



REQUEST FOR NEW ORGANIZATION  
or  
CHANGE NAME and/or SIGNATORIES

To: Lisa Bevis (824-2105)  
Office of Development  
Shelbie King Hall 316

Date:

Prepared by:

Originating department:

Campus address:

Suggested organization name:  
(or Existing Org Name & #)

Describe purpose of organization:

**Authorized Approvals:**

(1)

*Print name*

*Signature*

(2)

*Print name*

*Signature*

Approved:

*Budget Unit Head - Print Name*

*Budget Unit Head - Signature*

**(This area used only by UAH Foundation Accounting & Reporting)**

Approved \_\_\_\_\_

Date \_\_\_\_\_

Organization Number \_\_\_\_\_

Organization Name \_\_\_\_\_