

**Staff Senate Minutes  
January 21, 2004**

<b>Attendees:</b>	<input type="checkbox"/>	Michael Albino	<input type="checkbox"/>	Margaret Hall
	<input type="checkbox"/>	Robby Alexander	<input type="checkbox"/>	Marilyn Hargrave
	<input checked="" type="checkbox"/>	Michael Altman	<input type="checkbox"/>	Candy Horch
	<input checked="" type="checkbox"/>	Susan Altman	<input type="checkbox"/>	Diane Jackson
	<input type="checkbox"/>	Mary Jane Blackwell	<input checked="" type="checkbox"/>	Barbara Lawson
	<input checked="" type="checkbox"/>	Peggy Bower	<input checked="" type="checkbox"/>	Mike Logan
	<input type="checkbox"/>	Sharon Casto	<input checked="" type="checkbox"/>	Randi Moore
	<input checked="" type="checkbox"/>	Betty Cole	<input type="checkbox"/>	Brandy Nicholson
	<input checked="" type="checkbox"/>	Holly Denenny	<input type="checkbox"/>	Paul Patterson
	<input checked="" type="checkbox"/>	Robin Douglass	<input type="checkbox"/>	Melinda Perez
	<input type="checkbox"/>	Diane Gibbs	<input checked="" type="checkbox"/>	Ray Pinner
	<input checked="" type="checkbox"/>	Kristie Greier	<input checked="" type="checkbox"/>	Linda Stanley
	<input checked="" type="checkbox"/>	Rhonda Griner		

The meeting was called to order by Rhonda Griner at 11:03am.

**Proxies:**

- Michael Altman for Sharon Casto
- Peggy Bower for Marilyn Hargrave
- Barbara Lawson for Margaret Hall
- Rhonda Griner for Candy Horch
- Randi Moore for Diane Jackson

**Minutes of last meeting:**

- A motion to approve the minutes from the November 19, 2003 meeting was made by Michael Altman and seconded by Peggy Bower.

**Old Business:**

- Rhonda Griner thanked those who helped with the Holiday Party. Possibilities for low attendance included too many other parties, held later in the month than most and scheduled right after lunch. She suggested making changes accordingly next year.

**New Business:**

- Gloria Greene, Assistant Director, Office of Sponsored Programs gave a presentation outlining the functions of her office. They handle commercial contracts and grants and sponsored programs dealing with research as well as patents. Currently putting export procedures in place. The Export Awareness Control Seminar will be held February 9<sup>th</sup> at 9:00am then held daily through February 13<sup>th</sup> at 9:00am and 2:00pm in VBRH M50.

**Other New Business:**

- Rhonda Griner reported the Administrative Council met on January 13, 2004. Topics discussed included a new residence hall to mirror NCRH, study excessive use of paper in student computer labs, the budget process and Higher Education Day in Montgomery.
- Brandy Nicholson has accepted a new position on campus; therefore her seat will remain vacant for the remainder of the year. A motion to approve was made by Robin Douglass and seconded by Peggy Bower.

**Committee Reports:**

<b>By-laws</b>	None at this time.
<b>Communications</b>	None at this time.
<b>Election</b>	None at this time.
<b>Employee Benefits</b>	Peggy Bower reported Human Resources currently working on details of sick leave donation plan. Also reported results of parking survey conducted by Faculty Senate. No action taken at present.
<b>Employee Development</b>	None at this time.
<b>Government Relations</b>	None at this time.
<b>Policies and Procedures</b>	None at this time.

**Announcements:**

- The consulting team of JH Partners and HOK will be on campus the week of January 26 - 30 gathering additional information for the Campus Master Plan. An open forum will be held January 28<sup>th</sup> 11am - 1pm in UC Exhibit Hall A.
- Michael Altman reported Athletics is very busy with regular games in full swing.
- Mike Logan introduced the new 20 ounce Charger water bottle. Susan Altman designed the label. Cases are available through Athletics. Singles sold at the UC Information Desk, Bookstore, Charger Café and at games.

**Next Meeting: February 18, 2004 in UC127 at 11:00am.**

Meeting adjourned at 11:37am.