



Faculty Senate

Meeting #539

August 29, 2013

Faculty Senate Agenda - Meeting #539

August 29, 2013 12:45-2:15 pm, SC 107

Agenda Items

1. Call to Order
 - Thanks to outgoing senators
 - Welcome to new group
 - Introduce new Staff Assistant to Faculty Senate
2. Approval of Minutes, Senate Meeting #538
3. Administration Reports
 - Dr. Robert Altenkirch, University President and Interim Provost
 - Dr. Brent Wren, Associate Provost
4. Guest Presenter: Dr. Ray Vaughn, Vice President for Research
5. Internal (Senate) Reports & Discussion
 - Acceptance of August 22, 2013 Faculty Senate Executive Committee Minutes
 - Senate Officer Reports
 - Senate President's Agenda for AY 2013-2014
 - Senate Committee Reports
 - University Committee Reports
6. New Business
7. Adjournment

Proxies for Senate meetings must be a Senate-eligible individual from the same academic unit.

No one may carry more than one proxy.

PLEASE SEND PROXIES TO KALA BURSON: facsen@uah.edu

FACULTY SENATE MEETING # 538
July 17, 2013
12:45 P.M. in BAB 123

Present: *Wai Mok, Chris Allport, Charles Hickman, Dan Sherman, Keith Jones, Derrick Smith, Joe Taylor, Kwaku Gyasi, Linda Maier, Carolyn Sanders, Deborah Heikes, Andree Reeves, Eric Seemann, Bhavani Sitaraman, David Pan, Sherri Messimer, Kader Frendi, Jeff Evans, Ina Warboys, Marlena Primeau, Phillip Bitzer, Carmen Scholz, James Baird, Debra Moriarity, Tim Newman, Peter Slater, Leonard Choup, Richard Miller, Jakobus le Roux, Nikolai Pogorelov*

Absent with proxy: *Christine Sears, Anne Marie Choup, Jeff Kulick, Anna Benton, Peggy Hays*

Guests: *Robert Altenkirch, Brent Wren, Richard Lieu, Don Gregory*

- President Altenkirch discussed the Department of Physics and the Department Structure Department of Space Science with 8 and the Department of Physics with Optics, Astrophysics with 13
There was some concern for 2 smaller departments instead of 1 larger one. Is the Chair apparent? They are looking for a Chair. Would someone want a degree in Space Science? The group would have to attest to the viability. Viability is a big question. See if it works then bring them back together. They will be housed in the same location.
- Honors College: We will move from an Honors Program to an Honors College. This will help with visibility, marketing, enrollment growth and the creation of philanthropic opportunities. We thought this went through in spring but it was held because tuition was talked about. It has been discussed but now we are sending it through and we can market it for fall. We will do a Search for a Dean. The person could come from inside. Brent Wren finished the proposal and will send it down. We need materials to market to convince students to participate. NCHC has information on their site.
- FY14 Budget—same as what was sent in the memo.
- Scholarship Matrix—tuition discounting—Wes Colley analyzed our current matrix and gave recommendations on where to put more dollars to change. Out of State is different. High GPA and moderate ACT is the sweet spot and very high ACT. Bumped on out of state side and will help in recruiting. Data set is sparse. In state 296 out of 750 and out of state 32 out of 750. Changed matrix and looked at difference for students coming this fall verses student coming in next fall—Twenty additional in state and 20 out of state.

