

RE-ENTRY CHECKLIST FOR ALL STUDENTS, FACULTY & STAFF

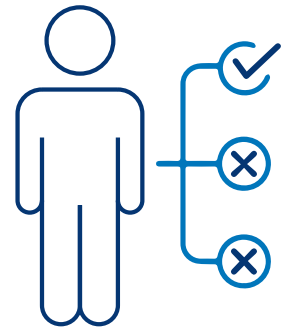
Students, faculty and staff directed to return to campus who have concerns about doing so because of age, medical condition, or other reasons may contact [Human Resources](#) (faculty and staff) or [Disability Support Services](#) (students) to submit a request for accommodations.

The following re-entry checklist applies to the university's [Return to Campus plan](#).

Note: Guidance and requirements – including testing – are subject to change and will be updated prior to future phases of re-entry, including a return to in-person instruction.

PRIOR TO RE-ENTRY

- Complete applicable COVID-19 testing for [students](#), and [faculty/staff](#).
- Complete all required training through Canvas - [COVID-19: Basic Safety and Awareness course](#), [Charger Healthcheck course](#), quiz and attestation statement.
- Complete [Charger Healthcheck](#), a COVID-19 Assessment Tool to assess if you are safe to return.
- Employees: Pack up any university technology equipment and any other university materials you took home that will be needed when you return to work.
- If experiencing any of the following symptoms, do not return to campus. Contact [Human Resources](#) (faculty and staff) or the [Dean of Students](#) for guidance.



Fever or chills	Cough
Shortness of breath or difficulty breathing	Fatigue
Muscle or body aches	Headache
New loss of taste or smell	Sore throat
Congestion or runny nose	Nausea or vomiting
Diarrhea	

Source: Center for Disease Control. Check [here](#) for the most up to date symptom list.

AFTER YOUR RE-ENTRY TO CAMPUS



□ Use technology whenever possible for meetings. If in-person meetings are required, keep meetings to small groups so that maintaining a distance of 6 feet between all individuals during meetings is possible.



□ Before starting work and before you leave any room in which you have been working, disinfect work areas. Cleaning supplies will be provided at sanitation stations throughout campus in locations such as classrooms and computer labs.



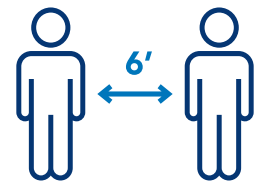
□ Wear a cloth mask/face covering at all times when on campus unless you are in a private, enclosed space or outdoors where distancing requirements are met. See [CDC guidelines](#) for the use of cloth face coverings.



□ Students, faculty and staff must complete [Charger Healthcheck](#) at least every three days. Charger Healthcheck is a COVID-19 assessment tool for employees and students to report the existence of any current COVID-19-related symptoms, exposure history, and testing history. Do not come to work or class if you are sick. If you experience any of the COVID-19 symptoms, contact [Human Resources](#) (faculty and staff) or the [Dean of Students](#) for guidance.



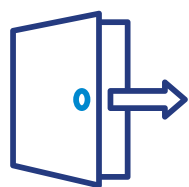
□ Wash or disinfect hands frequently when in contact with others, and after coughing or sneezing, as well as wash or disinfect shared equipment and items in the workplace.



□ Stay at least 6 feet apart (about two arms' length) from other people at all times.



□ Use stairs instead of elevators when possible.



□ Close doors when working inside a private office with a door.

Consult the [Return to Campus](#) website for additional information.