

Spring Semester 2012 Registration Information

CLASSES BEGIN JANUARY 9, 2012

Priority Registration for Spring Semester Begins Tuesday, November 8, 2011

Priority Registration is determined by student classification.

Colleges of Business Administration, Engineering, Liberal Arts, and Science

– **Seniors** (96+ earned hours) may begin registration on Tuesday, November 8, 2011 at 8:00 a.m.

– **Juniors** (64 – 95 earned hours) may begin registration on Wednesday, November 9, 2011 at 8:00 a.m.

College of Nursing students (all classifications) may begin registration on Tuesday, November 8, 2011 at 8:00 a.m.

– **Sophomores** (32-63 earned hours), **Second Bachelor's, Graduates and returning Freshmen** (less than 31 earned hours) may begin Registration on Thursday, November 10, 2011 at 8:00 a.m.

Other student classifications: Non-degree, Graduate Non-degree, Transfer, Dual Enrolled, and Transient students may begin registration on Thursday, November 10, 2011 at 8:00 a.m.

Where and How to Register

All students are encouraged to register on the web. Each student should meet with his/her academic advisor to determine what courses should be taken and obtain a Registration Access Code (RAC). Once a RAC has been obtained, students may register during the allotted priority registration dates. Students requiring assistance with general navigation and login information may contact Charger Central at 256-824-7777, Monday through Thursday, 7:30 a.m. until 6:00 p.m., and Friday, 7:30 a.m. until 5:00 p.m. Students receiving registration errors should contact their Academic Advisor.

Web Registration Instructions – go to <https://register.uah.edu>

- Select Enter Secure Area.
- Enter your User ID and PIN number, then select Student & Financial Aid.
- Under “Registration” select Add or Drop Classes, then select term.
- Enter Registration Access Code (if applicable).
- Enter the CRN (Course Request Number) in the “Add Classes Worksheet” for courses you wish to add, or select “Class Search” to look up the CRN for available classes.
- Once you are satisfied with your schedule, scroll down to the bottom of the screen and select “Registration Fee Assessment” to calculate the charges associated with your schedule. This step will need to be taken to reflect any changes of your schedule on your bill.
- To view your bill, click the “Account Summary by Term” link, bottom of the “Registration Fee Assessment” page.
- View your schedule – Select “Week At A Glance” or “Detailed Schedule.”
- Exit – Select Exit. Once your session is closed, log out to protect your privacy.

Note: **Non-degree students** who are unable to register due to a pre-requisite registration error should take documentation to either Charger Central, University Center, Room 118 or the Academic Advisement Center, Madison Hall, Room 108.

SPRING SEMESTER 2012 CALENDAR

November, 2011

8 Registration for Spring Semester 2012 begins

- Check UAHuntsville email for Registration Information
- 15 Deadline to petition for Re-Admission or Academic Bankruptcy for Spring Semester
- 23 No Classes
- 24-26 Holiday – University Closed
- 28 Last MWF and MW class
- 29 Last TR Class, Last Tuesday only class/final exam
- 30 Study Day
- 30 Last Wednesday only class/final exam
- 30 **Final Grading turned on for faculty. Last day to submit grades December 12 @ noon.**

December, 2011

- 1– 7 Final Examinations
- 1 Last Thursday only class/final exam
- 1 Scholarship application deadline for 2012-2013 academic year
- 1 Financial Aid Application deadline for Spring Semester 2012
- 2 Last Friday only class/final exam
- 3 Last Saturday class/final exam
- 5 Last Monday only class/final exam
- 9-10 Fall Commencement, Spragins Hall, <http://www.uah.edu/enrollment/graduation/>
- 12 Final Grading turned off for Faculty. All grades due by 12:00 noon.**
- 13 Grades available for Fall semester via online only
- 23-31 Holiday – Winter Break, University Closed

