behavior (emotional, physical, or verbal), and you perceive a threat of violence against you, students in the classroom, or others, call university police immediately. Police Officers are on duty 24 hours a day, 7 days a week



# Students in Distress

## **illness**

Students who have symptoms of illness that prevents them from attending or participating in class

Student Health Center

If a student is injured or ill, please encourage the student to contact the Student Health Center. If the injury or illness appears to be life threatening, contact university police at 256.824.6596 or 6911



# Students in Distress

## **emotional behavior**

Concerns about serious emotional behavior that prevents a student from conducting his/her daily activities

Students who exhibit depression, anxiety, agitation, or disorientation should be referred to the Counseling Center. The Counseling Center provides counseling services, drug and alcohol abuse services, educational workshops for the campus community, and crisis intervention. Faculty and staff often consult with the Counseling Center when they are concerned about a student, to receive personal support, gather information, and consider how best to intervene with a student.



# Students in Distress

## **parental or general concern**

Parents or others who have general concerns about a student's welfare or about a missing student

if a parent or others are concerned about a student's welfare, contact the dean of Students Office during regular business hours, after hours please contact UPD/campus police





# Students in Distress

## **disability concern**

Concerns about a student who may have a disability

if a student's academic performance or personal well-being may be impacted by a diagnosed or possible undiagnosed disability, please contact the Disability Support Services Office.

The disability Support Services Office administrates accommodations provided to students which may remediate the impact the disability has on the student's academic performance or personal well-being.

If you are unsure, please use Charger360 to refer the student.



# Students in Distress

## **sexual violence**

Concerns about a possible sexual assault/sexual violence involving a student

if you have concerns that a student has been a victim of sexual violence, please encourage the student to file a report with university police or the Dean of Students Office.

The university police are available 24 hours a day, 7 days a week.

The dean of Students Office is available M-F from 8:15 am to 5 pm.

Both entities will work to get the student the assistance he or she needs related to the incident.



# Students in Distress

## Important Phone Numbers

Emergency (on campus) 6911

(off-campus) 256.824.6911

University Police 256.824.6596

Counseling Center 256.824.6203

Dean of Students 256.824.6700

Disability Support Services 256.824.6203

Student Conduct Office 256.824.6701

Student Health Center 256.824.6775



**The Dean of Students is available to assist in any situation**

**<https://www.uah.edu/charger360/>**

**Charger Union Room 223**

**256.824.6700**