First & Second Year Live-On Requirement Guidelines

The University of Alabama in Huntsville is committed to providing all of its students with a comprehensive educational experience. National studies, as well as our own experience, indicate that there are numerous educational and social benefits for first and second year students living in the residence halls that may not be realized by those living off campus. Among them, students that reside on-campus typically enjoy a more overall favorable college experience, are more likely to attend class, maintain higher Grade Point Averages, and graduate in less time than their off-campus peers. With this understanding, UAHuntsville requires all first and second year students to live on campus effective Fall Semester, 2010.

First & Second Year Live-On Requirement
Effective Fall 2010, first and second year undergraduates enrolled as full-time students, will be required to live in campus residence halls. Students first enrolling in the fall are required to live in the residence halls during the Fall and Spring Semesters. Students first enrolling in the spring are required to live in the residence halls during the Spring Semester.

Exemption from the First & Second Year Live-On Requirement

Students meeting the following criteria may submit a “Request for Waiver of Living on Campus” form (see below) and supporting documentation as necessary. Subject to receipt, review, and approval of documentation, these students will not be required to live on campus.

- Students reaching the age of 21 prior to the first day of classes of their first term of enrollment.
- Married students.
- Single parents.
- Students who will live in the primary residence of their parent(s) or legal guardian(s).
- Students with medical hardships.

Requests for exemption to the First & Second Year Live-On Requirement on the basis of financial hardship are encouraged and will be given full consideration. Housing scholarships may be available based on review of provided supporting documentation by the Student Financial Services Office (Financial Aid).

For additional information regarding requests for exemption, contact the Assistant Director of University Housing in the Office of the Department of University Housing at blountb@uah.edu or you may call the Housing Office at (256) 824-6108.

Procedures for Reviewing Requests for Exemption Based on Personal Compelling Circumstances.

I. All requests for exemption to the First & Second Year Live-On Requirement will be considered and may be granted in cases of compelling individual circumstances.

II. All correspondence regarding exemption requests should be addressed to: University Housing, 606-A John Wright Drive, Huntsville, AL 35899, Fax: (256) 824-6739 Phone: (256) 824-6108 Email: housing@uah.edu.

III. Within ten business days, the Assistant Director of Residence Life or her/his designee will review and send acknowledgement of receipt of the written requests for exemption. Additional information may be required of some applicants at this time. Completed requests will be forwarded to the Formal Review Committee for consideration.

IV. The Formal Review Committee consisting of (a) one Dean of Students Office representative, (b) one Student Financial Services representative, (c) one Enrollment Services representative, (d) one student leader as selected by the Student Government Association, (e) one Housing Department representative and (f) one faculty member shall review and act upon all exemption requests. Applicants will be notified of decisions regarding requests for exemption in a timely manner.

IV. If a request for exemption is not approved by the Formal Review Committee, individual students may submit a written appeal to the Director of University Housing.

Written appeals must be submitted to the Housing Office not later than ten working days after receipt of denial by the Formal Review Committee.

1. Appeals will be reviewed and a decision communicated by the Director of University Housing within 10 working days.

2. The Director may consult with other units of the University, including, but not limited to, the University Health Center, the Disability Resource Center, and the Student Financial Services Office when appropriate.

3. Decisions of the Director will be final.

First & Second Year Live-On Requirement Information/Forms:

- Freshman and 2nd Year Housing Brochure [Link]
- Freshman Housing Option Brochure [Link]
- Request for Waiver of Living on Campus Form [Link]
- Housing Scholarship Information [Link]