VENDOR REQUESTS 9th Annual UA System Scholars Institute
May 17 & 18, 2016

Sponsorships Options:

Sponsorship Levels of Commitment, each recognized in print and web:
- Be a PLATINUM sponsor for $500.00 or greater, or material donation; Platinum sponsors may also host a booth on our campus during our Vendor Fair on May 17 & 18, 2016.
- Be a GOLD sponsor for $300.00-$499.00 or material donation
- Be a SILVER sponsor for $100.00-$299.00 or material donation

If the vendor is interested in sponsoring a particular meal:
- Each (x2) continental breakfast will cost $1,500.
- Each (x2) luncheon will cost $3,200
- Reception food (x1) will cost $3,200
- Afternoon break (x1) will cost $800
- Reception beverages (x1) will cost $2,000.

If the vendor is interested in setting up a booth at our Vendor Fair on May 17 & 18, 2016, further instructions for set up will be provided upon confirmation.

Vendor Sponsorship & Shipment Options:

- Please address all checks and submit all mailed donations to:
  UAH Office of Advancement, ATTN: Lisa Andrews, 301 Sparkman Drive, Huntsville, AL 35899, designated for the “2016 UA Scholars Institute”.

- Donations may also be submitted online here:
  UAH Foundation—Give to UAH for Scholars Institute
Please select the drop-down gift Designation of “Other”, and enter UA Scholars Institute as the donation recipient into the text box. Please have the vendors send you or the SI Chair an email confirmation once payment has been submitted so that we may verify it has been received from the UAH Foundation.

- **In-kind gifts, brochures, and giveaways (i.e., pens, notepads, or other small items) should be shipped directly to the following address.** Please makes sure to request 200 of any item that they will be shipping, to cover all participants, speakers, etc.:

  Dr. Sherri Restauri  
  Online Learning  
  301 Sparkman Drive  
  University of Alabama in Huntsville  
  Salmon Library RM307  
  Huntsville, AL 35899

- **For more information on participating** in the fair and providing assistance to meet our needs, please have vendors contact:

  Dr. Sherri Restauri, SI 2016 Chair  
  University of Alabama in Huntsville  
  256-824-7391  
  sherri.restauri@uah.edu

- **Final Date to Provide Support is:** Friday, May 6, 2016

**SI2016 Presentation Options for Vendors:**

Some vendors may be interested in presenting at our upcoming Scholars Institute conference. Please let them know that we encourage vendor presentations that are given in collaboration with faculty from one or more of the UA System Universities, and that they are to submit a proposal through the Call for Proposals (CFP) once it opens on our SI2016 website: [http://www.uah.edu/scholarsinstitute](http://www.uah.edu/scholarsinstitute)