



THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

University Development
Shelbie King Hall 311
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Office of Development Request Form

Department: Submitted by:

Phone: Submitted date: Due date:

Report to be used for: Holiday cards, Invitations, Letter mail merge, Mailing labels, Newsletter, Routine report, Other
Sort Order: Alpha name, Amount, Degree Year, Zip code, Other

Constituent type(s): All, Alumni, Corporation, Faculty/Staff, Foundation, Friend, Other
Information desired: Name, Contact Name, Salutation, Address, Phone number, Email, Employment, Job Title, College, Degree, Degree year, Major, Comments, Gift Amount, Gift Date(s), Account name
Send via: Mail, Email, Fax

Purpose of Request:

Submit to SKH 311 - Fax: 824-6462 - Email: bumbalj@uah.edu

Your request will be dated upon arrival to the Development Office.

Please allow a minimum of two weeks for the processing of your request! THANK YOU!