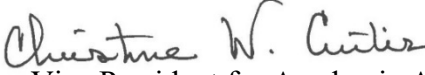


MEMORANDUM

TO: UAH Faculty

FROM: Christine W. Curtis 
Provost and Executive Vice President for Academic Affairs

SUBJECT: 2020-2021 College Outstanding Faculty Member Awards

DATE: December 3, 2020

Faculty excellence in teaching, research, and/or creative achievement, and scholarly contributions, and service will be recognized through the 2020-2021 College Outstanding Faculty Member Awards. The College Outstanding Faculty Member Awards (one per college) are awarded on the basis of performance in the three critical areas of teaching, research, and/or creative achievements and scholarly contributions, and service. These awards are for \$1,000 cash each and are one-time awards. The recipients of these awards will be recognized at the Spring Faculty and Staff Awards Ceremony and Reception on April 16, 2021, from 3:00-5:00 p.m. in the Student Services Building Room 112 or virtually, if necessary.

Nomination and Selection Procedures

1. Candidates can be nominated by others at UAH or can be self-nominated. All nominations should be submitted to the appropriate College Dean no later than January 25, 2021. Nominations received after that date will not be considered. It is emphasized that these awards are for current performance, not for popularity or as a means of recognizing long-term service.
2. Each College Outstanding Faculty Award nomination should consist of the following, combined and submitted electronically in one .pdf packet to the College Dean:
 - (a) Two letters of nomination from a faculty colleague and Department Chair (or two faculty colleague letters, if the Chair is the nominee) that discuss the candidate's research and/or creative achievements and scholarly contributions, teaching, and service excellence. (one page maximum for each letter)
 - (b) A two-to-three-page CV that highlights the faculty member's teaching, research and/or creative achievements and scholarly contributions, and service. (three pages maximum)
 - (c) Any other information that your college requests
3. Colleges will use their own procedures for identifying and selecting the candidate from those nominated. The College Dean will forward the name and nomination packet, along with a letter of recommendation, to the Office of the Provost.

4. **The nomination package should be submitted as one .pdf document** to the Office of the Provost via academicofficial@uah.edu no later than **February 25, 2021**.

Overall Criteria

- **The awards are for excellence in teaching, research and/or creative achievements and scholarly contributions, and service. These college awards are not for popularity or long-term service.**
- Recognition of a nominee by professional organizations and other entities through awards, fellowships, etc. will be regarded as evidence of excellence and will help in strengthening an individual's case. In no event will these awards be used to "disqualify" worthy candidates on the basis of already having been recognized.
- If the caliber of nominees for an award is not deemed to be sufficient, no awards will be made for that year.
- Nominations have to be made afresh each year and previous year's nominations cannot be automatically brought forward to the subsequent year.
- **All faculty within the College regardless of rank, tenure status, or service in administrative ranks (other than the College Deans), are eligible for these awards.**
- A nominee must have served at UAH for a **minimum of two years** prior to being eligible for an award, and the nomination cannot be solely on the basis of work completed prior to employment at UAH, i.e., a component of the work must have been conducted at UAH.
- Nominees for an award must recuse themselves from the selection process at all stages. Any campaigning for an award will be grounds for disqualification by the College Dean.
- Those who receive an award will not be eligible for another award in the same category for five years. They will, however, be eligible for the other awards.