January 2012

- 2 Holiday – University Closed
- 6 Orientation (mandatory) for new admits Spring 2012
- 6 Waitlist ends. Waitlisted courses are removed from student schedules.
- 9 Classes Begin, Spring Semester**
- 9 Tuition Due, 5:00 p.m. (Late Registration and/or Late Payment fee [\$50] assessed after this date)
- 13 Deferred Exams for Fall term with prior arrangement
- 13 Last day to add a class
- 13 Last day for Graduate students to file course repeat form
- 14 First Saturday Class
- 16 Holiday – University Closed
- 23 Last day to drop (withdraw from class) and receive a refund
- 30 Last day to file paperwork for Pass/Fail option (undergraduates only)

February 2012

- 1 Bachelor degree candidates for Summer Term 2012 and Graduate degree candidates for Spring Semester 2012, deadline to apply for graduation
- 6 Last day to file paperwork to change credit to audit
- 22 Mid-term grading for 100-200 level courses turned on. Grading continues until Feb. 29
- 28 Grad Fair, University Bookstore, 4:00 p.m. – 7:00 p.m.
- 29 Grad Fair, University Bookstore, 11:00 a.m. – 2:00 p.m.
- 29 Mid-term grading for 100-200 level courses turned off.

March 2012

- 1 RAC (registration access code) for Summer 2012 and Fall 2012 available from academic advisors
- 19-24 Spring Break – No Classes
- 23 Holiday – University Closed
- 26 Last day to withdraw for Spring Semester 2012**

April 2012

- 3 Honors Day – No classes
- 4 **Registration for Summer Term 2012 begins**
Check UAHuntsville email for Registration Information
- 10 **Registration for Fall Semester 2012 begins – Priority Registration**
Check UAHuntsville email for Registration Information
- 20 Last MWF Class
- 23 Last MW Class
- 24 Last TR Class
- 25 Study Day, Last W only class/final exam
- 25 **Final Grading turned on for faculty. Last day to submit grades May 7 @ noon.**
- 26-May 2 Final Exams**
- 26 Last Thursday only class/final exam
- 27 Last Friday only class/final exam
- 28 Last Saturday only class/final exam
- 30 Last Monday only class/final exam

May 2012

- 1 Last Tuesday only class/final exam
- 4-5 Spring Commencement, Spragins Hall, <http://www.uah.edu/enrollment/graduation/>
- 7 **Final Grading turned off for faculty. All grades due by 12:00 noon.**

SPRING 2012 FINAL EXAMINATION SCHEDULE

(CLASS PERIODS CHANGED SPRING 2012)

CLASSES MEET

EXAM PERIOD

April 26, Thursday

TR	8:00 am to 9:20 am	8:00 am to 10:30 am
TR	11:10 am to 12:30 pm	11:30 am to 2:00 pm
TR	2:20 pm to 3:40 pm	3:00 pm to 5:30 pm
TR	5:30 pm to 6:50 pm	6:30 pm to 9:00 pm

April 27, Friday

MWF	9:10 am to 10:05 am	8:00 am to 10:30 am
MWF	12:45 pm to 1:40 pm	11:30 am to 2:00 pm
MW	12:45 pm to 2:05 pm	11:30 am to 2:00 pm

April 28, Saturday

S	9:00 am to 11:50 am	9:00 am to 11:30 am
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April 30, Monday

MWF	10:20 am to 11:15 am	8:00 am to 10:30 am
MA 113 Sections		11:30 am to 2:00 pm
CE 271 & MAE 271 Sections		11:30 am to 2:00 pm
MWF	2:20 pm to 3:15 pm	3:00 pm to 5:30 pm
MW	2:20 pm to 3:40 pm	3:00 pm to 5:30 pm
MW	5:30 pm to 6:50 pm	6:30 pm to 9:00 pm

May 1, Tuesday

TR	9:35 am to 10:55 am	8:00 am to 10:30 am
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TR	12:45 pm to 2:05 pm	11:30 am to 2:00 pm
TR	3:55 pm to 5:15 pm	3:00 pm to 5:30 pm
TR	7:05 pm to 8:25 pm	6:30 pm to 9:00 pm

May 2, Wednesday

MWF	8:00 am to 8:55 am	8:00 am to 10:30 am
MWF	11:30 am to 12:25 pm	11:30 am to 2:00 pm
MWF	3:55 pm to 4:50 pm	3:00 pm to 5:30 pm
MW	3:55 pm to 5:15 pm	3:00 pm to 5:30 pm
MW	7:05 pm to 8:25 pm	6:30 pm to 9:00 pm

Classes that meet only one evening a week have 15 scheduled sessions. Final exam will be the last class day.

