

UAHuntsville Staff Senate

Meeting Minutes

19 October 2011, 11:00 am
VBRH-50, UAHuntsville Campus

I. Call to Order – Meeting called to order by Rachel Osby.

Attendance

	Dona Baker		Laura Murphree - Secretary
X	Kevin Bennett	X	Rachel Osby – President
X	Eric Dossey	X	Liz Redding
X	Kathy Gentry	X	Scott Royce- Vice President
	Debby Griffith	X	Jana Savanapridi
	Margaret Hall	X	Patti Sparkman
X	Kathy Hosch	X	Jaime Superczynski
X	Nicke Keimer	X	Pam Tejes
	Chris King	X	Janice Temmen-Treasurer
	Valarie King	X	Jorgy Umlor
X	Penelope Lang	X	Daniel Wyers
	Melanie Leonard		
X	Vonda Maclin		

Quorum present? Yes

Others present: Dan Hollands, Laurel Long

Proxy: Jana Savanapridi is the proxy for Deborah Griffith
 Vonda Maclin is the proxy for Valarie King

Approval of Minutes

The Minutes of the July meeting were e-mailed to all Staff Senate members prior to the meeting; senators reviewed them prior to the meeting. A motion was made to approve by Kevin Bennett and seconded by Penelope Lang; motion passed unanimously.

Guest Presentation: Safe® Browsing by Dan Hollands

- Information available at ITS.uah.edu under cyber security.
- Applause followed the presentation. Please pass this valuable information onto your departments and colleagues.

II. Division Reports

A. Academic Affairs - no report.

Advancement- Janice Temmen –

- Phonathon starts October 10 and runs through November 10 and will be held in Shelbie King Hall. Various students groups will man the phones for calls and Advancement personnel will be working each evening in support of the callers. Still occurring.
- Girls' Science and Engineering Day will be held on Saturday, Nov. 12 in the Shelby Center; website for registration to open soon. Questions, contact Debbie Morgan at ext. 6802
- Alumni Newsletter is sending out two (2) a year now.

B. Facilities and Operations – Jorgy Umlor –

- Flowers spell out UAH in the round-a-bout.
- Emergency Weather Preparedness Day, are you ready?
- Check Facilities website for project updates @ facilities.uah.edu

C. Finance and Administration - Valerie King

- Health fair November 11th @ the Nursing building 10:00 – 2:00pm

D. Research – no report

E. Student Affairs - Jaime Superczynski

- Homecoming is October 10-15. Went well.
- Safe Ride Program launches. Cab would pick up students and bring them back to campus if they are less than 2 miles away and will only deliver them to campus no other location.
- Family Weekend of November 4-6; still working on events. Some events to include: ice cream social, shadowing for students, faculty and staff to bus tables in the dining hall.
- Counseling center offers free sessions to students

III. Committee Updates-

A. Executive Committee- Rachel Osby

- Faculty Senate developed a resolution to establish a University Ombuds Office.

B. Bylaws Committee- Scott Royce, acting Chair - did not meet.

- The committee will ask for new members to join the committee and then appoint the chair.

C. Communications Committee- Jorgy Umlor, Chair, & Eric Dossey

- Request for printable directory. Followed by discussion. Item will be brought to the Vice President Level for further advice.

D. Election Committee - Kathy Hosch, Chair

- Election will be held in January, 2012
- Procedures finalized

- E. Employee Benefits Committee - Jorgy Umlor, acting Chair –
 - Discussed Benefits Fair:
 - Date of Fair is scheduled for Nov. 11 from 10am-2:00pm in the Nursing Bldg. 1st floor areas. Benefits Fair will be in conjunction with Health & Wellness Fair and is partnering with the College of Nursing. Staff Senators will stagger times during the event to cover the Staff Senate booth.
 - F. Employee Development Committee- Rachel Osby
 - Given kudos for the current professional development being offered
 - G. Government Relations Committee- Patti Sparkman, Chair –
 - No meeting was held. Working on scheduling a meeting.
 - H. Policies and Procedures Committee- Jana Savanapridi
 - Office of Council returned Layoff policy with recommendations.
 - I. Staff Picnic Committee Meeting- Janice Temmen, Chair -
 - Committee meeting following Staff Senate meeting
- IV. Unfinished Business – No unfinished business
- V. New Business –
- Motion made by Janice Temmon’s to move the December Staff Senate meeting to December 7th. Daniel Wyers seconded. Motion passed unanimously.
- VI. Announcements –
- Dona Baker has stepped down from Staff Senate. Please contact her and thank her for her service to this group.
 - Truck or Treat – October 28th in IMF 4:00-6:00pm
- VII. A motion was made to adjourn by Eric Dossey seconded by Jaime Superczynski. Meeting Adjourned by Rachel Osby.

VIII. Action Items

Action	Lead	Due	Completed
See New Business	Policy & Procedures Committee	No date set	

Respectfully submitted,

Scott Royce, Vice President for
 Laura Murphree, Secretary
 Staff Senate