

TAX INFORMATION

If you were physically present in the U.S. any day in the year 2016 on an F or J visa, you will need to complete a Form 8843 for the Internal Revenue Service (IRS). Students and their dependent spouses/children who have not worked in the U.S. in the tax year 2016 or who have earned less than \$4,050 in taxable income or scholarships **ONLY** need to complete the tax form 8843 and mail it to the **IRS by April 17, 2017. If tax was withheld from your pay, you may complete a tax return to get a refund of the tax withheld.** Please refer to the attached form 8843 and instructions for individuals with **NO TAX LIABILITY** to complete this required form. Again, a completed form 8843 is all that an F1, F2, J1, or J2 student or scholar will need to complete if they have no tax liability.

The International Student and Scholar Office, SaveFirst and the College of Business will collaborate to offer **FREE** tax assistance to the UAH students and community who received more than \$4,050 in income or scholarships and likely have a tax liability. **You will also want to complete a tax return if tax was withheld from you pay, even if you made less than \$4,050, to get a refund of the tax withheld.** The Form 8843 must be completed using the instructions attached for students with a tax liability **IN ADDITION TO OTHER FEDERAL AND STATE TAX FORMS.** The UAH tax assistance program (VITA) will help you for **FREE** to complete the **CORRECT** 2016 tax forms. F and J students should in general, not complete tax forms using “TURBO TAX” like software advertised for U.S. Citizen Taxpayers who complete a 1040 form.

2017 tax assistance dates: appointments are available **ONLY**:

- Wednesday, 3/8: 2–8 pm
- Friday, 3/10: 10 am – 4 pm
- Monday, 3/20: 10 am – 4 pm
- Friday, 3/24: 2–8 pm
- Friday, 4/14: 10 am – 4 pm

International students and scholars **MUST** make an appointment by emailing tax@uah.edu with the specific date and time you would like to schedule an appointment as well as your first and last name and a phone number where you can be reached. You must attach your completed 8843 to the email to ensure that we can determine your tax residency status **PRIOR** to the scheduled tax appointment. As a reminder, **MUST** bring the documents below to your tax appointment:

- Copies of **ALL** federal and state tax forms filed in previous tax years
- I-20 or DS-2019, I-94 card and passport (bring all passports used to enter the U.S.)
- Current W-2 (statement of income) as well as evidence of **SCHOLARSHIPS**
 - *Remember all UAHuntsville employees can download their W-2 from their **BANNER** account under the **EMPLOYEE** tab.*

- A blank check, or evidence of your bank routing number & account number.

In addition, if any of the documents below were mailed to you bring them to the tax appointment:

- 1042-S (statement of treaty benefit, scholarship, or fellowship)
- 1099-G (the state tax refund statement for the prior year)
- 1099-MISC (miscellaneous income)
- 1099-INT (statement of simple bank interest on a savings account)
- 1099-DIV (statement of dividends and distributions)
- 1098-T (statement of tuition paid) This form is not required for non-resident tax filing.