

**Staff/Faculty Senate Meeting  
January 21, 2009**

<b>Staff Senate Attendees</b>			
<b>X</b>	Veronica Belser		Sheila Ray
<b>X</b>	Kevin Bennett	<b>X</b>	Cheryl Plaza (Interim for Karen Smith)
<b>X</b>	Jamie Clay		Deborah Rice
<b>X</b>	Claudia Ford		Dexter Satcher
<b>X</b>	Kim Fuller	<b>X</b>	Ravi Seth
<b>X</b>	Jackie Hankins	<b>X</b>	Jacqueline Siniard
	Annie Harris	<b>X</b>	Lisa Strickland
<b>X</b>	Angelia Heulett	<b>X</b>	LaTrice Townsend
	Kristy Holland	<b>X</b>	Jan Williamson
<b>X</b>	David Kyle	<b>X</b>	Mary Beth Walker
<b>X</b>	Barbara Lawson		President David Williams
	Renata Limmer		
	Jan Perkins		
<b>X</b>	Ray Pinner		

**Proxies:**

Jamie Clay for Sheila Ray  
Jackie Hankins for Renata Limmer

**Guests:**

Laurel Hughes  
Sue Garrison  
Cynthia Doubet  
Darrell Meyer (KPS Group – Birmingham)  
Drew Crow (JHP)

Jamie Clay called the meeting to order at 11:04am.

Minutes Reviewed and corrections made:

- Career Fair: March 10<sup>th</sup> and 11<sup>th</sup>
- Faculty/Staff Picnic Date: May 13<sup>th</sup>

**OLD BUSINESS:**

**Angel Tree:** \$93 in donations were received. Gifts purchased included clothing, games and educational items.

**Short Term Disability Enrollment:** Per Sandra Parton, 319 employees enrolled, 153 declined, 489 – no response. Two deductions were taken out of this upcoming payroll due to a glitch, but everything is in effect. Future deductions will be 'as usual'.

**Campus Picnic:** Date set for Wednesday, May 13, 2009. Discussion included the following:

- The inside barbeque worked well last year, therefore, the picnic will remain inside.
- Kristy Holland is heading the committee in Cheryl Bruno's absence.

- Cynthia Doubet recommended that we be sure to have faculty representation also since this is a faculty/staff picnic.
- Jamie clay will check with Rhonda Gaede (Faculty Senate President) regarding a combined Thursday, March 5<sup>th</sup> (12:45pm) Faculty and Staff Senate meeting to discuss the picnic.
- When Kristy Holland returns from leave, the Picnic Committee will meet.

## **NEW BUSINESS:**

**Emergency Management Program:** Kevin Bennett, in the role of Emergency Management Coordinator, gave an update to the university's Emergency Response Plan. Each department will develop their own continuity plan, which must be compliant with National Incident Management System (NIMS) "Continuity of Operations". Some training will be involved, including online courses (about 1 hour each in length). This will be a year-long process, offered in phases. "The mission of UAHuntsville's emergency management program is to save lives, protect property, promote continuity of operations, mitigate risks and reduce the potential impact of local emergencies and large-scale disasters." (UAHuntsville Emergency Response Planning document: *Purpose*.)

**Just Move It:** David Kyle announced that Friday, January 23, (12 Noon) is the Kick Off for the 10-week campus-wide fitness competition. Eric Dossey has set up the website to track points. Jamie Clay will serve as the Staff Senate team captain. David asked that we all encourage our friends, coworkers and other departments to sign up and participate and to set challenging yet attainable goals.

**Campus Master Plan:** Darrell Meyer, KPS Group, Birmingham, addressed the Staff Senate with an update on UAHuntsville's Campus Master Plan and encouraged all of us to fill out the online survey which was posted in mid November 2008 – facilities@uah.edu.

- Presentations will start in late February and are open to everyone.
- March – May: Review of departments' strategic plans.
- "Recommended Campus Wide Vision" by end of March.
- A complete draft of the master plan will be ready by end of May with completion expected by end of September.
- The key is participation: become involved, watch for emails regarding upcoming presentation.

LaTrice Townsend pointed out that campus morale is low, her department (HR) is receiving lots of calls. Darrell Meyer reminded us that the entire state is feeling the effects of the difficult economic times, but institutions do survive. Communication is really important. Dave's Blog is a great idea and Mr. Meyer stated that we also may email any thoughts on "Power of 10" opportunities and vision, assets, issues and 'sacred cows' to him at dmeyer@kpsgroup.com.

## **COMMITTEE REPORTS:**

**None**

**ANNOUNCEMENTS:** Jackie Siniard voiced concerned over vehicles parked on campus which do not have current parking decals. Ravi Seth stated that Campus Police do write tickets for those with old decals. Reminder: New decals should be on all staff, faculty and student vehicles.

**The meeting was adjourned at 11:58am.**