- Bringing in consulting group Huron—to give us advice on what we need to do to get from where we are to where we want to be in the strategic plan. Huron is large and has different divisions. There is an executive summary of what they did for Clemson. They will be here this afternoon and work with us 3 or 4 months. They will collect data and tell us if we are where we need to be.
- Web redesign—We have hired a company iFactory out of Boston. They will start next week.
- University Place School—The closing is complete. We are leasing back the building to the school district for \$1 per Year. They take care of everything. We will now be able to develop an entrance on University—the same as the Sparkman entrance but not as elaborate. We are looking into burying lines as part of the construction. Looking at how to finance this. It would be a mistake to build the entrance with the polls there. This is also a problem on Holmes. But burying those lines is more expensive. It will cost about \$1M to bury the lines on University.
- Property Acquisition: We have purchased the house on the corner of Holmes and Austin. It will go to the Board in September. Austin Drive dead ends at the soccer field. We own most of the houses and we are purchasing two more and we will use them as rentals for faculty. Eventually Austin will be the boundary of our property. We are using the Fund Balance for these purchases. These are small scale one time expenditures. There is a discussion with the city to buy the park.
- Provost Search—It is moving along. We have hired Greenwood Asher and Associates.
- 64 hour rule—we have talked about this. Prior to fall 2010 there was a rule in place and then in 2010 it changed. It was supposed to be in effect for one year and then we were to take a look at it and the conclusion was to leave it in place. The rationale for changing it was that no one else had such a rule. The resolution was to go back to the old rule. The Data showed little change. There is no statistical impact. We should market UAH as if you come here you can live on campus, be part of clubs, etc. and you will do better. You can save money by going here for 4 years. We need to make it more attractive to come here. Question of distribution of courses in the matrix. Biology, English and Math are hit the hardest. Twenty five percent of the graduating class was sampled. This was done by hand. We need to look at statistics more before we make a change.
- Dr. Richard Miller stated we are re-implementing the mini-grant program for junior faculty—or a version of that program.

- As part of the Strategic Plan we are looking at revising the GER. There was a proposal for this that was not funded. Andrea Word wrote the proposal. Dr. Wren and Dr. Altenkirch are engaging Andrea Word to revise the GER with guidelines about having a simple, common body of knowledge—what we have now is complicated. It is hard to understand especially if you want to transfer from one program to another.
- Dr. Slater requested Dr. Altenkirch send information to the faculty in an email so they can use it.
- Putting together a comprehensive coherent recruiting package. Use video with testimonials. Use local information. This will be done in the Communication group. It will be pretty. We will have a spreadsheet and a graph.

SENATE EXECUTIVE COMMITTEE MEETING

**August 22, 2013
12:45 P.M. in SKH 369**

***Present: Richard Miller, Mitch Berbrier, Wai Mok, Phillip Bitzer, Peggy Hays, Ramon Cerro,
Timothy Newman, Charles Hickman, James Blackmon, Fan Tseng***

Guests: Brent Wren

President Altenkirch was not present.

- Dr. Mitch Berbrier welcomed everyone and had everyone introduce themselves. He advised the new Committee Chairs to check with the prior year's Chairs to see if there is any ongoing business.
- Dr. Brent Wren reported we are looking forward to a good year. He informed the group that President Altenkirch is not here. Dr. Mitch Berbrier sent a list of items to President Altenkirch that he would like more information on and President Altenkirch passed 3 of those items from the list to Dr. Brent Wren.

Assessment
GER
Center for Teaching Excellence

Assessment—surprisingly our University is flat or thin for the administrative structure in many ways. One way is assessment. Most universities IR office has a person tasked with the assessment role and they also have an assessment person in the college. Here it all falls in our office. Debbie's group (IR) handles a tremendous amount of reporting for 3 people. Our office is really the spot where this resides in addition to a ton of other items. A lot of what we do is directed toward what we have to do as far as SACS and other accreditation is concerned, as opposed to real assessment. We have all units submit at least 3 documents, a strategic plan, an annual report and an assessment report. This is done all the way down to majors in the department. Internally we do 5 year and 10 year program reviews and then internal reviews with accreditation. We do a lot of stuff but it is viewed as just something we have to do. Assessment should be what we are doing, what are we missing and what do we want to do going forward. We talked in the Deans' Council about whether we are we doing the right thing. Consensus is that we are not. Dr. Richard Miller asked doe the Handbook require external reviews? He stated we, the Physics Department, requested and were denied. Dr. Brent Wren stated that will change. We have a schedule of when it will happen. Engineering and Business are finishing and Nursing has a regular review as does Music and Art. Science has no external reviews so program reviews need to be done in that college. There is a plan in place for

everyone. We will change what we are doing to be more of what we should do. We hear you and we will change but right now we are holding for stability.

