**UAH Environmental Health & Safety Committee   
MINUTES – Fall, 2016**

**SSB 212, UAH Campus**

**December 1, 2016; 10:00 a.m.**

1. Call to Order
2. Roll Call

|  |  |  |
| --- | --- | --- |
| Yes | Cling, Andy | College of Arts, Humanities, and Social Sciences |
| Yes | MacKenzie, Ivey | College of Business |
| Yes | Cates, John | Compliance Officer |
| Yes | Mathis, Shannon | College of Education |
| Yes | Mahalingam, Shankar | College of Engineering |
| Yes | Morgan, Bryce , Ex-Officio | Office of Environmental Health and Safety |
|  | Coward, Mark | Facilities & Operations |
| Yes | Hoy, Hailey | College of Nursing |
| Yes | Lindquist, Robert | Office of Research & Economic Development - Chairperson |
| Yes | Waddell, Emanuel | College of Science |
| Yes | Brecciaroli, T.J. | Student Affairs |

1. Approval of Minutes

Motion to approve: Emanuel Waddell

Second to motion: Shankar Mahalingam

1. Unfinished Business   
   Since the previous meeting, there is a new Director of the Office of Environmental Health & Safety, Bryce Morgan. There are also different members on the EHS committee. Dr. Lindquist explained the purpose of the committee and who membership consists of. The committee helps to ensure safety across campus all the way down to ensuring that there are fire extinguishers where needed and required. In addition, past accomplishments of the committee were discussed. The minutes from the last meeting were distributed to the members as well as the Lab Safety Committee draft charter. Due to the change in leadership, there was no prepared agenda.
2. New Business
   1. Lab Safety Committee

The former Lab Safety Committee chair has retired. Following discussion, it was agreed that Dr. Waddell will contact the Dean and/or Associate Dean of Chemistry to approach and nominate someone as the chair. Carmen Schultz’s name was suggested by the EHS committee. Attendees were requested to review faculty names that they think would be good at-large members for the Lab Safety Committee.

b. CPR Training

Spring, 2017, we will be offering free CPR/AED classes; getting the word out now. Notification will be made online when the course is available. Every faculty and staff member should be training. It will be available but not mandatory. Currently there are 85 AED units on campus.

- Discussion about previous safety measures i.e. floor captains who took training and took charge in the case of a fire, evacuation, etc. Some areas have safety vests for the area captains. The list of floor captains may be out of date -- employees move buildings, retiring, etc. -- and should be updated. Perhaps there is a mechanized/electronic way to update the list. Also, in the past, those that took a safety/first aid/AED class were given a sticker of a red cross to put on the hallway side of their office door. This would designate the office as a possible place to go for assistance.

c. Campus lighting

The Student Government Association is working the blue lights on campus and also lighting and cross walk issues.

- Lindquist: The student committee can submit their findings and considerations to this committee as well as to the president.

1. General Discussion

a. The ABET review increased safety awareness campus wide.

b. Lindquist: One Monday evening during this semester I was teaching in VBH and the power went out. The emergency power didn’t work properly.

c. Morgan: We are looking at confined space regulations on campus. This is a large undertaking; it will take 6-7 months to gather the information. An brief explanation of confined spaces was given: pits, boilers, some work rooms, drains, etc.

- Hoy: A confined space could also be a space where you can hide and not be seen i.e. active shooter area.

- Morgan: That is not the typical type of confined space the regulations refer to; more like a space that a worker might be in and need special assistance/help to get out of if there were an emergency situation.

1. Safety Timeout

Kling: Speeding on campus, parking lots, and side walks

Brecciaroli: Crosswalks are unlit or under lit. Taking lead with SGA on the crosswalks; looking into solar markers for the crosswalks.

Mahalingam: The Holmes Avenue crosswalk. Who is responsible? UAH or the City?

MacKenzie: There has been an issue at least two time with a gas smell in the Business Administration Building.

--Morgan: There has been an issue with the HVAC system. It is not dangerous; we are aware and working on correcting the problem.

MacKenzie: There is also an issue with lack of parking lot lighting at the BAB and other places on campus.

Mahalingam: Fire extinguisher inspections; there needs to be clarification that the inspection needs to be performed on extinguishers that are visible and not visible; they need to go into the labs and all rooms to check extinguishers.

Mahalingam: We need to display and get the avenues out to the student base on who to contact and how to reach out for potential suicide help.

Brecciaroli: SGA is working on this issue, too. We have phone hot lines and assistance available. Faculty and others should post the numbers and ensure that the information is easily available for everyone.

Mathis: The nursing area is collecting more blood, which means more sharps.

-- Morgan: OEHS collects the sharps.

Mathis: Nursing is purchasing an x-ray machine.

-- Morgan: OEHS will assist with the review of the equipment and regulations required.

Mathis: There is black mold in the ceiling tile in Wilson Hall.

-- Morgan: Christy Olive in OEHS will take the lead with that issue.

Hoy: We had a student who didn’t have access to her meds recently; they were too expensive for her to afford.

-- SGA has a fund to help students and Delois Smith also has the SSAFE fund available for financial aid to students, staff, and faculty who are in need.

-- Waddell: No issues. Some classrooms can be locked from the inside by faculty now. All classrooms are being checked. The Material Science Building and others have a switch to lock the room from the inside, if necessary. This is being addressed campus wide.

-- Morgan: There are four autoclaves on campus. We need to discuss a contract for maintenance by an outside vendor.

-- Lindquist: What are they used for and are there others on campus? (A separate meeting will be held after a contract is received.)

1. Adjourn

Motion to adjourn by Emmanuel Waddell.

Seconded by John Cates.