



THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

Summer 2014 Newsletter

DISTANCE LEARNING MISSION STATEMENT

Our mission is to offer our students high quality distance learning courses and programs in engineering, computer science, business, and related academic fields via state-of-the-art technology.

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Summer 2014 Calendar

Welcome back to a new term, DL students and faculty! We hope you have a fantastic new semester with us in Distance Learning. We have included below for you the Official UAH Academic Calendar for the Summer 2014

Classes Begin Tuesday, May 27, 2014

UAH Academic Calendar

Summer 2014 Semester

May 27 – Summer 2014 Classes Begin

June 2 — Deadline to add classes

July 15 — Deadline to withdraw

July 24 — Last TR class

July 28 — Last MWF

July 28 — Last MW class

July 29 — Study Day

July 30– Aug 1 — Final Exams

Planning for the Future—

Fall 2014 Semester Dates:*

Aug 20—FA14 Classes Begin

Sept 1— No classes, Holiday

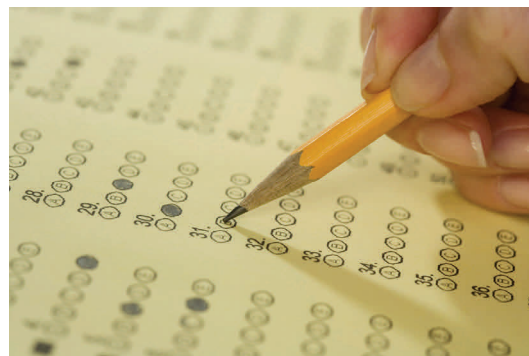
Oct 2-4- — No classes, Fall Break

Nov 26– 28—No classes, Thanksgiving

Dec 4-10 —Final exams

Dec 24– Jan 11— No classes, Winter

Break



Each semester, we request feedback from our DL students through our **DL Student Experiences Survey**. We collect information relating to your satisfaction, suggestions for improvement, and your standard technology usage. By evaluating responses to these surveys, we strive to be able to bring you more personalized DL services, designed to meet your needs. You should have received an email from our DL Administration with a link to this survey at the end of each term; if you did not, please notify the DL Director (sherri.restauri@uah.edu) for access to complete this previous survey.

[DL Student Experiences Survey](#)

Summer 2014 DL Course Listing

**Welcome to
Distance Learning at UAH for the
Summer 2014 semester**

Below is a list of the courses scheduled to be offered via DL in the Summer 2014 semester.

For updated information on the schedule, UAH students are encouraged to check out the Student Access link to the schedule, available at:

Summer 2014 Online Schedule

If you have a request for a course/program that is not currently offered via DL, please [email us](#) with that request.

*IITS classes are taught through video-conferencing; other classes taught online.

College of Engineering

CE 459/559: *Construction Site Erosion Control*
Monday & Wednesday
5:00 pm–7:00 pm
TH N152
Dr. Houssam Toutanji:
256 824 6370
h.toutanji@uah.edu

EM 661: *Strategic Engineering Management*
Tuesday & Thursday
5:00 pm–7:00 pm
TH N142
Dr. Dawn Utley:
256 824 6075
dawn.utley@uah.edu

ISE 526: *Design/Analysis of Experiment*
TBA
TBA
TBA
Dr. Phillip Farrington:
256 824 6568
phillip.farrington@uah.edu

ISE 537: *Electronics Manufacturing Processes*
Tuesday & Thursday
2:45 pm–4:45 pm
TH N155
Dr. Sherri Messimer:
256 824 6211
sherri.messimer@uah.edu

ISE 638: *Engineering Reliability*
Tuesday & Thursday
2:45 pm–4:45 pm
TH N153
Dr. William Wessels:
256 824 6303
bill.wessels@uah.edu

ISE 734: *Decision Analysis*
Monday & Wednesday
2:45 pm–4:45 pm
TH N153
Dr. Paul Collopy
256 824 6749
paul.collopy@uah.edu

ISE 790: *Advanced Statistical Applications*
Tuesday & Thursday
5:00 pm–7:00 pm
TH N140
Dr. Jeremy Barnes:
jeremy.barnes@uah.edu