Center for Teaching Excellence—there is a plan for developing this Center—it got bogged down and last year we tried to bring it back and we only had one applicant and we agreed that we did not resource it well enough to cause it to be as attractive. The next go round we have to define the position to have value. We need to fully resource it and do the right job. President Altenkirch is committed to bringing it back when we know what to do about a Provost and make sure it has value. We have a Faculty Resource Center in the Library. We already have a dedicated space. We need a more comprehensive plan for doing it right.

GER—the evaluation of the GER came about as feedback on policies and procedures that are harmful to students or programs. We got a lot of feedback—the common theme was the general education requirements and AP credit. To find the general education requirements was difficult prior to this year but now they are out on the web. Dr. Brent Wren distributed information on the current courses considered to be a GER and what a common body of knowledge that makes sense might look like. We need to define and agree on a group of courses that students can choose from as a common body of knowledge. When President Altenkirch put out a call for proposals for the strategic initiatives, Andrea Word provided a proposal for the GER and it did not fit with the strategic plan but it was a good proposal so President Altenkirch suggested she work with Dr. Brent Wren and him to develop a GER. He suggested they get a set of fundamentals and then involve the larger campus. These are guiding principles. The 41 hours comes from ACHE guidelines. These will be compatible with accrediting bodies. They need to be transferable across colleges. This allows seamless transferability for students. We are talking about areas I through IV of the GER. Area V is not in this. We asked for nominees from the Senate for the Steering Committee —the Committee will have members from across campus and across disciplines. We should start to make headway in the fall, in spring refine and by the end of spring we should know what to do and over the summer work for implementation of fall '14.

AP credit—there are discrepancies of what is accepted and this causes issues for students transferring in. Departments decide what they will accept. It is the right of those units to make that decision. We do need to discuss though and find out why we are different from others and determine if we need to make changes.

- Dr. Ramon Cerro asked if tenured appointments have to go through URB. Dr. Brent Wren and Peggy Bower can check if you want to give them names.
- There was a question of which proposals for the strategic initiatives were funded. We have some idea of the areas but not the exact proposals. Dr. Brent Wren will check and find out.

➤ Dr. Mitch Berbrier's Outline and Points to Consider for 2013-14:

Dr. Mitch Berbrier discussed that there are many things being put on hold or in-between until a Provost gets here and that is understandable but there may be some things that can move ahead. The Handbook is with the President and he is looking at it and asking questions. Dr. Brent Wren is also involved and Legal is involved. We are currently operating under the old Handbook right now.

The theme of this year is operational. We have been stuck in a structure to do things a certain way. At least for now we will have a half time person for this year. The individual will keep the website up to date and digitize the history of the Senate. This individual will have a room and computer in this building near this room.

Committee Restructuring—this falls under Phillip Bitzer's area in Governance and they will look at it and do research, study it and know what we should do when possible.

New Senator Orientation—many Senators think this is just for their opinion and not for representing their department. They need to talk to the department and college and represent them.

Attendance—try to make sure Senators show up and show up on time. Also Committee attendance is needed and important and maybe we need to look at the same sanctions for not attending Committee Meetings as we have for not attending Senate Meetings.

Should we send Senate records to Deans or Chairs?

Many times young faculty are sent as Senators and they do not know what to do.

We are building a constructive relationship and changing the past attitude that the Senate was marginalized.

We should develop a set of procedures for bringing in new senators and let them know what is expected.

Remind Chairs elections are supposed to be held in the Department with a vote.

Think about a balance of young and senior faculty on the Senate.

Meetings running long—the current President gives a good report and answers questions and we need to accommodate that but there is concern for the meeting time and losing a quorum. We will look into more efficient ways to run the meetings and concise reports etc. We can look at the timing of other business. We need to be efficient and effective. We could also look at changing the times of meetings. Either lengthen the time on Thursday or hold them on Friday afternoon. Electing Senators and then assigning them to a class is also a problem. This should

not happen. Maybe the problem will be solved because we do no longer have to review the Handbook. These are things to talk about. Also consider what we can do by email. Perhaps we could have email reports—what can be reported by email.

