

Advising Syllabus Center for Undergraduate Engineering Education (CUE²)

CUE² Advising Mission:

To provide an environment in which the advisor and the student collaborate to develop, follow and complete a meaningful academic plan that supports the student's educational and career goals and to advocate for student success, including academic progress and retention, experiential learning, and degree completion.

Students will learn how to:

- Confirm that their major meets their goals and understand the degree requirements of their major
- Develop their academic plan using the CUE2 advising resources
- Integrate experiential learning and career development into their academic plan
- Assess their progress toward their academic and career goals

Students can expect advisors to:

- · Work with students to identify the right engineering major and develop an academic plan to earn a degree
- Use a common sense, compassionate, and holistic approach to guide students in their academic journey
- Provide accurate and consistent information guidance on course selection, semester course loads, and transfer equivalencies that meet the individual student's needs and challenges
- Connect students with campus support services including the Student Success Center, Career Services, the Counseling Center and Disability Services and encourage students to participate in campus life activities
- · Manage student academic records with a focus on accuracy, timeliness, and confidentiality
- Clarify and evaluate their progress toward completing their academic plan

Students are expected to:

- · GO. ASK. JOIN.
- Read and respond to their UAH email—EVERYDAY
- Take advantage of the CUE² Resources
- Schedule, prepare for, and attend advising appointments
- Follow their academic plan and seek guidance from a CUE² advisor if they wish to change their plan
- Participate fully in the advising experience and take responsibility for their educational decisions

Major ≠ Career Major + Advising + Experience = Career

Orientation & Summer Preparing for your first semester	 Login to my.uah.edu to check for updated test scores, AP, IB and dual enrollment credit Email with a CUE² advisor to ask questions (engineering@uah.edu Complete class registration for Fall 2020 Explore campus resources & visit these websites College of Engineering - www.uah.edu/eng Engineering Admitted Students – www.uah.edu/eng/admitted Student Life - www.uah.edu/campus-life Student Success Center - www.uah.edu/ssc Registrar – www.uah.edu/registrar Career Services – www.uah.edu/career-services Health & Wellness – www.uah.edu/health-and-wellness
Year 1 Transitioning to college life Go. Ask. Join.	 Schedule, prepare for, and attend freshman advising appointment Use the academic support services (PASS, tutoring, etc) when you need help Stay healthy Learn about engineering majors Attend the spring Career Fair (as a spectator) Begin to explore co-op, internships, undergraduate research. Learn about campus activities and join (at least) one student organization
Year 2 Academic planning and personal development	 Select or confirm your engineering major. Meet with an academic advisor as necessary Meet with Career Services to create and approve a resume Attend the fall and spring career fairs Use academic support services as needed Continue to explore co-op, internships, undergraduate research, engineering competition teams, JUMP opportunities
Year 3 Career goal setting and assessing academic plan	 Meet with your academic advisor and your career coordinator to develop career goals, assess your academic plan, and make necessary adjustments Participate in co-op, internship, undergraduate research, engineering competition teams Network with faculty in your major Attend professional society meetings relevant to your field Update resume and attend career fairs
Year 4 Transitioning to your Future: Career or Graduate School	 Meet with your academic advisor for a degree audit Meet with your career coordinator to discuss your opportunities Apply for graduation Finalize career or graduate school plans Obtain letters of recommendation from faculty