



STAFF SENATE AGENDA | November 16, 2016 | 11:00 AM | SSB 201

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Welcome!

Call to Order

- Roll Call and Proxies

Reading and Approval of the October Minutes

Welcome and swearing in of new Staff Senate members

- Jackie Smith, Contracts and Grants Accounting, At Large term ends 2017, Employee Benefits and Development and Safety Committees.
- Mary McManus - Information Technology, At Large term ends 2016, Communications and Policies and Procedures Committees.
- George Watt - Business Academic Advising, At Large term ends 2016, Policies and Procedures and Governmental Relations Committees.

Division Reports

- Academic Affairs - Mona/Beth
- Advancement/University President's Office - Benita/Andrea
- Facilities and Operations - Kevin
- Finance and Administration - De'Onah/Laura
- Research - Antonia/Patrick
- Student Affairs - Anna Beth/Scott/Nikki

Committee Reports

- Bylaws - Brittany
- Policies and Procedures - Patrick
- Government Relations - David
- Communications - Scott
- Employee Benefits and Development - Laura
- Safety - Kevin
- Executive Committee - Midori

Unfinished Business

- Parental Leave Proposal: Update
- ½ Day Proposal: Presented: Update

Agenda continued:

#### New Business / Discussion Items

- Bylaws: Discussion and vote on adding vacancy and events committee to bylaws.
- Proposed new wording:

#### SENATOR VACANCIES

1. *Senate division vacancies shall be filled by a staff member from the same division for the remaining term of that seat using previous election results.*
2. *If a division alternate is not available or there is an at large vacancy, the Senate vacancy shall be filled by the highest voted at large nominee for the remainder of the term of that seat.*
3. *If the vacancy cannot be filled by a division or at large senator, it shall remain vacant until the next election cycle.*
4. *Any staff senate member who serves less than one year is eligible to be nominated for a staff senate position in the upcoming election.*

#### OFFICER VACANCIES

*In the event that that an officer role becomes vacant, a special election shall be held at the next regular meeting of the Staff Senate in order to fill the vacant office for the remainder of the term.*

#### SPECIAL EVENTS COMMITTEE

*This committee shall be responsible for, but not limited to, assisting University Events in the organization of the annual Staff Senate Picnic. Additionally, the committee will plan any other special event during the year as deemed appropriate by Staff Senate.*

#### Announcements

- December holiday meeting - December 14?

#### Adjournment

- Next Meeting: 12/14/16 at 11:00am in SSB 201 or cancelled depending on discussion.