

UAH Staff Senate

Meeting Minutes

December 16, 2015 11:00 am

VBRH-50, UAH Campus

I. **Call to Order** – Meeting called to order by Dana Parcher Warner at 11:05 a.m.

Attendance

| | | | |
|---|---|---|--|
| X | Dana Parcher Warner (At Large) - Pres. | x | Laura Mann (At Large) |
| X | Midori Maloney (Academic Affairs)- VP | P | Randy Marshall (At Large) |
| X | Beth Wilson (Academic Affairs) - Sec. | P | Ashley Miller (At Large) |
| X | Laura Vereen (Finance & Admin)- Treas. | x | Antonia Pitts (Research) |
| x | Andrea Thompson (Advancement) - Staff Relations | X | Anita Rathz (At Large) |
| x | Adam Smith (At Large) | X | Liz Redding (At Large) |
| x | Kenya Cole (Research) | x | Scott Royce (Stud. Affairs)-Past Pres. |
| X | Dave Cook (At Large) | x | Elizabeth Russell Johnson (At Large) |
| X | David Ford (Facilities) | X | William Sinclair (At Large) |
| P | Kathy Gentry (At Large) | X | Jim Steele (Advancement) |
| P | Nikki Goode (At Large) | x | Shelly Walker (Facilities) |
| x | Vonda Maclin (Finance & Admin) | x | Brittany Willis (At Large) |
| | | P | Vicki Woods (At Large) |

Quorum present? Yes

Others present: Ray Pinner, Finance & Administration

Proxy: Midori Maloney for Kathy Gentry, Beth Wilson for Nikki Goode, Will Sinclair for Randy Marshall, Brittany Willis for Ashley Miller, Vonda Maclin for Vicki Woods

Approval of Minutes

The Minutes of the November meeting were e-mailed to all Staff Senate members prior to the meeting and were posted on the Senate website; senators reviewed them prior to the meeting. A motion was made to approve by Jim Steele and seconded by William Sinclair; motion passed unanimously.

FOOD!

II. **Unfinished Business**

Motion to vote on the staff holiday proposal made by Andrea Thompson and seconded by Midori Maloney. No objection to the vote.

Vote was:

Yes - 21

No – 0

Abstain - 0

III. **Division Reports**

A. Academic Affairs – Midori Maloney/Beth Wilson

- Nothing to report

B. Advancement – Jim Steele/Andrea Thompson

- Power to the sign, hopefully working by new year

C. Facilities and Operations –Shelly Walker/David Ford

- Look at facility shutdown procedures

D. Finance and Administration – Laura Vereen/Vonda Maclin

- Remember to do timesheets by Monday of next week (Dec.
- New prescription cards in the mail start Jan 1

E. Research – Antonia Pitts/Kenya Cole

- OSP has open positions/2 contract administrator positions (full time)

F. Student Affairs – T. J. Brecciaroli/Scott Royce

- RA applications are live now/due mid-January
- Desk manager positions available
- Spring WOW is first week of spring semester—list of events on student life website

IV. **Committee Updates**

A. Bylaws Committee – **Scott Royce, Chair**

- Did not meet

B. Government Relations Committee – **David Ford, Chair**

- Did not meet

- C. Communications Committee – **Andrea Thompson, Chair**
- Did not meet
- D. Employee Benefits & Development Committee – **Midori Maloney, Chair**
- Did not meet
- E. Policies and Procedures Committee – **Beth Wilson, Chair**
- Did not meet.
- F. Safety Committee – **William Sinclair, Chair**
- Heard back from architect to go ahead with crosswalk proposal. \$2000 per crosswalk. If we want to move forward, check with architect. Crosswalks proposed are at CV across from Greek Row and North Campus Hall to parking lot.
 - Campus wide safety survey – If no objections from Staff Senate, the police department would like to actually send out the survey to staff, faculty and students to lessen confusion. No objections from Staff Senate. Committee will bring questions to January senate meeting.
- G. Executive Committee – **Dana Parcher Warner, President**
- Did not meet
- V. **New Business**
- Staff Senate Scholarship
 - Working with Jennifer Brost in advancement
 - Raised \$225 dollars on Day of Giving (Dec 1)
 - Swearing in of new officer, Adam Smith, representing At Large.
- VI. **Announcements**
- College of Nursing dedication will be Tuesday, January 12 at 1:00 pm.
- VII. A motion was made to adjourn by Jim Steele and seconded by Will Sinclair. Meeting adjourned by Dana Parcher Warner at 11:35 a.m.

Respectfully submitted,
Beth Wilson, Secretary
Staff Senate
2015-2016