



UAH Environmental Health & Safety Committee
Minutes–Fall 2020
October 6, 2020 2:00 pm – 3:00 pm
ZOOM

I. Call to Order, Dr. Lindquist called the meeting to order at 2:09pm

II. Roll Call

X	Chris Taylor, College of Arts, Humanities, and Social Sciences		Marsha Adams, College of Nursing
X	Ivey MacKenzie, College of Business	X	Robert Lindquist, Office of Research (Chairperson)
	Laterrica Shelton, Compliance/Title IX	X	Robert Griffin, College of Science
X	Beth Quick, College of Education	X	Scott Royce, Student Affairs
X	Shankar Mahalingam, College of Engineering	X	Jordan Flynn, Office of Council
X	Kristy Olive, Office of Environmental Health and Safety	X	Kevin Bennett, Risk Management
X	Greg Smith, Facilities and Operations	X	Donald Thompson, Warehouse Operations
X	Brandie Roberts, Risk Management	X	Kristi Dendy, Office of Environmental Health and Safety
X	Hannah Upton, Office of Environmental Health and Safety	x	Christa Creger, OVPRED

III. Approval of Minutes
 Motion to approve: Committee approved

IV. How to order Covid Supplies
 OEHS has stocked buildings and classrooms with wipes, gloves and hand sanitizer. If any issues arise, please contact OEHS@uah.edu. For special supplies outside of classroom supplies, please order through Home Depot Pro, Wilson’s Office Supply, and Cintas. NOTE: there will be a new process on ordering these supplies, once finalized; this process will be shared with the Committee. In the meantime, please order through one of the vendors mentioned above or contact OEHS@uah.edu for help. Dr. Mahalingam asked for a status update on mildew found in some of the wipe buckets. OEHS is working with custodial services to have these swapped out every week to two weeks. The mildew issue is due to the solution being a water-based solution. Alternatives to this are a strong solution that will require gloves to use or alcohol based solution; alcohol based solution tends to dry out quickly. If one of these alternatives is preferred, please contact OEHS and let them know.

Dr. Mahalingam and Chris Taylor agreed to try out a ready mix disinfectant in the Chemical Engineering labs and the Sculpture Shop respectively. **ACTION: OEHS will implement trial with custodial services and will follow up with the supply vendor on a ready-mix option for next semester.**

- V. Status of EHS Inspection items – grace periods were granted due to Covid. Kristy provided a status update of the EHS lab inspection items. The most frequent citations were:
- a. SDS Postings not in place (18 of 71 still open)
 - b. Fire Extinguishers not checked by lab personnel (28 of 66 still open)
 - c. Waste not labeled or stored properly (19 of 42 still open)
 - d. Safety Showers and Eyewashes not checked by lab personnel (5 of 34 still open)
- The question was raised on how to change the procedures so there is a designated person to check safety items. Part of the issue is the labs are being used at individual level for research, those individuals would need to be following up on the action items generated by the inspection themselves; this would have to be delegated by the Dean. College of Science has 140 open items remaining; College of Engineering was most improved at 27. If anyone would like a list of open items specific to their area, please contact Kristy at klo0003@uah.edu. **ACTION: Kristy to give Dr. Mahalingam a list of CoE.**
- VI. Old Business
- a. Biosafety
Members have been chosen to serve on the IBC; they will pick up monthly meetings. To date, they have had one approved proposal and an additional that has been submitted for review. The Biosafety officer continues to gain experience toward the two-year experience requirement to become a Registered Biosafety Officer.
- VII. New Business
- a. Policy Approval Procedure
Brandie Roberts with Risk Management shared with the committee the new guidelines on UAH policies, these must be consistent with other UA System policies and the UA System Board of Trustee Bylaws; specifically those that are in the interim process and those that will need to comply with the Americans with Disabilities Acts. This applies to policies, handbooks, manuals, and other guides. Please contact Brandie at Brandie.Roberts@uah.edu with questions.
 - b. Present Revised Lab Safety Manual for review to committee
Hannah Upton has updated and revised this manual and it is attached for committee review. **Please review and respond to Kristy Olive with changes, additions or updates by November 5, 2020.**
 - c. Present proposed Quarterly Safety Webinar schedule for committee review
Kristy updated the group on the quarterly Environmental Webinars that will be taking place, Environmental webinars will be presented by Kristy Olive; Facilities and Operations Safety Meetings will be presented by Kristi Dendy; and Laboratory Safety Meetings (upon request) will be given by Hannah Upton.
 - d. Solicit ideas on a community outreach for Stormwater Event

The Alabama Department of Environmental Management Audited UAH in the Spring, they are requiring UAH have quantitative measurement of Stormwater Awareness Events. Some of the proposed events were T-Shirt Design Contest, Promote Litter Pickup Days by Green Club, and Support Community Garden Clean-up day; we will need to record the number of attendees, entries, bags, etc. collected.

VIII. Open Floor

- a. Request was made to add additional signage on social distancing, etc. to all buildings especially around entrances. Kristy will take this request back to the Signage Committee.
- b. Facilities and Operations has protocols on their website, please visit their website for more information.

IX. Adjourn, Meeting adjourned at 2:48pm

X. Attachments

- a. Risk Management PowerPoint
- b. Lab Safety Manual – Due back to Kristy Olive by November 5, 2020