

UAH Staff Senate

Meeting Minutes

October 19, 2016 11:00 am
SSB 201, UAH Campus

I. Call to Order – Meeting called to order by Midori Maloney at 11:03 a.m.

Attendance

X	Midori Maloney (Academic Affairs) - Pres.	X	Benita Hopkins (Advancement)
P	Andrea Thompson (Pres. Elect)(Advancement)	X	Valerie Johnson (At Large)
x	Beth Wilson (Academic Affairs) - Sec.	X	Laura Mann (At Large)
X	Laura Vereen (Finance & Admin)-Treas.	X	Randy Marshall (At Large)
X	Scott Royce (Student Affairs) - Staff Relations	NA	Jeremy McKinney (Facilities)
	Kevin Bennett (At Large)	X	De'Onah Norfleet (Finance & Admin)
X	Mary Pat Bohrman (At Large)	X	Antonia Pitts (Research)
x	Dave Cook (At Large)	X	Liz Redding (At Large)
X	Mona Foroughi (Academic Affairs)	x	Katie Rhodes (At Large)
	Nikki Goode (At Large)		Anna Beth Thomason (Stud. Affairs)
x	Valerie Green (At Large)	X	Shelly Walker (Facilities)
X	Patrick Hambloch (Research)	X	Brittany Willis (At Large)
X	Fathia Hardy (At Large)		Kathy Gentry (At Large)

Quorum present? Yes

Others present: Ray Pinner, Finance & Administration, Laurel Long and Sandra Parton, Human Resources, Dana Parcher Warner, Pre-Professional Advising

Proxy: Midori Maloney for Andrea Thompson

Presentation by Laurel Long and Sandra Parton, human Resources Health Insurance Review and Forecast 2017

- How can Staff Senate help? Advertise self-funded wellness program to employees. Make employees aware of being well – preventive visits.
- Direct people to HR when they have questions.
- Question: could an employee's spouse use the Faculty/Staff clinic to save money?

Approval of Minutes

The Minutes of the August meeting were e-mailed to all Staff Senate members prior to the meeting and were posted on the Senate website; senators reviewed them prior to the meeting. A motion was made to approve by Valerie Green and seconded by Patrick Hambloch; motion passed unanimously.

II. Division Reports

- A. Academic Affairs – Beth Wilson/Mona Foroughi
- Study Abroad Fair happening today in Charger Union
 - Title Ix Training for Staff on Oct. 25 at 3:30 in NB 205A or Oct. 26 at 11:30 in Chan Auditorium
- B. Advancement – Andrea Thompson/Benita Hopkins
- No report
- C. Facilities and Operations – Shelly Walker/Jeremy McKinney
- Shelly Walker will be leaving the university as of October 21.
 - United Way Kickoff
- D. Finance and Administration – Laura Vereen/De'Onah Norfleet
- Contracts & Grants Accounting has a new employee, Jimmy Zhou. Jimmy will be responsible for all Intuitive and SMDC awards.
- E. Research – Antonia Pitts/Patrick Hambloch
- VBRH Symposium happening next Tue/Thur in SSB
- F. Student Affairs – Anna Beth Thomason/Scott Royce
- Family Weekend
 - Homecoming events
 - Charger Stomp
 - Extended bookstore hours Sat 10-3, Sun 9-1
 - Discovery Day – Oct 29 and Nov 19
 - Student Health Center free flu vaccines Oct 24

III. Committee Updates

A. Bylaws Committee – **Brittany Willis, Chair**

- Did not meet.

B. Government Relations Committee – **David Cook, Chair**

- Ray Garner was not able to attend this week's meeting, so much of our previous discussion was reliant on his input. Therefore, we did not accomplish as much in this meeting.
- We have not heard from the System Government Relations Office's, Mr. Blake Harris who was supposed to visit UAH sometime this month. Therefore, we are trying to find out if he did indeed come and we were not informed, or he has delayed his visit.
- As previously mentioned, once we make contact, and get the go-ahead, we are still planning to do what we can to increase membership in Alabama Unites by:
 - Send a couple of A-list announcements to the entire campus to encourage their participation.
 - Design and print a brochure to be sure that we reach every employee. This will require some cost.
 - Also, when/if we want to mobilize members to contact their representatives, we can offer a one-pager that lists representatives and senators by zip code.
- Alabama Unites for Education does have a Facebook page with about 9,900 followers, so we encourage you to start there. The page posts news stories mostly about UA, Auburn, UAB and UAH.
- Likewise, I have not yet heard from Mr. Gordon Stone of the System Office regarding a "Posters at the Capitol" event in April.
- We were not able to confirm if Ray has talked with the System Office about being kept informed of legislative issues affecting higher education and/or UAH employees
- Our committee member, Shelly Walker, has an exciting new job opportunity and unfortunately she will be leaving UAH next month. We thank her for her service, and wish her the best. We are therefore informing the election committee that we have an opening for a new senator.

C. Communications Committee – **Scott Royce, Chair**

- Did not meet.

D. Employee Benefits & Development Committee – **Laura Vereen, Chair**

- In response to a staff member's request to look into establishing a leave bank for chronic illness, Sandra Parton from HR spoke with the committee about the past leave bank policy at UAH. She informed us that this was cancelled due to the implementation of the short-term disability policy around 2009. In order to meet the required percentage of eligible participants to maintain the offering of

the short-term disability, UAH was unable to continue the leave bank. Employees are not eligible to receive disability payments and leave bank at the same time.

- Further discussed survey questions regarding the tuition assistance policy and made some changes/additions. Will work on getting the survey sent out soon.

E. Policies and Procedures Committee – **Kathy Gentry, Chair**

- Did not meet.

F. Safety Committee – **Kevin Bennett, Chair**

- No report.

G. Executive Committee – **Midori Maloney, President**

- Discussed policies up for review and the picnic committee.

IV. New Business

- None.

V. Unfinished Business

- No updated on parental leave policy
- Half day update in November
- Will forward policy to review concerns to President

Announcements

- None.

VI. A motion was made to adjourn by Liz Redding and seconded by Patrick Hambloch. Meeting adjourned by Midori Maloney at 11:35 a.m.

Respectfully submitted,

Beth Wilson, Secretary

Staff Senate

2016-2017