MAE 530: *Fundamentals of Aerodynamics*
Monday & Wednesday
5:00 pm–7:00 pm
TH N153
Dr. Brian McDonald:
256 313 6470
brian.mcdonald@uah.edu

MAE 540: *Rocket Propulsion I*
Tuesday & Thursday
5:00 pm–7:00 pm
TH N153
Dr. Steven Tillman:
256 824 6154
steven.tillman@uah.edu

College of Science

MOD 596: *Verify & Valid*
Tuesday & Thursday
2:45 pm–4:45 pm
TH N324
Dr. Mikel Petty:
256 824 4368
Mikel.petty@uah.edu



DL Tuition & Payments:

We are pleased to announce that starting in the Fall 2013 term, the DL tuition rate for all of our classes became the same as an in-state non-DL student, plus a \$150.00 DL fee. No out-of-state DL tuition charges are currently applied. (Please note that additional departmental and/or College-specific fees may apply).

For more information, visit <http://www.uah.edu/eng/departments/engdl/student-support/tuition>.

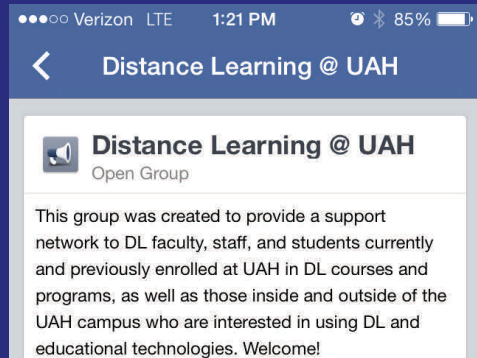
DL tuition gives students full access to the online material and test proctoring through the DL Administrative Office.

How do I pay my bill?

After registering through the DL administrative office, payment of tuition should be completed through the UAH Student Banner system, available at:

<http://register.uah.edu>

Be sure and checkout the UAH Distance Learning Group on Facebook!





canvas

BY INSTRUCTURE

Coming Soon!

Canvas is the Learning Management System (LMS) that will be taking the place of our current system, Angel. Starting in the Fall of 2014, Canvas will begin to be introduced at UAH and a campus wide integration is projected to happen Spring of 2015. We are very excited about this transition as it will cater to students' needs and provide things such as

- ability to receive mobile notifications from canvas
- drag and drop calendaring
- speed grader (faculty)
- user/device friendly
- easy to navigate interface

This new system is the best-in-class, cutting-edge teaching tool that will enhance the student experience here at UAH! See some of the upcoming student-centered features here:

<http://www.instructure.com/features-higher-education/engage-students>



THE UNIVERSITY OF
ALABAMA IN HUNTSVILLE

Our Lecture Capture Software:

PANOPTO

Panopto Provides Numerous Perks:

****ANGEL INTEGRATION:** Currently, Panopto is integrated with ANGEL so that students will only have to log in ONCE to access video content from inside of the LMS. Future LMS upgrades also will have direct integration with the Panopto lecture capture system.*

****NOTES:** Students can take notes directly onto the lecture they are watching. These notes will be time-stamped, so when students view their notes later, they will automatically be taken to the point in the lecture that their notes are associated with. See here for more information on how to take notes using Panopto.*

****LIVE VIEWING:***

Classes can be viewed live, where this option is made available by faculty.

****Mobile Viewing:** Panopto has an app for iPad/iPhone available FREE through the App store! The Panopto App is also available for Android models!*

****SOFTWARE/CLOUD BASED:** Panopto is software based and works with PC and MAC computers.*

Viewing Requirements for Panopto*:



Operating

Systems

Supported

-Microsoft Windows XP SP2, Vista, 7, 8

-Apple Mac OS 10.4.8+ (Intel-based) (PPC-based NOT supported)
iOS 6+

Processor 1.8 GHz or higher

Memory Minimum of 512MB

Network 50 Kbps for audio only presentations. 300 Kbps for presentations with one video stream, audio, PowerPoint and screen capture.

Bandwidth 500 Kbps for presentations with multiple video streams.

