ALACTE Survey Development Process

1. Initial Meeting - July 2015 (Samford University)

Following the release of the CAEP standards, CAEP Coordinators met to discuss their progress on the new CAEP requirements. This meeting was held at Samford University. Participants included members from ALACTE’s 27-member institutions as well as members from the Alabama State Department of Education, including Dr. Anna Kozlowski. The agenda for this meeting was to discuss among Alabama institutions the three following items:

1. What does CAEP require?

Participants discussed all CAEP requirements based on initial programs. Specific language in the CAEP manual was examined to ensure that we all were aware of the requirements.

1. What are we doing to meet these requirements?

Institutions were able to participate in small groups to discuss what each

institution was doing to meet this requirement.

1. How can we collaborate to meet these requirements?

Participants began to discuss how to meet the CAEP Framework for EPP

Created Assessments. This appeared to be an area to focus on for future meetings.

The meeting also requested that EPP’s share current assessments of Alumni, Employers, Exit Surveys; Field and Clinical Evaluations, Disposition Evaluations, and Impact on Student Learning Assessments.

1. Follow-up Meeting - August 2015 (University of Montevallo Regional In-service Center)

A full day meeting was held that focused on CAEP Standards for anyone that needed more information and participation from state partners. Also discussed were the eight annual reporting measures.

There was an increased focus at this meeting on the requirements specific to Standard 4. Program impact data is difficult to attain as our state and school partners are unwilling to share any student data.

The CAEP Framework for EPP created assessments were also discussed again with specific attention to achieving reliability and validity.

The result of the meeting included a common alumni and employer survey of the institutions aligned to the InTACS standards that could be sent across the state to survey graduates from the various EPPs on a common instrument.

1. Meeting - October 2015 (ALACTE)

This was a regular meeting of ALACTE (state chapter of AACTE). EPPs from across the state shared some of the assessments and evaluation instruments in order to give members of ALACTE an idea of where to start. Originally, it was thought that items across institutions could be used to help facilitate the creation of a statewide instrument that could be incorporated by the institutions.

However, after discussion, buy-in for state administered assessments could be difficult to implement with programs. Therefore, EPPs agreed to work on developing statewide employer and alumni surveys that could potentially address standard 4 CAEP requirements.

1. November 13, 2015 - Instrument Development (Samford University)

After discussion of the alignment of the ALACTE statewide alumni and employer survey, it was determined that the content of the survey should not be based on any single survey that was currently used by EPPs in Alabama, but focus on the items with in the 10 InTASC Standards. Dr. Lou Ann Worthington suggested EPPs create surveys using the 21 InTASC Learning Progressions.

Originally progressions were put into rubric form, but we had some concerns about the length and complexity of the rubric. A sub-group of the committee/task force was created to draft an instrument and then solicit feedback from all CAEP Coordinators. Members of the task force included:

1. Dr. Lou Ann Worthington - University of Alabama Birmingham
2. Dr. Rhonda Morton - Auburn University Montgomery
3. Dr. Diana Cheshire - Samford University
4. Dr. Rosemary Hodges - Athens State University
5. Dr. David Crowe - Auburn University
6. Spring 2016

The CAEP Committee met physically and virtually several times to develop a draft of the surveys. Draft copies of the employer and alumni surveys were presented to CAEP Coordinators. This draft featured a rating scale instead being in a rubric format. General agreement was established by CAEP Coordinators to move forward with the rating scale format.

1. Spring/Summer 2016

In Spring and Summer of 2016, Samford University piloted the employer and alumni surveys. Findings revealed that the length of the survey was appropriate. Feedback also indicated the survey content and terminology was clear and understandable. Responses from employers as well as alumni were informative primarily for CAEP Standards 1 and 2.

1. August 9-10, 2016

In August of 2016, a State-wide stakeholder meeting was convened with:

* ALACTE Representatives from 7 IHEs
* ALSDE Representatives
* A Representative of the School Superintendent’s of Alabama Organization
* A CLAS Representative
* An AACTE Representative

During this two-day workshop, rich discussion of the surveys and processes took place. The purpose and intended results of the surveys were discussed. The outcomes of the meeting resulted in:

* refinement of survey format based on all stakeholders
* determination that the ALSDE would disseminate the survey via Survey Monkey to Employers and first year teachers from all 27 Alabama Institutions of Higher Education based on a data base maintained by the Alabama State Department of Education of all teachers/employers within the state
* development of a process for content validation of the surveys
	+ All 7 IHEs present at the workshop agreed to send both the Employer and the In-Service surveys to individuals who had completed their teacher prep programs as well as employers of graduates from those IHE’s to determine the content validity of the survey items using the Lawshe method
1. February 8, 2017 - Final Development of the Employer and In-Service Surveys

Following the 2-day retreat, Alabama’s State Department of Education took the Employer Survey and the In-service Survey (alumni) back to the State Department and surveys were created using Survey Monkey.

A State Department representative met with CAEP coordinators to review and finalize the surveys after content validity for each item had been established. At this time, ALACTE representatives were told that once the State Department has been given the “OK” from ALACTE, the surveys will be published.

1. February 28, 2018

The State Department communicated on this date that surveys had been sent out to mentor teachers with directions to provide surveys to first year teachers and the person responsible for evaluating those first-year teachers (employers).

The State Department indicated they will periodically keep IHEs apprised of response rates.

No deadline for completion of the surveys was provided.