

The Executive Committee

Charge:

1. Receive all resolutions from the president-elect and conduct the first reading of a bill.
2. Prepare the agenda for Senate meetings. (See VIII, IX.B,C)
3. Construct and distribute a tentative calendar for regular Senate meetings for the year.
4. Coordinate activities of Senate committees.
5. Disseminate Senate business to appropriate committees.
6. Advise and consult with the Senate president on those matters requiring attention during periods in which the full Senate cannot be called into regular session.
7. Meet before the academic year begins to smooth the transition between the old and the new Executive Committees.

Membership:

1. The Faculty Senate president, president-elect, ombudsperson, parliamentarian, past-president, and chairs of all standing committees shall comprise the membership. The Provost/VPAA shall be ex-officio non-voting.
2. The Senate president shall call and chair the meetings.
3. A quorum shall consist of one officer and three committee chairs.