Applications Microsoft Silverlight 2.0+

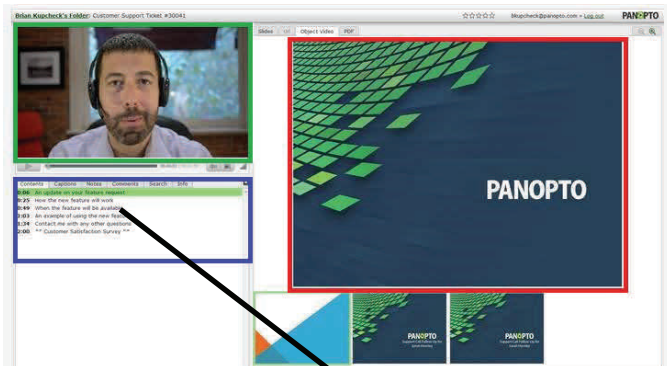
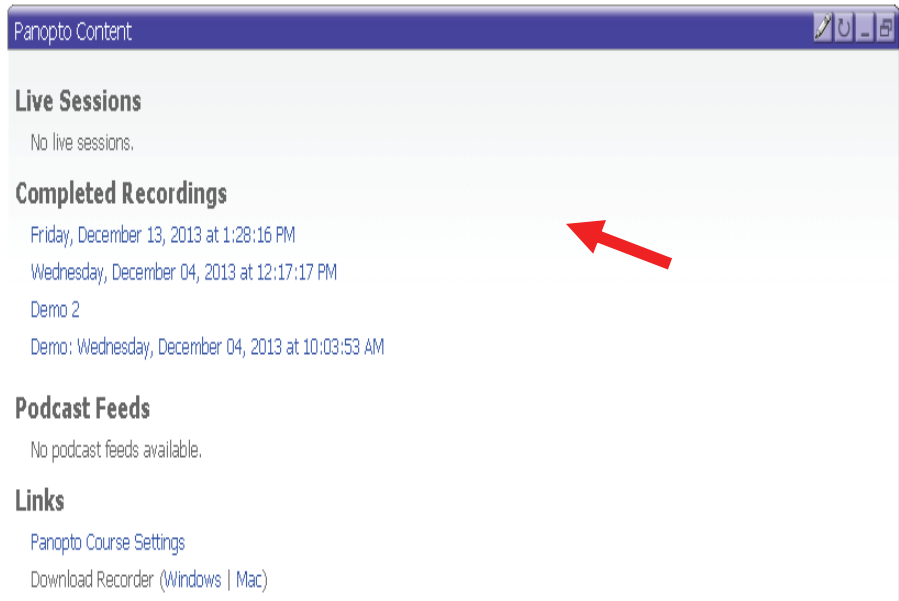
Supported Browsers Internet Explorer 8+, Firefox, Chrome, Safari

**These are minimum specifications only; higher end computers will have an even better experience using Panopto.*

Panopto Interface

How do I login?

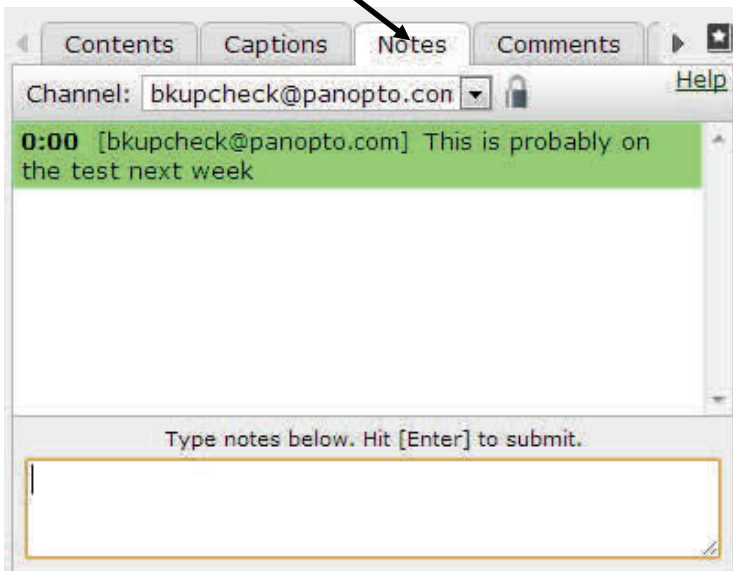
The **first step** for students will be to login with their user name and password via ANGEL. This login will lead students to the familiar user interface; content auto-populated from Panopto recordings will be posted under the Course Homepage or communications tab inside of a box titled Panopto Content (see **Right**). This interface will list all sessions that you have access to, either public recordings or specific sessions you have been granted permission to view.



