

UAHuntsville Staff Senate

Meeting Minutes

17 August 2011, 11:00 am
VBRH-50, UAHuntsville Campus

I. Call to Order – Meeting called to order by Rachel Osby at 11:03 am.

Attendance

	Dona Baker	X	Laura Murphree - Secretary
X	Kevin Bennett	X	Rachel Osby – President
X	Eric Dossey		
X	Kathy Gentry	X	Andrew (Norm) Peters
X	Debby Griffith		Liz Redding
X	Margaret Hall	X	Scott Royce
X	Kathy Hosch	X	Jana Savanapridi
X	Nicke Keimer		Patti Sparkman
	Chris King	X	Pam Tejes
X	Valarie King	X	Janice Temmen-Treasurer
X	Penelope Lang	X	Jorgy Umlor
	Melanie Leonard		
X	Vonda Maclin		

Quorum present? YES

Others present: Ray Pinner and Mary Beth Walker

Proxy: Kathy Hosch is the proxy for Liz Redding

Approval of Minutes

The Minutes of the July meeting were e-mailed to all Staff Senate members prior to the meeting; senators reviewed them prior to the meeting. A motion was made to approve by Andrew Peters and seconded by Scott Royce; motion passed unanimously.

II. Division Reports

A. Academic Affairs-

Scott Royce- Classes have started.

B. Advancement-

Janice Temmen- Career Fair is September 13th in the UC Fitness Center

Rachel Osby- Leadercast August 26th- 75 people have signed up to attend.

C. Facilities and Operations-

Jorgy Umlor- UAH has been awarded a grant from TVA. Six colleges and university campuses in four Tennessee Valley states should be able to drop their energy bills and increase their energy-efficiency

education due to this pilot program. Vanessa Ennis is the contact for students interested in participating in the initiative.

D. Finance and Administration-

Valerie King- nothing to report

E. Research-

Debby Griffith- Participation in the upcoming Von Braun Symposium in October, UAH has 16 delegates attending the International Astronautical Congress in October, and AURA visits this week concerning the NSO Proposal. The Carnegie foundation raised us from high to very high as a research institution.

F. Student Affairs-

Margaret Hall- WOW launched last Friday with Open Houses and various activities. Tents are up today to provide new students with information. There will also be a Jason Durillo concert tonight. An alcohol information education program has been started for freshmen to test their knowledge of alcohol. The program is completed online. Also, convocation and commencement went well.

III. Committee Updates-

A. Executive Committee- Rachel Osby-

- QPR training is available through Larry Cantor. The training is about 2 hours long. The training is to provide us with information on how to detect signs of students or coworkers who are suicidal.
- Please make sure you are utilizing the Employee Assistance Program.
- HR: patient protection affordable care act has made changes to the health benefits. Please see the HR webpage for updates on those changes.

B. Bylaws Committee- Andrew Peters-chair- did not meet. The committee will need to find a new chair.

C. Communications Committee- Jorgy Umlor-chair

- In attendance at the meeting were the following: Pam, Eric, Jorgy
- First item on the agenda was setting next meeting date: Sept. 2, 2011 at 2:30 pm at PPB 111.
- Second item: Website Directory - working on specs.
 1. What we want it to look like
 2. What we want in a list
 3. Getting the Data updated
- Third item: Dept. Resource Fair -
 1. Contact Jan Perkins on sharing info on past fairs
 2. Check on funding
- Fourth item: Campus Wide event calendar-
 1. Working on specs-who will admin
 2. Will Google Calendar work
- Fifth item: Safe Fund Info-
 1. Check w/contact Taralyn/Delois
- Will email Kim to reserve the Conference Rm 111 at PPB for our next meeting. We did not get around to discussing the project Dept. Outreach. We will cover it at our next meeting.

D. Election Committee- Kathy Hosch-chair

- Met on Monday, August 15th
- We are completing election procedures this next month. We will then send them to the By-Laws Committee to help them update the election process in the By-laws. Procedures will also be sent to the Staff Senate President for review.

E. Employee Benefits Committee- Laura Murphree-chair

- Met Monday, August 15, 2011 at 10:00 am
- We discussed changes and updates to the board and pamphlet for the benefit fair. The fair will be held in November this year in conjunction with the Health and Wellness fair. We plan to add the list of perks and discounts to the board as well as last year's accomplishments and this year's goals.

F. Employee Development Committee- Dona Baker-chair-

G. Government Relations Committee- Patti Sparkman-chair- did not meet

H. Policies and Procedures Committee- Valerie King-chair- did not meet

I. Staff Picnic Committee Meeting- Janice Temmen-chair- The committee will not meet again until November.

IV. Unfinished Business

V. New Business

- Presentation and Discussion-Ray Pinner-Staff related Budget Items for FY 11-12
 - Nearing budget completion- The Board of Trustees approves the preliminary budget in June and then it is finalized in September.
 - RSA-the 1st bill would have had a 2% increase in our contribution as of May 1st. However, the bill did not go through so now effective February 1st there will be an increase from 5-7% in the employee contribution rate. The increase will be seen in the deduction from our paychecks. On October 1st the employee contribution rate will go up to 7.5%. The government and school contribution is being reduced from 12.5-10%. So basically the employees are making up the difference.
 - Operating Budget:
 - Increase in appropriation-\$2 million; UAH had an 8% tuition increase
 - Salary pool-relocate money came from all divisions Contributions of \$100,000 from the President's office and about \$800,000 total from all departments was received. The salary pool will increase from 4-5% effective October 1st.
 - There will be an increase in staff in the Wellness center and Counseling offices.
 - Three new police officers will be hired to increase public safety.
 - Money has been added for student activities.
 - 5 year plan proposes an increase in student fees for I.T.
 - More people for landscape and maintenance.
 - The budget will be posted on the budget office website next week.
- Collaboration Opportunities with Faculty Senate- Dr. Tim Newman and Rich Miller from the faculty senate are working with the staff senate to create more unity. An informal after work social is being planned to get everyone together.

VI. Announcements-

- Andrew Peters resigned from Staff Senate. He has taken an Assistant Registrar position at Georgia State University.
- Faculty/Staff All Sports Pass- The pass is \$50 and the form should be sent to athletics.

- Week of Welcome (through 8/20) <http://wow.uah.edu>
- Friday (8/19)-High 5 Friday- Wear your Charger Blue. If you see someone else wearing blue, give them a High 5.
- Laurel Long says that the staff handbook is being updated.

VII. Meeting Adjourned by Rachel Osby at 11:39 am.

VIII. Action Items

Action	Lead	Due	Completed

Respectfully submitted,

Laura Murphree
 Secretary
 Staff Senate