

**Staff Senate Meeting  
August 16, 2006**

<b>Attendees</b>				
	X	Zeke Aguilera	X	April Harris
	X	Debbie Allen	X	Karla Hubbert
	X	Keshia Askew		Tami Lang
	X	Kelvin Bee	X	Ann Lee
	X	Connie Brand	X	Demetrice Mitchell
	X	Joyce Bryant		Shirley Myers
	X	Jackie Carlson	X	Melanie Newby
		Steve Collins		Tammy Paltchikov
	X	Candi DeBardelaben	X	Steve Parker
	X	Jared Dinehart	X	Ray Pinner
	X	Joanie Fletcher		Doris Ruddle
	X	Sue Garrison	X	Cil Spina
	X	Beverly Gentry	X	Nikki Willis
		Marcia Green		

**List Proxies:**

**Kelvin Bee for Tami Lang**

**Candi DeBardelaben for Steve Collins**

**Keshia Askew called the meeting to order at 11:00a.m.**

**Minutes of the last meeting:**

A motion was made by Cil Spina to approve the minutes from the last meeting, July 19, 2006. Ann Lee seconded the motion.

**OLD BUSINESS:**

- Keshia Askew read the bylaw proposed by the 2005-2006 Staff Senate. April Harris questioned the last sentence of the proposed bylaw, stating it is poorly written. Keshia Askew explained the purpose of the sentence and asked for suggestions on improvement. Ann Lee made further explanation that the last sentence is simply a request for a "progress report" from the VP of Finance and Administration. April Harris responded that the Staff Senate cannot require that of a higher authority. Ann Lee moved to table further discussion and send the proposed bylaw back to the Bylaw Committee for further review. Joyce Bryant seconded the motion.
- Keshia Askew asked members not present at last month's meeting to review the list of committees and sign up for two that are still in need of members.

**NEW BUSINESS**

- Upon completion of the Standing Committees list, Keshia Askew asked for volunteers to chair those committees with chair vacancies. Meeting times for each committee will be determined at next month's Staff Senate meeting.

## **OTHER BUSINESS**

- Keshia Askew has requested office space for the Staff Senate to store numerous boxes of paperwork collected over several years. Central Receiving has a space for the boxes to be stored. Members that have additional information that needs to be stored should get the boxes to Keshia Askew to be taken to Central Receiving.
  - April Harris recommended historical information be sent to Library Archives. Keshia Askew will check into having this done.
  
- Ray Pinner Updates:
  - Campus construction and as a result, the new traffic routes: "It's a mess and it's only getting worse!" Encouraged drivers to avoid Lakeside Drive. The parking lot at the end of Erskine Drive will be opening soon.
  - Applied Sciences Building is on schedule. The new entrance to campus, the roundabout, and the addition to the lake are currently underway.
  - Fraternity and Sorority houses will be open by the first day of class – as soon as the furniture arrives.
  - Next year's budget was approved at the last board meeting. Tax collection/revenues looking good. Predicted that Alabama will have another 2-3 good years.
  - Retirement costs are going up from 9.36% to approximately 11%.
  - University raises go into effect today. Letters will be sent out on August 24<sup>th</sup>.
    - Discussion was raised as to why raise letters go out after the increase is in effect. Ray Pinner explained raises are approved at the June Board Meeting and the production of the letters is done with much caution to ensure no mistakes.

## **ANNOUNCEMENTS**

- Fall Convocation is Friday, August 18<sup>th</sup>. Staff Senate Executive Committee members are required to be present. All other members are encouraged to attend.
  
- Ann Lee reported on the progress of the Staff Wellness Committee. Ray Pinner recently met with members and the committee is moving ahead. Currently they are working on a budget and a presentation for the President's approval.
  - Connie Brand asked about where the clinic will be located. Ray Pinner has asked the committee to make recommendations. Ann Lee said the committee wants a location separate from the student wellness center, and asked for suggestions from staff senate members. The location must be large enough for two exam rooms, a waiting area and an office.
    - Connie Brand suggested the third floor of Shelbie King Hall.
  
- Keshia Askew asked for a volunteer to take minutes at September and October Staff Senate Meetings because Nikki Willis will be traveling on University business. Candi DeBardelaben volunteered.

**Keshia Askew adjourned the meeting at 11:35 a.m.**