What can I do with Panopto?

Just select the link to the session you would like to view. Panopto's sleek and simple user interface is shown **Left**. Highlighted in **green** is the primary source content, which will playback the available primary stream of the session and will include audio video streams.

Highlighted in **red** are the secondary source content view, such as slides or videos. Highlighted in **blue** is the content window which allows you to take notes time stamped to that location in the lecture. This is helpful during review and study times!



DL Registration & Course Procedures

Distance Learning Procedures

The **DL lecture capture (audio &/or video) of your class** is typically posted within one hour after the scheduled class time. If there is a delay in posting, this is due to post-production needs for the class. **Allow 24 hours** M-F prior to notification of the DL office of no posting for your class. Should you experience problems with accessing your video, please contact our **DL Student Helpdesk** at dlhelpatuah@gmail.com or 256-824-6563. Leave us your name, course ID, and specific session number/date.

All videos captured by DL are offered via the Internet through our **Panopto** lecture capture server, accessed by students through the Angel LMS.

Assignments & Examinations

Assignments should be submitted to your instructor via email, Angel, or other designated delivery method

ANGEL® LEARNING MANAGEMENT SUITE

noted by faculty member. Graded assignments will be returned via Angel or will be emailed to DL student's UAH Google Apps email address. Local students also have an on-site classbox (located in room TH N154) in which paper copies of your exams/assignments are placed for your pick up.

Please refer to your class syllabus for procedures for assignment submission and retrieval in each course.

Exams are proctored at the DL office for local students

by appointment only. These should be scheduled in advance and are held every weekday starting at 9:30 am or 1:30 pm. Remote DL student exams must go through a designated proctor., and are only sent after your designated proctor has completed our Proctor Certification Process.

Students are responsible for identifying the proctor at their location and submitting the proctor's name and contact information to Ms. Luke. She may be reached at (256) 824-6976 or at dorothy.luke@uah.edu. More information on our DL Proctoring can be found at our [DL Student Proctoring website](#).



DL Registration Quick Facts:

Complete DL [registration form](#) *in full* each term.

- Use your A# (UAH ID number), not SSN.
- Remember to use your UAH email address.
- Signatures at bottom of form are required.
- Late charges apply for all late registrations or late payments.

• If your company covers tuition, all information concerning billing must be included with registration to Bursar.

• Students are responsible for obtaining required textbooks; you may do so at the UAHuntsville bookstore at: <http://www.uah.bncollege.com>

• **PLEASE NOTE:** UAH DL students should receive a **Welcome email** from the Distance Learning Office at the beginning of each semester. If you do not receive an email from us, please contact us (dlhelpatuah@gmail.com) so that we may assist you in starting off successfully in your DL course.

Distance Learning Program Offerings

Did you know that you can earn an entire degree through DL with UAHuntsville? Below is a listing of the degrees available, with more under development:

Engineering Management - [MSE](#) or [Ph.D](#)

Industrial Engineering - [MSE](#) or [Ph.D.](#)

Missile Systems - [MSE](#)

Modeling & Simulation - [MSE](#) or [Ph.D.](#)

Operations Research - [MSOR](#)

Software Engineering - [MSSE](#)

Systems Engineering - [MSE](#) or [Ph.D.](#)

See our *DL Program & Courses* webpage for additional information:

<http://www.uah.edu/eng/departments/engdl/programs>

Do you have suggestions for us for new courses, programs, and technologies you would like to see used in DL? Please provide us with this feedback—we love to hear from you! You may provide your suggestions by submitting a

[DL Course/Program Request](#)

at the link above.

THANK YOU FOR YOUR FEEDBACK!

