



www.uah.edu/ssc

Spring Career Fair January 30, 2014

Date of Event:

Career Fair
January 30, 2014
University Fitness Center
10 am until 2 pm

Interview Day
January 31, 2014
TBD
9 am until 4:30 pm

Schedule:

Employer set-up	8:45 am-9:55 am
Doors open to students	10:00 am
Lunch	11:30 am-1:00 pm
Career Fair Ends	2:00 pm
Exhibit tear down	2:00 pm

Registration Fees:*

Before December 1, 2013

Career Fair and Optional Interview Day

\$175 includes coffee, **two lunches** and booth plus complete arrangements for Interview Day which includes interview space for **two**, interview schedule(s) and resume packet.

After December 1, 2013

Career Fair and Optional Interview Day: \$200 includes coffee, **two lunches** and booth plus complete arrangements for Interview Day which includes interview space for **two**, interview schedule(s) and resume packet.

Additional lunch for Career Fair: \$20

Interview Day only: \$100 covers set-up and scheduling.

*Cancellation Policy: Full refund will be granted if cancellation occurs at least two weeks prior to the event. No refund will be given if cancellation occurs within two weeks of the event.

Please make checks payable to:

UAH
Madison Hall 111, Attn: Kellee Crawford
Huntsville, AL 35899

Please note on the check that it is for Career Fair

We also accept Mastercard, Visa, Discover and American Express. To pay by credit card, please contact Kellee Crawford (kellee.crawford@uah.edu or 256-824-6938).



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Deadlines:

Early registration deadline is December 1, 2013. Registrations received by this date will be \$175 for Career Fair and Optional Interview Day. Registration will remain open through January 10, 2014. After January 10, 2014 you may contact 256-824-6938 to inquire about possible remaining spaces. **By meeting the registration deadline of January 10, 2014, you will ensure that your company is listed on printed materials and advertising made available to our students and alumni.**

Parking:

The parking garage is located directly across the street from the Fitness Center and can be used to park with no fee. Please come to the Fitness Center entrance when you arrive on campus if you need to unload materials from your car. Student Success Center staff will be there to assist you at that time.

Shipping:

If you need to ship materials to the event, please send to the following address so that it **arrives no later than afternoon delivery on Tuesday, January 28th**. Please make sure that your company name is listed somewhere on the outside of the packaging. Your materials will be waiting for you at the Fitness Center on Thursday, January 30th.

301 Sparkman Drive
Central Receiving
Attn: Kellee Crawford, Career Fair
Huntsville, AL 35899

If you have further questions, or need assistance prior to registering, please feel free to contact Kellee Crawford at 256-824-6938 We look forward to having you on campus with us this spring.

Contact information:

Kellee Crawford

Career Programs Manager

Cooperative Education & Career Development

256-824-6938

Career Development/Student Success Center

www.uah.edu/ssc

Charger Path Jobs Database

<http://uahcareer.experience.com>

256-824-6741