

## **MEMORANDUM**

**TO:** UAHuntsville Faculty and Staff

**FROM:** Robert A. Altenkirch, President

**DATE:** March 16, 2012

**SUBJECT:** Update on Search for Vice President for University Advancement

Our search for the next Vice President for University Advancement is underway. Last week Dr. Kate Haley Will, Senior Consultant with executive search firm Witt/Kieffer, was on campus for a preliminary round of meetings.

Dr. Will met individually with me, the Executive Committee of the UAH Foundation, university vice presidents, and the search committee to introduce her firm, discuss the selection process and timeframe, and begin gathering input as to qualities we are seeking in candidates for this key position. We have added one additional member to the search committee: Dr. Cynthia Gramm, Chair of Management and Marketing.

The estimated timeframe for selection of a candidate is four months, and we are hoping to announce the new vice president in July. The search committee is actively developing materials related to the search, and recruiting will begin this month. The committee is tasked with identifying the best candidates for the position and narrowing the candidates to a select few that will be invited to campus for interviews. Extensive on-campus interviews will be conducted with the finalists in late June or early July.

You are encouraged to submit nominations or other input related to the search to Ray Pinner at [ray.pinner@uah.edu](mailto:ray.pinner@uah.edu). I will keep you updated as the search process continues.

Thanks,

Bob