Distance Learning Office Contact Information

Please contact our **DL Student Helpdesk** if you need any assistance with viewing your distance learning video lectures. We are available via email or telephone on weekdays, 8:30 a.m.-5:00 p.m. CST. **Check out the Contact Us link from our website for more information on our staff!**

Distance Learning Student Helpdesk
(256) 824-6563
dlhelpatuah@gmail.com

*Call or email our **DL Student Help Desk** with technical and account related questions regarding DL at UAH.*

DISTANCE LEARNING PERSONNEL

Dr. Sherri Restauri
Distance Learning Director
Technology Hall N147/Wilson Hall 127
sherri.restauri@uah.edu
(256) 824-7391

Mr. Harley Hollingsworth
Distance Learning Technical Specialist
Technology Hall N151
harley.hollingsworth@uah.edu
(256) 824-7480

Ms. Dottie Luke
Distance Learning Administrative Assistant
Technology Hall N138
dorothy.luke@uah.edu
(256) 824-6976
(256) 824-6608 (FAX)

Call the DL Administrative Assistant with registration questions or to have an exam proctored. You should contact your DL professor directly for specific information pertaining to course work.

Please complete this form and email or FAX it with all signatures included to: dorothe.luke@uah.edu or (256) 824-6608 Please address to: UAH Distance Learning, N138 Technology Hall

Summer 2014 Course Registration Form Distance Learning Program



Table with 5 columns: Course No.*, Title, Credit Hours, Credit or Audit, Section. Includes three rows of blank lines for data entry.

*Eg: EM 660

NEW INSTRUCTIONS SMI4: All videos captured for DL classes will be offered via the Internet through our lecture capture server, which will be accessible by May 27, 2014 through the University’s Learning Management System, https://angel.uah.edu/default.asp Please refer to the DL Student Support webpage for additional instructions on accessing your course lectures: http://www.uah.edu/eng/departments/engdl/student-support/student-support

Student Information:

Form fields for Student Information: Full Legal Name (First, Middle, Last), UAH-assigned “A Number”, Student’s Advisor, Home Phone, Cell Phone, Work Phone, Home Address (Street, City, State, Zip), Check here if this is a new address, UAH Email Address.

Local & remote DL students must select a proctor for secure administration of examinations. Please list this information below, or note the option that you will supply at a later time. Will supply proctor information by no later than August 21, 2013.

Form fields for Proctor Information: Proctor’s Name, Proctor’s Email, Proctor’s Phone, Proctor’s Fax, Proctor’s Address (Street, City, State, Zip).

Tuition due by no later than May 27, 2014 for Summer 2014 DL COURSES. Late payment will result in a \$50.00 late fee.

Please note: To drop or withdraw from a DL course, you must do so through the DL Administrative Office.

I certify that the information given in this application is true and complete, and falsifying any information may result in dismissal from UAH. I understand that I am responsible for payment.

Student’s Signature: _____ Date: _____

UAH Distance Learning Textbook Order Form

Please Fax to (256) 824-6754

<http://www.uah.bncollege.com>

Don't forget, you can always order textbooks online on our safe & secure site at <http://www.uah.bncollege.com>

Student's Name (Please Print Clearly) _____

Address (NO P.O Boxes) _____

City _____ State _____ Zip _____

Phone _____ Email _____

Textbooks Needed	Course # (Example ISE 690)
_____	_____
_____	_____
_____	_____

Check here if you would like used textbooks (if available).

Check here if you would like to be notified of your total.

Payment Information:

Visa MasterCard Discover American Express

Government Credit Card (Must provide tax exempt #) _____

Card # _____ Exp. _____ Billing zip _____

Signature of Cardholder _____

If your employer will be paying for your books, you MUST provide the following information. Otherwise, Payment will be YOUR RESPONSIBILITY.

Name of Employer: _____

Address: _____

City/State/ Zip: _____

Contact Person: _____

Shipping Information

UAH Bookstore will be happy to ship all books and supplies to you. Please contact them directly for further information on this process.

Return/ Exchanges

You must have your receipt to receive a refund or exchange. All books in plastic wrap must be unopened for R/E. Call (256) 824-6600 with additional bookstore questions, or visit: <http://www.uah.bncollege.com>