Note: Absences from a scheduled final examination without previous arrangements with the course instructor (except in extenuating circumstances) will be classified as unexcused, and a failing grade (F) in the course will be assigned. For further information, refer to the UAH Catalog.

No deviation is permitted from the announced Final Examination Schedule. A student with three exams scheduled in one day has the right to have the middle exam rescheduled by mutual agreement between student and instructor and must be agreed upon by the end of the final week of classes. Students are encouraged to make arrangements early with the faculty member.

Grades can be accessed on the UAHuntsville web site, <https://register.uah.edu>.

- Select Enter Secure Area.
- Enter your User ID and PIN number, then select Student & Financial Aid.
- Under “Student Records” select Final Grades, then select term and submit.
- Print by using File and Print.

Tuition and Fees 2011-2012

The Board of Trustees of the University of Alabama System normally considers changes to fees at its June meeting. For a list of the current tuition and fees (includes lab and equipment fees) go to <http://bursar.uah.edu>.

The University reserves the right to change its fees, charges, rules and regulations at the beginning of any semester and without prior notice.

Billing and Payment Procedures – Bursar’s Office (Student Accounts), University Center, Room 213, (256) 824-2732. All fees are due by 5:00 p.m. on the first official day of the semester. All accounts not paid in full by the deadline will be assessed a \$50 late fee.

Address payments by mail to:

The University of Alabama in Huntsville
 Bursar’s Office
 University Center, Room 213
 Huntsville, AL 35899

To pay online with check, e-check, VISA, Mastercard, American Express or Discover card, go to UAHuntsville web site, <https://register.uah.edu>

- Select Enter Secure Area.
- Enter your User ID and PIN number, and then select Student& Financial Aid.
- Under “Student Records” select Account Summary; then select Payment Option.
- Print by using File and Print.

Deferred Payment – A deferred payment plan is available during the Fall and Spring semesters. Forms must be completed and returned to the Bursar's Office (Student Accounts) along with the first installment by 5:00 p.m. on the first official day of the semester. The payment will be due as stated in your contract.

Refund Policy – Students may drop any or all courses during the first ten days of the semester (Fall and Spring semesters) and receive a refund. There is no refund after the first ten days of the semester. See calendar for exact dates.

Office of Student Financial Services, University Center, Room 212, (256) 824-6241

Note: Scholarship applications deadline for the Academic Year 2012-2013 is **December 1, 2011**

Students receiving financial aid are responsible for completing the necessary paperwork far enough in advance to assure the proper credits to their accounts. Deadlines: Fall – August 1; Spring – December 1; Summer – April 1.

When students receiving financial assistance find it necessary to withdraw from school or reduce the course load to less than full time, it may be required that portions of the financial aid received be recovered from the student. Discuss your possible financial obligations with a Financial Services officer prior to course drop or withdrawal.

Housing Charges – Students in University Housing must pay the entire semester's rent at the beginning of the semester, unless they have opted to utilize a deferred payment option through the Bursar's Office (Student Accounts). For further information, call the Housing Office (256) 824-6108, or see section in the 2011-2012 UAHuntsville Catalog.

Parking Decals – Office of Public Safety, Intermodal Facility, (256) 824-6594 – Students will be assessed a vehicle registration fee, which will be added to their tuition statement. Parking decals will be mailed. Additional vehicles may be registered at the Office of Public Safety for an additional fee. Fees are prorated for the summer semester.

Residency – is determined by information submitted on the Application for Admission. An Application for Reclassification of Residence is available from Charger Central, University Center, Room 11 or online at chargercentral.uah.edu under "Forms." The application, along with supporting documentation, should be submitted prior to the first day of the semester.

University Fitness Center, UFC – All part-time students (taking less than 12 semester hours) enrolled in HPE courses that meet in the University Fitness Center must purchase a membership to the UFC. Membership rates are based on the total number of semester hours for which you are enrolled. Fees apply for the duration of the course.

