

PPE and Cleaning Supply Guidance Update

Cleaning of PPE and Community Protection:

1. For best results, wash the face coverings in cold water with laundry detergent and hang to dry. This will minimize shrinking.
2. To minimize scratching on faceshields, clean using glass cleaner, alcohol, or soap and water and a soft cloth, wipe, or cotton swab. Alcohol wipes are also appropriate. If using paper towels, wet the paper towel thoroughly before use to minimize scratching. It has been reported that dry paper towels scratch the surface of the faceshield badly. Alcohol will dry more quickly and leave less spots.

Hand Sanitizer:

1. Main Entrance Doors: Hand Sanitizer dispensers at the main entrance doors are serviced by Cintas. Please email oehs@uah.edu if you have an issue with one of the gray dispensers and we will pass it along to Cintas.
2. Elevator Lobbies: Hand Sanitizer dispensers at the elevator lobbies are serviced by Custodial Services. We ask that you email oehs@uah.edu or wodesk@uah.edu if one is empty with the Building, Floor, and the nearest door number if the elevator is not numbered. We will get it refilled as soon as staff is available.
3. Department Dispensers: Hand Sanitizer dispensers are serviced by the department where they are located. If you contact oehs@uah.edu, please include the Department where it is located so that we can pass that information to the department.
4. Refills for desk bottles: Please email oehs@uah.edu and provide a budget transfer authorization for 16 oz gel hand sanitizer bottles. These will be filled with the first of these 3 brands to become available: Purell, Safety First or Germ-X. If you have very specific brand needs, we will be happy to put you in touch with our vendors.

Community and Personal Protective Equipment:

1. Cloth face coverings were provided at the beginning of the semester by UAH. These were distributed to a contact in each department for further distribution within the departments. Please request these from your department and allow the designee to place an order at oehs@uah.edu.
2. Disposable face masks are available to departments who submit a budget transfer authorization to oehs@uah.edu. They come 50 to a box.
3. Gloves were placed in each classroom on July 31, 2020. Going forward, each department will need to place their own glove orders. We are happy to share the vendors we use with you, but be aware that even these vendors are backordered.
4. For other PPE needs, OEHS can offer you guidance on selection of appropriate PPE for your tasks. Each department will need to place their own orders with the exception of a small stock we maintain for medical, custodial, and emergency response personnel.

Cleaning Supplies:

1. Refilling of disinfectant bottles and buckets of wipes can be requested by emailing oehs@uah.edu. We will forward that request to Custodial Services who will work with you on refilling your bottles. These requests will be filled the next morning at the very earliest.
2. New Disinfectant spray and paper towels are no longer available for distribution by OEHS. Please order these products through an approved UAH vendor. Contact Procurement for assistance.
3. If the cleaning supplies or gloves disappear from your classroom or lab, please email oehs@uah.edu and include the time, date, and room you noticed them missing. If it becomes a recurring issue, we will work with UAH PD and Risk Management to check the cameras and see where it is going.