

**Staff Senate Minutes  
July 21, 2004**

Attendees	X	Michael Albino	<input type="checkbox"/>	Kristi Greier
	X	Keshia Askew	X	Rhonda Griner
	X	Paulette Bell	X	Anne Harper
	X	Mary Jane Blackwell	X	Candy Horch
	X	Peggy Bower	X	Diane Jackson
	<input type="checkbox"/>	Scarlet Brooks	X	Ann Lee
	X	Matthew Campbell	X	Crystal Lee
	X	Cathi Curtis	X	Mike Logan
	X	Holly Denenny	<input type="checkbox"/>	Ray Pinner
	X	Mattie Draper	<input type="checkbox"/>	Marilyn Ratliff
	X	Marcie Eppling	X	Linda Stanley
	X	Vicki Fowlkes	X	Jan Williamson
	<input type="checkbox"/>	Diane Gibbs		

The meeting was called to order by Peggy Bower at 11:03 a.m.

**Proxies:**

Paulette Bell for Scarlet Brooks.

**Minutes of last meeting:**

A motion to approve the minutes of the June 16, 2004, meeting was made by Paulette Bell and seconded by Crystal Lee.

**Old Business:**

None

**New Business:**

- Peggy asked that the various committees meet following the general meeting to select chairpersons. Jan Williamson has already volunteered to Chair the Employee Development Committee.
- Peggy asked for recommendations for two University standing committees. For the **Campus Priorities and Resources Advisory Committee**, Ann Lee from Enrollment Services volunteered her services, and Cathi Curtis recommended Toni Morgan from Student Affairs. For the **Employee Benefits Committee**, Vickie Fowlkes recommended Candi Debardeleben from Facilities and Operations Administration, and Ann Lee recommended Solveig Harren from Enrollment Services.

### **Committee Reports:**

<b>By-laws</b>	None
<b>Communications</b>	None
<b>Election</b>	None
<b>Employee Benefits</b>	None
<b>Employee Development</b>	None
<b>Government Relations</b>	Mike Logan relayed a message from Gary Smith encouraging everyone to register in order to vote in the August city elections. Registration forms were made available.
<b>Policies and Procedures</b>	None

### **Announcements:**

- Peggy reminded the group of the 3<sup>rd</sup> Annual Great Summer Chillout tomorrow, July 22, on the UC lawn.
- Michael Albino from Campus Security announced a step up of patrols due to recent automobile break-ins. He recommended several safety measures, including locking your automobile, keeping the windows rolled up, and not leaving valuables in plain sight. Although cameras are used in parking lots, dispatchers are not able to monitor these constantly and the screens are very small, so the campus community should be aware of and report any unusual activity to Campus Police.
- Phyllis Hollins from Human Resources (sitting in for Ray Pinner) announced that salary changes (raises!) will be announced soon. She acknowledged Ray Pinner's hard work in this area. Phyllis stated that she welcomes any suggestions or recommendations regarding benefits. Health insurance costs have gotten out of hand, and they are trying to work out how much the University will pay and how much employees will pay. She noted that our leave program compares favorably to other schools.

Holly Denenny motioned that the meeting adjourn, and Mattie Draper seconded the motion. Meeting adjourned at 11:20 a.m.

**Next Meeting: August 18 in UC 127 at 11:00 a.m.**