Academic Advising

Each student has the primary responsibility for planning his/her academic program and registering for classes. The UAHuntsville catalog should be consulted for prerequisites. Academic advice from faculty members is available to all students seeking such assistance. Appointments are scheduled through the academic departments in advance of registration to allow time to discuss interests and goals.

Registration Access Codes (RAC) for online registration or Advisor signature approval are obtained as follows depending on your student status:

Honors Program, (256) 824-6450 – Students interested in enrolling in the Honors Program or Honors classes should contact the Honors Program Office located in Morton Hall, Room 336, by phone or email: honors@uah.edu or go to <http://honors.uah.edu>

Early Start/Dual Enrolled Students, (256) 824-2769, Ms. Britney Deutschendorf, lonergb@uah.edu, Engineering Building, Room 117. Dual Enrolled students must be registered through Ms. Deutschendorf, however courses are selected by the student and their high school counselors.

General College Student Advising, (256) 824-6290, Ms. Jamie Clay, clayj@uah.edu, Madison Hall, Room 108 – The General College Student Advising Office will advise all conditional (regardless of major), undeclared and non-degree students, all of whom must have an advisor's signature or web authorization (which may be given after meeting with an advisor) each semester to register. Non-degree students do not need advisor approval except for checking prerequisite courses as needed.

College of Business Administration, (256) 824-6024 or (256) 824-6787, Ms. Cheryl Plaza or Ms. Linda Stevens, undergradbiz@uah.edu Office of Academic Assistance, Business Administration Building, Room 102 – All Business Administration undergraduate students without a Program of Study (POS) on file must see an advisor each semester for a signature or to renew web registration. All students who have an approved POS on file should web register. Students registering for 300-level and above business courses **MUST BE ADMITTED TO THE UPPER DIVISION OF THE COLLEGE OF BUSINESS ADMINISTRATION.** Graduate students must have an advisor's signature.

College of Engineering, (256) 824-6877, Ms. Barbie Boles, bolesb@uah.edu; **Dr. Jennifer English,** jennifer.english@uah.edu; Engineering Student Affairs, Engineering Building, Room 157 – All first and second year Engineering students, along with first term transfer students, will be advised in the Engineering Student Affairs Office. Upper level and graduate students must make an appointment with their department advisor. All students must have an Engineering Advisor's signature and/or registration access code (RAC) to register.

College of Liberal Arts, (256) 824-2867, Mr. Frank E. Bell, bellf@uah.edu **advises all Freshmen; Ms. Amy Smeal advises all Sophomores. Located in the Liberal Arts Advisement Center, Morton Hall, Room 220.** All Liberal Arts students, including Liberal Arts undecided, without a Program of Study (POS) on file must see an advisor each semester for a signature or to renew web registration. **Music majors should schedule their music courses through the Music Department, Roberts Hall, Room 206, 824-6436, before seeing Mr. Bell or Ms. Smeal. All Elementary Education majors must see Ms. Susan Gill,** gills@uah.edu in Morton Hall Room 232-A (256) 824-6220.

College of Nursing, (256) 824-6742, Ms. Laura Mann, mannl@uah.edu, Undergraduate Programs Office, Nursing Building, Room 207; **(256) 824-6669, Mr. Charles Davis,** Charles.davis@uah.edu, Graduate Programs Office, Nursing Building, Room 202. All students who have not been admitted to the undergraduate upper division and graduate nursing programs must meet with an advisor in the Office of Nursing Undergraduate Programs for advisement and approval to register. Undergraduate upper division and graduate students should make an appointment with their faculty advisor for advisement and approval to register.

College of Science, (256) 824-2505, Ms. Morgan Lewis, lewism@uah.edu, Ms. Jennifer Bradley, jennifer.bradley@uah.edu, Advisement Center, Materials Science Connector Building, Room 206 – All Science students without a Program of Study (POS) on file should meet with College of Science advisors in the advising center MSB, Room C206 at least once per semester for advisement and approval to register. Undergraduate students with a signed POS should make an appointment with their faculty advisor for advisement. All science majors except Physics do not require a registration access code once a POS is completely signed and on file with appropriate department. All transfer students must meet with a College of Science advisor prior to their first registration.

