

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE**  
**FOUR PART INSTALLMENT AGREEMENT**  
**FALL 2014**

**AMOUNT DUE**

**1. CURRENT TERM CHARGES:**

A. Tuition, Fees, Housing, Meals  
After Financial Aid

\$ \_\_\_\_\_

**2. INSTALLMENT PAYMENTS:**

(Item 1 divided by 4)

\$ \_\_\_\_\_

**3. INSTALLMENT PAYMENT FEE:**

(Non-refundable)

**\$ 50.00**

**4. INTERNATIONAL STUDENT  
INSURANCE:**

\$ \_\_\_\_\_

**5. INTERNATIONAL STUDENT  
FEE:**

\$ \_\_\_\_\_

**6. ORIENTATION FEE(S)**

\$ \_\_\_\_\_

**7. PAST DUE BALANCE:**

(Must be paid in full)

\$ \_\_\_\_\_

**INSTALLMENTS**

**INSTALLMENT 1 – DUE 08/20/2014:**

(Line 2 plus Lines 3 through 7)

\$ \_\_\_\_\_

**INSTALLMENT 2 – DUE 09/22/2014:**

(Amount of Line 2)

\$ \_\_\_\_\_

**INSTALLMENT 3 – DUE 10/20/2014:**

(Amount of Line 2)

\$ \_\_\_\_\_

**INSTALLMENT 4 - DUE 11/20/2014:**

(Amount of Line 2)

\$ \_\_\_\_\_

Financial Aid and/or credits from dropping a class may  
reduce a payment, but may not replace a payment

A \$50.00 late payment fee may be assessed for each payment  
not paid in full by the due date.

**Original must be returned to Bursar's  
Office by AUGUST 20, 2014**

Date received by Bursars Office: \_\_\_\_\_

Received by: \_\_\_\_\_

**INSTALLMENT AGREEMENT**

I understand that I must be enrolled for a minimum class load of three  
hours to qualify for the installment plan.

I, the undersigned, do promise to pay to the University of Alabama in  
Huntsville the installment amount by the date specified. I understand  
that the amount includes an installment fee of \$50.00.

I further understand that the balance of my account may be adjusted  
from time to time to reflect additional charges and/or credits.

I also understand that failure to make the required payment on the  
due date specified may result in the University taking one or more of  
the following actions against me:

- I may be withdrawn from the University.
- Evicted from University Housing.
- Ineligible to graduate or receive grades, transcripts or future  
installments.
- I may be subject to late payment charges, a reinstatement fee  
and/or an administrative handling fee.
- My account may be turned over to a collection agency and I will  
be responsible for any collection costs.

I understand that should I drop a class after the **drop for refund  
date (09/03/2014)** I am still responsible for the amount due.

I understand that my class schedule will **not** be canceled for failure to  
pay future installments, however a hold may be placed on my  
account.

I hereby agree and acknowledge that:

- 1) I understand that the amounts stated above are subject to  
correction for any errors contained therein and that I am  
responsible for the correct amounts as required by the Board of  
Trustees and current policies of the University.
- 2) I have read and will comply with the regulations of the University  
of Alabama in Huntsville in regard to the payments specified in  
this contract.
- 3) I agree to reimburse UAH the fees of any collection agency,  
which may be based on a percentage at a maximum of 33% of  
the debt, and all costs and expenses, including reasonable  
attorney's fees, we incur in such collection efforts.
- 4) By providing this telephone number, and telephone numbers  
listed on my account with the University of Alabama in  
Huntsville, I understand, agree and give express consent that the  
University of Alabama in Huntsville or anyone working on their  
behalf, including third party vendors, may contact me at the  
number provided by manually dialing the number or by  
using automated dialing technology
- 5) I will maintain a current mailing address with the University and  
will immediately advise the Bursar's Office of any changes of  
address.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Name (PRINT) \_\_\_\_\_

Student Account Number \_\_\_\_\_

Cell Phone Number \_\_\_\_\_