

UAH Staff Senate

Meeting Minutes

June 15, 2016 11:00 am
SSB 201, UAH Campus

I. Call to Order – Meeting called to order by Midori Maloney at 11:00 a.m.

Attendance

x	Midori Maloney (Academic Affairs) - Pres.	x	Benita Hopkins (Advancement)
		x	Valerie Johnson (At Large)
x	Beth Wilson (Academic Affairs) - Sec.	x	Laura Mann (At Large)
P	Laura Vereen (Finance & Admin)- Treas.	x	Randy Marshall (At Large)
x	Andrea Thompson (Advancement) - Staff Relations	x	Jeremy McKinney (At Large)
x	Kevin Bennett (Facilities)	x	De'Onah Norfleet (Finance & Admin)
x	Mary Pat Bohrman (At Large)	x	Antonia Pitts (Research)
x	Dave Cook (At Large)	x	Liz Redding (At Large)
x	Mona Foroughi (Academic Affairs)	x	Katie Rhodes (At Large)
x	Nikki Goode (At Large)	x	Scott Royce (Stud. Affairs)
x	Valerie Green (At Large)		Anna Beth Thomason (Stud. Affairs)
x	Patrick Hambloch (Research)	x	Shelly Walker (Facilities)
x	Fathia Hardy (At Large)		Brittany Willis (At Large)
x	Jim Steele	x	Vonda Maclin
x	David Ford	x	Liz Russell-Johnson
x	Kenya Cole	x	Anita Rathz
x	Kathy Gentry		

Quorum present? Yes

Others present: Dr. Robert Altenkirch, President; Ray Pinner, Finance & Administration

Proxy: Andrea Thompson for Laura Vereen

Guest Speaker: Dr. Robert Altenkirch, President

Dr. Altenkirch reviewed and approved Staff Senate's proposal to increase the number of holidays staff receive. Staff will now receive the entire week of spring break off with pay effective this upcoming academic year. This will bring UAH in line with other competing universities for paid days off.

Approval of Minutes

The Minutes of the April meeting were e-mailed to all Staff Senate members prior to the meeting and were posted on the Senate website; senators reviewed them prior to the meeting. A motion was made to approve by Scott Royce and seconded by Jim Steele; motion passed unanimously.

II. Unfinished Business

Half day Proposal

Discussion: Leave is all or nothing and must be approved by supervisor. Half day can be taken any day of the week, cannot be accrued and must be used within the same work week. Motion to vote made by Jim Steele and seconded by Scott Royce.

Yes - 19

No - 0

Abstain – 0

Proposal has passed and will be sent to Administration.

III. Division Reports

A. Academic Affairs – Midori Maloney/Beth Wilson

- Honors College has accepted over 350 students for this fall and 295 are registered for summer orientation.
- UAH and Huntsville City Schools have partnered to send the first cohort of 33 high school freshmen through the College Academy starting this fall. Students can potentially graduate from high school with 60 college credits.

B. Advancement – Jim Steele/Andrea Thompson

- Taralyn Caudle and Stephanie Roach have left UAH.

C. Facilities and Operations –Shelly Walker/David Ford

- Mike Finnegan retiring—reception on June 23 from 3-5pm at Bevill Center. Attendees must RSVP. The last day to RSVP is June 17.

D. Finance and Administration – Laura Vereen/Vonda Maclin

- No report.

E. Research – Antonia Pitts/Kenya Cole

- The RCEU (Research or Creative Experience for Undergraduates) program is happening over the summer. 27 students involved. Honors College will start program next year to run concurrently.

F. Student Affairs – Liz Russell-Johnson/Scott Royce

- 2 new staff members – Jenny Russell has transitioned back to Student Life and is now the Asst. Director of Student Life. Sabrina Blackwood has been hired as the Asst. Director of Campus Recreation.
- WOW will hold more intentional educational programs to cover what is no longer covered in orientation. Please let Nikki Goode know if you would like services/events incorporated into WOW.
- Call for volunteers for WOW programs coming out soon.
- Reminder about dates – WOW Aug 12-20, Homecoming, Oct 19-22, Family Weekend Oct 21-23 and Late Night Breakfast Nov 29.
- Preview Day on July 9
- Housing & Residence Life is now called Housing & Greek Life, Nazim Chaker and Brittany Watts have been hired as Resident Director and Area Coordinator for Charger Village and Greek Housing. Searching for FFH position.
- Students will be able to see housing assignments next week and then will receive letter after next week. Working to make sure all students who have housing scholarships will receive housing.

IV. **Committee Updates** – read committee descriptions. Midori will send sign up—pick 2 committees. You are welcome to volunteer to chair a committee.

V. **New Business**

- Parental Leave Policy – Motion to read and discuss by Jim Steele and seconded by Scott Royce.
Discussion: paid by contract or university? Parental leave won't be billed to contract—money will come from a leave pool from state money. UAB recently implemented this policy last year and our proposal is almost identical. The committee also looked at Purdue, University of Richmond, George Washington University, Arizona State, Duke, and others.
Email Liz or Midori with any other concerns. Next month we will discuss and vote.
- Antonia preparing picnic info for next year's volunteers. Committee welcomes comments and feedback. Gave over 63 door prizes. All thank you notes have been sent out.

Election of Executive Committee

President-Elect: Scott Royce was nominated by Jim Steele—he accepted and Shelley Walker seconded this nomination. Mona Foroughi nominated Andrea Thompson—she accepted and Beth Wilson seconded this nomination. Both Senators were sent out for a vote and Andrea Thompson was elected President-Elect.

Secretary: Jim Steele nominate Beth Wilson—she accepted and Scott Royce seconded this nomination. Beth Wilson was unanimously elected Secretary.

Treasurer: Jim Steele nominated Laura Vereen. Laura Vereen was not in attendance but had previously expressed her interest in serving as Treasurer. Beth Wilson seconded this nomination. Laura Vereen was unanimously elected Treasurer.

Staff Relations: Midori Maloney nominated Scott Royce—he accepted and Jim Steele seconded. Scott Royce was unanimously elected Staff Relations officer.

Swearing in of New Officers

All new officers were sworn in for their new terms and positions.

VI. Announcements

VII. A motion was made to adjourn by Fathia Hardy and seconded by Liz Russell-Johnson. Meeting adjourned by Midori Maloney at 12:04 p.m.

Respectfully submitted,

Beth Wilson, Secretary

Staff Senate

2016-2017