

## UAHuntsville Staff Senate

### Meeting Minutes

20 June 2012 11:00 am

VBRH-50, UAHuntsville Campus

#### I. Call to Order – Meeting called to order by Scott Royce at 11:11 a.m.

##### Attendance

X	Holly Arnold (Academic Affairs) - VP		Marcia Pendleton (Facilities)
	Randy Barbour (At Large)	X	Liz Redding (At Large)
X	Sally Badoud (At Large)	X	Lisa Rivers (Finance & Admin)
	Eric Dossey (Academic Affairs)	X	Scott Royce (At Large) - President
X	Greer Eleazer (At Large)	X	Jackie Siniard (At Large)
	Kathy Gentry (At Large)	X	Jamie Superczynski (Student Affairs)
	Debby Griffith (Research)	X	Barbie Sumner (Research) - Secretary
X	Margaret Hall (At Large) - Treasurer	X	Pam Tejes (At Large)
X	Daniel Horton (At Large)		Janice Temmen (Advancement)
X	Nicke Keimer (Student Affairs)	X	Katie Thurston (Advancement)
X	Penelope Lang (At Large)	X	Jorgy Umlor (Facilities)
X	Vonda Maclin (Finance & Admin)	X	Daniel Wyers (At Large)
X	Rachel Osby (Past President)		

Quorum present? Yes

Others present: Ray Pinner  
Kevin Bennett  
Patti Sparkman  
Summer Interns from Dean of Students

Proxy: Jorgy Umlor is the proxy for Marcia Pendleton  
Pam Tejes is the proxy for Eric Dossey  
Vonda Maclin is the proxy for Kathy Gentry  
Katie Thurston is the proxy for Janice Temmen

#### General Announcements

- Ray Pinner is the administrative representative for Staff Senate.
- Staff Senate meetings are scheduled the third Wednesday of each month at 11:00 a.m.
- If you will miss a meeting, please request a proxy to represent you and inform them of your opinions for voting purposes.

#### Approval of Minutes

The Minutes of the May meeting were e-mailed to all Staff Senate members prior to the meeting; senators reviewed them prior to the meeting. A motion was made to approve by Liz Redding and seconded by Jamie Superczynski; motion passed unanimously.

## **II. Division Reports**

### **A. Academic Affairs – Daniel Wyers**

- Orientations are in progress; please help new students find their way.

### **B. Advancement- Rachel Osby/Ray Pinner**

- VP of Advancement search is still in progress; airport interviews being scheduled next week; finalist(s) to visit the campus in July.

### **C. Facilities and Operations – Jorgy Umlor/Kevin Bennett**

- Athletic field scheduled to be completed in July.
- Preschool has moved to the UC.
- South greenway construction has begun; SLC to start at the end of July.
- UC renovation on second floor (Student Health Center)
- Design of Nursing Building renovations started.
- July 6-8 is tax holiday for emergency items in the state; campus email has been sent.
- Police department has put up Facebook page.
- UAlert enhancements – now able to publish alerts to Facebook and twitter (on official channels). Please encourage students to register and update contact info.
- The police website has section on bicycle safety; there will be associated activities in the fall.
- This fall new parking management software will be implemented; permits will be able to be purchased online or via the parking management office.

### **D. Research – Patti Sparkman**

- Dr. Horack, VPR, has resigned and will leave UAH in July; memo has additional info.
- Carnegie has elevated UAH's classification from high research activity to very high research activity; increase in faculty, staff, and graduate assistants.
- Gloria Green has received award for 15 years of service.

### **E. Student Affairs – Jamie Superczynski/Margaret Hall/Nicke Keimer**

- Currently in the process of hiring a substance abuse counselor.
- Larry Cantor has resigned as of August 1.
- Submit info to Regina Hyatt for "Toilet Paper" newsletter; will start up again in fall.
- Week of Welcome schedule will be posted soon. Jamie Superczynski will have sign-up sheet in July for tents the first day of classes.
- If you know of any organizations looking for student volunteers, please submit these to Jamie Superczynski.
- New immunization policies: Meningitis vaccine required for first year and residence hall residents.

## **III. New Business**

### **A. Election of Executive Positions**

- Vice President/President-Elect

- Margaret Hall nominates Holly Arnold; seconded by Penny Lang; nomination is accepted.
- Treasurer
  - Nicke Keimer nominates Margaret Hall; seconded by Holly Arnold; nomination is accepted.
- Secretary
  - Margaret Hall nominates Barbie Sumner; seconded by Penny Lang; nomination is accepted.
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Jorgy Umlor motions for approval of candidates; Jamie Superczynski seconds; motion passed unanimously.

## B. Formation of Committees

Discussion and decision to merge Employee Benefits and Employee Development and to merge By-laws and Election committees.

### **By-laws Committee**

*Eric Dossey (chair)*

Members: Sally Badoud; Katie Thurston; Penny Lang; Scott Royce

### **Employee Benefits and Development Committee**

*Vonda Maclin (chair)*

Members: Liz Redding, Nicke Keimer, Daniel Wyers, Margaret Hall, Katie Thurston, Kevin Bennett

### **Policy and Procedure Committee**

*Jamie Superczynski (chair)*

Members: Penny Lang, Greer Eleazer, Holly Arnold, Jackie Siniard, Pam Tejes

### **Communications Committee**

*Daniel Horton (chair)*

Members: Daniel Wyers, Sally Badoud, Jorgy Umlor, Eric Dossey, Pam Tejes

### **Government Relations Committee**

*Janice Temmen (chair)*

Members: Lisa Rivers, Daniel Horton, Greer Eleazer, Nicke Keimer, Jamie Superczynski

### **Safety Committee – needs chair**

Members: Liz Redding, Vonda Maclin, Margaret Hall, Marcia Pendleton, Kathy Gentry, Jackie Siniard, Kevin Bennett

### **Executive Committee**

Members: Scott Royce, Holly Arnold, Barbie Sumner, Margaret Hall

## C. Selection of Staff Senate Picnic Representative(s)

Nominations: Liz Redding, Kathy Gentry, Lisa Rivers, Daniel Horton, Jamie Superzinski; all accepted nomination. Only two representatives are needed to serve on joint committee with Faculty Senate and Events representatives. Liz Redding and Kathy Gentry elected to represent the Staff Senate.

D. Oath of Office

The Oath of Office was administered by Scott Royce for new Senators.

IV. Announcements: Next meeting will be Wednesday, July 18 at 11:00 a.m. in VBRH, M-50.

V. A motion was made to adjourn by Jamie Superczynski and seconded by Greer Eleazer.  
Meeting aadjourned by Scott Royce at 12:20 p.m.

Respectfully submitted,

Pam Tejes, Secretary  
Staff Senate