General Information

Class Listings – Some titles are shown in abbreviated form. Consult the UAHuntsville Catalog for complete title, description and prerequisites. The University reserves the right to make subsequent adjustments, additions, or deletions as circumstances may warrant.

Course Load – Undergraduate students – 12 semester hours is full-time. Permission to take more than 20 hours must be obtained from the student's Dean. Graduate students – 9 semester hours is full-time. Permission to take more than 13 hours must be obtained from the student's Dean.

Course Numbering System 100-400 classes are undergraduate level and 500-700 classes are graduate level.

Course Repeat – After seeking the counsel of an academic advisor, a student may repeat any course in which a grade of C, D, or F was received in order to improve his/her grade. A maximum of five course repeats may be excluded from the calculation of the undergraduate student's Grade Point Average. Graduate students may only repeat two courses. A course repeat form must be on file for each course repeat (graduate students only). Deadline to submit course repeat forms is the first day of class of each semester. Consult the UAH Catalog for the detailed course repeat policy.

Graduation Information – Degree Application Deadlines for Undergraduates – Spring semester is October 1; Summer semester is February 1; Fall semester is June 1. **Degree Application Deadlines for Masters, PhD and DNP students** -- Spring semester is February 1; Summer semester is June 1; Fall semester is September 1. All applications for graduation (undergraduate and graduate) are available in Charger Central, University Center, Room 118. Submit completed graduation applications to Charger Central ONLY.

Degree Completion Date – Students may complete degree requirements in summer, fall or spring semesters. The student's official degree completion date will be the last day of the semester in which all degree requirements are satisfied. All degree requirements must be completed and certified by the Office of Student Records prior to the degree completion date. Students must apply for graduation by published deadlines.

Orientation Sessions are scheduled for newly admitted students. Contact Enrollment Services, Office of New Student Programs in the University Center, Room 118, or call 824-6247 for further information.

PASS – Peer Assisted Study Sessions. Pass courses are available in Fall and Spring semesters. A "P" code designation beside a course designates that course as one which provides student Peer Assisted Study Sessions. PASS provides an experienced student who facilitates three one-hour study sessions per week. Sessions are voluntary and free to students enrolled in the course. PASS is supported by UAHuntsville's Student Success Center located in Madison Hall (uah.edu/ssc).

Students with Disabilities (824-6203) – Students with disabilities are advised to contact the Office of Disability Support Services at least one month prior to class enrollment to request special accommodations. Tutorial assistance is available without cost to UAHuntsville students currently enrolled.

Student I.D. Card (824-6445) – Photo IDs are made in the University Center, Room 147. There is a \$10 fee for the first card that is assessed to the student's account.

Veterans (824-2761) – Office of Student Financial Services, University Center, Room 212. A Veterans' Affairs assistant is available to assist and counsel students applying for veterans' benefits or problems that may arise. Each semester a student who is attending school with assistance from the Veterans Administration must complete a form to provide proper certification of attendance. Without a form, certification is delayed and, consequently, benefits are delayed. Veterans are responsible for all debts incurred by reduction of hours or withdrawal, including retro-active withdrawal or bankruptcy of courses.

University and Government Regulations – *Students' Rights and Responsibilities* – see the UAH Catalog and the Student Handbook for unabbreviated policy, or view catalog online at www.uah.edu.

University Policy on Release of Student Information – Under the Family Educational Rights and Privacy Act (FERPA) of 1974, students at UAHuntsville are provided certain rights of privacy in their educational records, and the use of such records by the University is regulated correspondingly. The Act provides that certain information pertaining to the student, designated as “directory information,” may be released by the University unless the student provides instructions to the contrary. The following is considered to be “directory information” at this institution: the student’s name, address (local and permanent), telephone number, email address, date and place of birth, enrollment status (full time or part time), major field of study, participation in officially recognized activities and sports, weight and height statistics of athletic members, dates of attendance, degrees and awards received, the most recent previous educational agency or institution attended by the student, and a photograph of the student. If you do not wish the University to release the foregoing “directory information” concerning you, you must make a written request to the Office of Student Records. Information about you from your education record, other than that listed above, will not be released to third parties unless you specifically authorize such disclosure or unless a FERPA exception applies.

