

AUTHORIZATION TO EXAMINE PERSONNEL RECORDS

I have agreed to participate in the process of obtaining a security clearance through the office of the University's Research Security & Immigration Administration or I have been informed by that office that it is necessary to take appropriate steps for the maintenance of my current security clearance. I understand that in connection with the obtaining of a security clearance or with the maintaining of my current security clearance, the University's Research Security & Immigration Administration must have access to my University personnel file. I hereby authorize a representative of the University's Research Security & Immigration Administration to examine and copy any and all portions of my University personnel file as may be necessary to process the application for or the maintenance of my security clearance. I hereby release and discharge The University of Alabama in Huntsville and its agents, employees and officers from any liability or claim that may result or arise from such examination and copying.

Employee Name (Print/Typed)

Employee Signature

Date