

**Staff Senate Meeting
October 18, 2006**

Attendees			
		Zeke Aguilera	X
		Debbie Allen	X
	X	Keshia Askew	
	X	Kelvin Bee	
	X	Peggy Bower	
	X	Connie Brand	X
	X	Joyce Bryant	
		Jackie Carlson	X
	X	Steve Collins	
	X	Candi DeBardelaben	X
		Jared Dinehart	
	X	Joanie Fletcher	X
		Sue Garrison	X
	X	Beverly Gentry	

List Proxies:

Keisha Askew for Debbie Allen

Kelvin Bee for Melanie Newby

Nikki Willis for Zeke Aguilera

Keshia Askew called the meeting to order at 11:00a.m.

Minutes of the last meeting:

A motion was made by Shirley Myers to approve the minutes from the last meeting, September 20, 2006. Beverly Gentry seconded the motion.

PRESENTATION:

- Ray Pinner presented update on University's 5-year plan. Plan approved November 2004 by the Board of Trustees.
 - North Campus Residence Hall I & II
 - Looking at expanding road running in front of NCRH II
 - Possible campus green where road runs between Morton Hall and NCRH I
 - University Center
 - Additional 5,000 square feet in dining hall will open in Fall 2007, doubling the current capacity
 - Applied Science Building
 - Will be complete and open for Fall 2007 classes
 - Madison and Wilson Hall renovations will begin after Applied Sciences Building is complete
 - President has approved funding for parking and a jogging trail
 - Intermodal parking
 - Will be completed in Spring 2008
 - Open up approximately 400 additional spaces
 - Remainder of funding comes in over five year span
 - Baseball and Softball fields are complete, but still in need of bleachers, dugouts and scoreboards
 - Looking for new location for Preschool

OLD BUSINESS:

- None

NEW BUSINESS:

- Executive Committee Changes
 - Treasurer Demetrice Mitchell has been placed on maternity bed rest and will be unable to fulfill her term as treasurer. Cil Spina has been nominated and accepted to complete the term in Demetrice's absence.
 - Due to Ann Lee's resignation from the University, Peggy Bower will fill the position on Staff Senate as Past President.
- Christmas Reception
 - December 13 – NCRH I Multipurpose Room
 - Preschool will provide entertainment
 - April Harris asked if reception is worth hosting
 - Last year's reception had approximately 200 staff members attend
 - April Harris requested that we utilize a caterer
 - Candi DeBardelaben said committee is looking at changing the time of the reception. This will allow staff attendees to not be confused about event being a reception and not a lunch.
 - Will check with NCRH I to see what is available

COMMITTEE REPORTS

- Employee Development
 - Looking for new ideas, so not to compete with seminars/classes already offered by HR, CNS, HPE, etc.
 - Idea is to have staff members host seminars/classes on skills they possess
- Employee Benefits
 - TIAA-CREF – Original proposal shot down because it was offered to everyone
 - Suggestion is to have requirements for non-exempt staff members to participate
 - Evaluation was given to Staff Senate members to complete to see where we stand on current issues
- Bylaws
 - April Harris said current bylaws have not been changed in 14 years.
 - Technology is key
 - Need streamlined
- Government Relations
 - Discussing Higher Ed Day
- Communications
 - Have not met
- Policies and Procedures
 - Have not met
- Staff Picnic
 - Will have nothing to report until after January

OTHER BUSINESS

- Staff members of the University Center have a concern about the amount of Spam Mail they are receiving. They have reported the problem to CNS and CNS' recommendation was to forward the junk mail to SPAM trap. Ray Pinner will talk to CNS about the issue.

ANNOUNCEMENTS

- Connie Brand
 - Benefits Fair on Monday, October 23rd from 10 a.m. – 2 p.m. Open Enrollment will close on November 22nd.

- Keisha Askew – Administrative Council Updates
 - SACS report was mailed on September 7th.
 - Changes made to the job description for the Academic Resources Center Director.
 - An Assessment Committee has also been established.
 - Next SACS meeting is December 12th.
 - 2006-2007 Freshmen Class largest in UC history – 838 new freshmen students!
- Peggy Bower
 - Madison Hall will host an Open House on October 26th at 2 p.m.

Keshia Askew adjourned the meeting at 11:51 a.m.