University Policy on Equal Opportunity – The University of Alabama in Huntsville is committed to equal opportunity in employment and education. The University does not discriminate in any program or activity on the basis of race, color, religion, sex, age, or national origin or against qualified disabled persons, and it maintains an affirmative action program for protected minorities and women.

Building Abbreviations

BAB	Business Administration Building	NB	Nursing Building
BC	Bevill Center	NCRH	North Campus Residence Hall
CCRH	Central Campus Residence Hall	OB	Optics Building
CH	Cramer Research Hall	PINP*	Pin Palace
CV	Charger Village	RH	Roberts Hall
DISL*	Dauphin Island	SB*	Shooters Billiards
DOLPH*	Dolphin Aquatics	SC	Shelby Science & Technology Center
EB	Engineering Building	SH	Spragins Hall
FFCH *	Family Fitness Center Huntsville	SKH	Shelbie King Hall
FFH	Frank Franz Hall	TH	Technology Hall
LIB	M Louis Salmon Library	UC	University Center
MD	Madison Hall	UFC	University Fitness Center
MGOLF*	Madison Golf Course	UGG	Union Grove Gallery & Meeting Hall
MH	Morton Hall	VBRH	Wernher von Braun Research Hall
MH TMC	Teacher Material Center	WH	Wilson Hall
MSB	Materials Science Building		
MSC	Materials Science Connector Bldg		

*Off Campus locations – map available on the HPE website: <http://www.coned.uah.edu/maps.cfm>

CLASS PERIODS – Fall and Spring Semesters

Monday/Wednesday/Friday MWF 55 minutes	Monday/Wednesday MW 80 minutes	Tuesday/Thursday TR 80 minutes	One Day Week Class	
8:00 8:55 am		8:00 9:20 am		
9:10 10:15 am		9:35 10:55 am		
10:20 11:15 am		11:10 12:30 pm		
11:30 12:25 pm				
12:45 1:40 pm	12:45 2:05 pm	12:45 2:05 pm		
2:20 3:15 pm	2:20 3:40 pm	2:20 3:40 pm		
3:55 4:50 pm	3:55 5:15 pm	3:55 5:15 pm	3:55 6:45 pm	
	5:30 6:50 pm	5:30 6:50 pm	5:30 8:20 pm	
	7:05 8:25 pm	7:05 8:25 pm	7:05 9:55 pm	

CLASS PERIODS – Summer Semester

Ten Week Classes MW and TR	Ten Week Classes MWF	Five Week Classes MTWRF	Five Week Classes MTWR
8:00 10:00 am	8:00 9:25 am	8:00 9:40 am	8:00 10:00 am
10:15 12:15 pm	9:40 11:05 am	10:15 11:55 am	10:15 12:15 pm
12:30 2:30 pm	11:20 12:45 pm	12:30 2:10 pm	12:30 2:30 pm
2:45 4:45 pm			2:45 4:45 pm
5:00 7:00 pm			5:00 7:00 pm
7:15 9:15 pm			7:15 9:15 pm

DAY ABBREVIATIONS

M=Monday T=Tuesday W=Wednesday R=Thursday F=Friday S=Saturday U=Sunday

SUBJECT AREA PREFIXES

Accounting	ACC	Earth System Science	ESS
Art History	ARH	Finance	FIN
Art Studio	ARS	Foreign Languages	FL
Astronomy	AST	Geography	GY
Atmospheric Science	ATS	Global Studies	GS
Biotechnology	BSE	Health & Physical Educ	HPE
Biological Sciences	BYS	History	HY
Business Legal Studies	BLS	Honors Program	H
Chemistry	CH	Industrial & Sys Engr	ISE
Chemical Engineering	CHE	Information Systems	IS
Civil Engineering	CE	Intensive English Prog	IEP
Communication Arts	CM	Library	LIB
Computer Engineering	CPE	Management	MGT
Computer Science	CS	Management Science	MSC
Cooperative Education	CO	Marketing	MKT
Economics	ECN	Materials Science	MTS
Education	ED	Mathematics	MA
Education Collaborative	EDC	Mechanical/Aerospace Engr	MAE
Electrical Engineering	EE	Military Science	MIL
Engineering Mgmt	EM	Music	MU
English	EH	Music Applied	MUA
English Linguistics	EHL	Music Education	MUE
English Second Language	ESL	Music Jazz	MUJ

