

# **CONSTITUTION OF THE UAH STUDENT CHAPTER OF THE AMERICAN SOCIETY OF CIVIL ENGINEERS**

## **ARTICLE 1. Name**

The name of this Chapter shall be the UAH Student Chapter of the American Society of Civil Engineers.

## **ARTICLE 2. Objectives**

AS a club, the UAH Student Chapter of the American Society of Civil Engineers (ASCE) has the following general objectives:

- Our ultimate goal as a club is to remain competitive in the National Concrete Canoe Competition as well as all other facets of competition as they pertain to the ASCE regional and national competitions.
- We will strive to maintain our status as one of the premier Civil Engineering clubs in the nation.
- We will continue to develop cutting edge strategies and technology in the fields of racing, design, and construction.
- We will do our best to represent our university in a manner that will bring prestige and honor to the University of Alabama in Huntsville as well as the state of Alabama.

AS pertains to our members, the UAH Student Chapter of the ASCE will strive to achieve the following:

- Provide opportunities to develop leadership skills
- Encourage innovation and creativity among our members
- Provide opportunities for professional growth
- Enhance interpersonal skills and improve members' ability to work in teams

AS pertains to our community, the UAH Student Chapter of the ASCE will strive to achieve the following:

- Be active in our community by participating in community service projects
- Encourage community involvement in our club as well as our university through club fundraising and social events
- Share our technology and ideas with the public in an effort to provide fresh, innovative ideas to the aging field of civil engineering.

## **ARTICLE 3. Membership**

Active members of this Chapter shall be students who are in good standing as evidenced by the payment of Chapter dues and maintenance of the appropriate number of work hours in accordance with Chapter By-Laws. Meetings are open to all students of the University and to alumni and others who may care to attend.

### **Section 1. Members**

Members of this Chapter shall be students who are enrolled in an Engineering related discipline. These members will be extended the opportunity to compete at all competitions for which this Chapter registers.

### **Section 2. Associate Members**

Associate Members of this Chapter shall be students who are enrolled in any discipline offered by the University of Alabama in Huntsville. These members will be allowed to participate in any and all club activities but will not be eligible to compete at the ASCE Regional or ASCE/MBT National competitions.

## **ARTICLE 4. Officers**

### **Section 4.1. Officer Positions**

The officers of this Chapter shall be a President, Vice-President, Secretary, Treasurer, and Chairman of the Boat.

### **Section 4.2. Elections**

The officers shall be elected from the nominees chosen by a nominating committee, composed of three active members who shall be appointed by the President. Active members may also nominate candidates during the meeting at which the elections are held. Officers shall hold office until qualified successors are duly elected. Officers shall be elected by secret written ballot. Ballots will be distributed and collected by the members of the nominating committee and the votes will be counted and verified by all three members of said committee. Only Active Members will be allowed to cast votes. For each office the candidate receiving the highest number of votes shall be declared elected. Elections shall take place at the Chapter's Annual Meeting in April of each year.

### **Section 4.3. Duties of Officers**

#### **4.3.1. President**

The President shall preside at all meetings of the Chapter and shall perform such other duties as are incumbent on such an office. The President shall appoint the Chairman and members of all Chapter committees.

#### **4.3.2. Vice-President**

The Vice-President shall assist the President and shall assume the duties of the President when the latter is in any way unable to discharge the duties of his office. He or she shall be an ex-officio member of all Chapter Committees.

#### **4.3.3. Secretary**

The Secretary shall keep a record of all transactions of the Chapter and shall, with the assistance of a committee appointed for the purpose, attend to all notifications of meetings. The Secretary shall also keep a roll of all the members of the Chapter. With the assistance of a committee appointed for the purpose, the Secretary shall be responsible for the preparation and submission of the annual report of the Chapter to the ASCE.

#### **4.3.4. Treasurer**

The Treasurer shall take charge of all funds belonging to the Chapter, shall be responsible for their proper disbursement, and shall render an accurate account at each meeting. The fiscal year of the Club shall end on June 30.

#### **4.3.5. Chairman of the Boat**

The Chairman of the Boat (COB) shall supervise all facets of the Chapter's involvement in the Concrete Canoe Competition. The COB shall be in charge of construction of the Canoe as well as the display as they pertain to the rules of the ASCE/MBT National Concrete Canoe Competition. The COB will also work closely with and be in charge of appointing a competent person to over see practice and training of paddlers. This appointee will also work closely with the COB to make any possible modifications that the paddlers feel are necessary.

### **Section 4.4. Impeachment Procedures**

#### **4.4.1. Causes for Impeachment Procedures**

If, during the course of an officer's term, members of the Chapter find that officer has grossly neglected the duties prescribe for the officer's position or has acted in such a way that is contrary to the objectives of the Chapter and is detrimental to the Chapter's standing with the University, the Community or the National Chapter of the ASCE, or that officer has acted in a way that is contrary to the

growth and development of the club and it's members as a whole, then it may become necessary to remove that officer from their position.

#### **4.4.2 Processes for the Impeachment of an Officer**

If an Active Member in the Chapter determines that the actions of an officer fall into one of the categories described in section 4.4.1 of this constitution, that member will provide a Petition of Impeachment stating the reasons for the petition and signed by 30% of active members, to the Chapter Secretary. If the Chapter Secretary is the officer in question, the Petition will be delivered to the Chapter President. The Chapter Secretary will inform the Officer in question that a Petition of Impeachment has been submitted against them and will then call a Chapter meeting as soon as possible. During the Chapter meeting the Petition of Impeachment will be discussed and a decision will be made whether or not to vote to impeach the Officer. A motion must be made and seconded to call for a vote to impeach, that motion must pass by a simple majority before an impeachment vote will be counted. If the motion is passed, the secretary will call for a vote to impeach the Officer. In order for the officer to be impeached, three-fourths of the Active Members in the club must vote to impeach. If the vote fails to achieve a mark of three-fourths of the Active Members, the Officer will be allowed to resume official duties with no further recourse.

### **ARTICLE 5. Amendments**

An amendment to this constitution may be proposed by presenting to the Chapter Secretary a petition stating the desired amendment and containing the signatures of thirty percent of the active members of the Chapter. This petition shall be read at the next regular meeting. A three-fourths favorable vote of the active membership of the Chapter shall be required for adoption.

## **BYLAWS**

### **ARTICLE 1. Chapter Meetings**

#### **Section 1.**

The Annual Meeting of the Chapter shall be held during the month of April

#### **Section 2.**

Regular meetings of the Chapter shall be held throughout the academic year. The President shall determine exact times and locations.

### **ARTICLE 2. Chapter Dues and Work Hour Requirements**

#### **Section 1.**

The annual dues of the Chapter shall be \$15.00 and shall be due and payable at the first meeting of the academic school year.

## **Section 2.**

Chapter members shall be required to log a certain number of work hours each Semester during the academic year in order to maintain good standing with the Chapter. The number of work hours will be set at the first meeting of the newly elected Officers.

## **ARTICLE 3. Chapter Committees**

### **Section 1.**

The following shall be standing committees of the Chapter:

- A. Annual Report Committee
- B. Fundraising Committee
- C. Membership Committee
- D. Publicity Committee

## **ARTICLE 4. Amendments**

Amendments to these Bylaws may be proposed by presenting to the Chapter Secretary a petition stating the desired amendment and containing the signature of thirty percent of the Active Members of the Chapter. This petition shall be read at the next regular meeting. The proposed Bylaw Amendment shall be voted on by not less than a majority of the Chapter's active members and shall receive an affirmative vote of not less than a majority of the active members voting to be adopted.