Nursing	NUR	Psychology	PY
Optical Engineering	OPE	Sociology	SOC
Optical Science & Engr	OSE	Statistics	ST
Optics	OPT	University Life	UNV
Philosophy	PHL	Women's Studies	WS
Physics	PH		

College of Engineering Distance Learning Program

Engineering graduate programs available through the College of Engineering Distance Learning Program include MSE degrees in the options of Engineering Management, Industrial Engineering, Systems Engineering, Rotor Craft Systems Engineering and Missile Systems Engineering, and PhD degrees in the options of Engineering Management, Industrial Engineering and Systems Engineering. The following courses are offered this semester (Spring 2010) through the Distance Learning Program. Students who qualify for the appropriate degree program and who meet the prerequisites for the courses can register for Distance Learning courses by contacting the Distance Learning Office at 256-824-6976.

College of Nursing Distance Learning Program

The mission of the College is to provide excellence in teaching, research and service while providing unique opportunities and creative, flexible programs for students, faculty and the community. Distance learning and the use of other new educational technologies are part of the future in the continuing mission. For further information, contact the College of Nursing Office of Student Affairs at 256-824-6742.

BOOKSTORE (256-824-6600) The University Bookstore is located on the ground floor of the University Center. All textbooks and supplies may be purchased for classes. Also available are gifts, clothing, emblematic items, video games, computer software (at academic pricing) and a full line of reference titles.

Buyback: The Bookstore buys books all year round. Prices paid will vary due to the time of the year and the demand of the book.

Returns: Textbooks may be returned for a full refund for 3 weeks after classes begin with proof of drop (drop slip) and in original condition. Original register receipt is also required. Bring your register receipt and a current copy of your schedule. Textbooks purchased the second week of classes are non-refundable.

Hours of Operation: Monday through Friday 8:30 a.m. to 5:00 p.m.
Saturday/Sunday Closed

Special Hours: Check website at www.uah.bncollege.com

Reserve your Books Online! We will pull your books and have them ready for pickup! www.uah.bncollege.com

Charger Central (256-824-7777) Charger Central is located in the University Center, Room 118.

Hours of Operation: Monday through Thursday 7:30 a.m. to 6:00 p.m.
Friday 7:30 a.m. to 5:00 p.m.
Saturday/Sunday Closed

This ONE-STOP center has the necessary forms needed to request a transcript, apply for admission, financial aid forms, etc., available for students.

M. Louis Salmon Library (256-824-6530) <http://www.uah.edu/library/about/library.hours.htm>:

Salmon Library Hours: Monday through Thursday 8:00 a.m. to Midnight
Friday 8:00 a.m. to (see website)
Saturday (see website)
Sunday 1:00 p.m. to 10:00 p.m.

Check the UAHuntsville web site for Special Library Hours during exams, breaks and holiday.

Library – Information Arcade, Open Computer Lab, Room 115

Sunday – Thursday, 7:00 a.m. to 3:00 a.m.

Friday – Saturday (Library Hours)

PCs require UAH student login.

Other restrictions apply as posted.

Lab is monitored by Library staff and cameras.

Closed Computer PC Labs on campus (labs with restricted use) may require department account or be restricted to students enrolled in certain courses. Labs are monitored by University personnel and may have video cameras. Hours of operation will be posted on doors:

College of Business Administration – BAB 120 and 215

College of Engineering – EB 125A and 228; TH N204 and S208

College of Science – SC 006; TH N328 and N329

Library Hours – Math Lab 205, Distance Learning Lab 206, Nursing Lab 210, Liberal Arts Lab 211

Tutorial Services

UAHuntsville Student Success Center, Madison Hall Lobby, (256-824-6731)