Lecture Ladder—to be able to retain and recruit lecturers we need to be able to give them incentive (i.e. different levels). The Personnel Committee should take a look at this.

Assessment—Dr. Brent Wren talked about this.

Teaching Resources Center-and Ombuds Office –we need to encourage the administration to budget something in. Charles Hickman should ask Ray to put him on the Budget Committee.

Administrator Confidence Survey—Ray Vaughn talked about this as something that was done at Mississippi—it gave good feedback on what he was doing well. Governance should take a look at this and perhaps consider it as something that is done above the dean level as it was at Mississippi.

Sent questions to President Altenkirch regarding hiring, VROP, Strategic hiring. Lecturer track and Enrollment.

Provost Search Committee—Dr. Berbrier reported we are in the process where the search firm is doing the big job and by October they should have a list for the Committee to look at.

Other University Committees—GER Committee—recommend 2 from each college. Also need members for the Angel Replacement Committee.

2013-14 Faculty Senate Membership

OFFICERS	REPRESENTATIVE	TERM ENDS
President	Mitch Berbrier	2014
President Elect	Wai Mok	2014
Ombudsperson	Deb Heikes	2014
Parliamentarian	Tim Newman	2014
Past-President	Richard Miller	2014

COLLEGE OR DEPARTMENT	REPRESENTATIVE	TERM ENDS
BUSINESS ADMINISTRATION		
Accounting/Finance	Charles Hickman	2015
Management/Marketing	Fan Tseng	2014
Economics/IS	Chris Allport	2014
At Large	Dan Sherman	2014
LIBERAL ARTS		
Art/Art History	Keith Jones	2015
Communication Arts	Pavica Sheldon	2015
Education	Derrick Smith	2015
English	Angela Balla	2014
English	Joe Taylor	2015
Foreign Languages	Linda Maier	2015
History	Christine Sears	2014
Music	Carolyn Sanders	2014
Philosophy	Nick Jones	2015
Political Science	Anne Marie Choup (Andree Reeves Fall Semester)	2014
Psychology	Eric Seemann	2014
Sociology	Bhavani Sitaraman	2014

ENGINEERING		
Chemical/Materials	Ramon Cerro	2015
Civil/Environmental	Vacant	
Electrical/Computer	Vacant	
Electrical/Computer	Vacant	
Electrical/Computer	Junpeng Guo	2014
Industrial/Systems	Vacant	
Mechanical/Aerospace	Kader Frendi	2014
Mechanical/Aerospace	Jeff Evans	2014
Mechanical/Aerospace	James Blackmon	2014
NURSING		
Nursing	Elise Adams	2015
Nursing	Kristen Herrin	2015
Nursing	Anna Benton	2014
Nursing	Peggy Hays	2014
Nursing	Marlena Primeau	2015
SCIENCE		
Atmospheric Science	Phillip Bitzer	2014
Biology	Luciano Matzkin	2014
Chemistry	Carmen Scholz	2015
Chemistry	James Baird	2014
At Large	Debra Moriarity	2014
Computer Science	Tim Newman	2015
Mathematical Science	Craig Cowan	2015
Mathematical Science	Leonard Choup	2014
Physics	Jakobus le Roux	2014
Physics	Nick Pogorelov	2015

Faculty Senate Committees 2013-14

FACULTY AND STUDENT DEVELOPMENT		
ENGR		
LBAR	Linda Maier (FLL) (15)	Pavica Sheldon (CM) (15),
NURS	Kristin Herrin, (NUR) (15)	
SCI	Carmen Scholz (CH) (15)	
BA	Fan Tseng (IS) (14)	
FINANCE AND RESOURCES		
BA	Charles Hickman (ACC) (15)	
ENGR	Junpeng Guo (ECE) (14)	Kader Frendi (MAE) (14)
LBAR	Joseph Taylor (EH) (15)	Christine Sears (HY) (14)
NUR	Ellise Adams (NUR) (15)	Kristen Herrin (NUR) (15)
SCI	Tim Newman (CS) (15)	Luciano Matzkin (BYS) (14)
Employee Benefits Senate Member	Dr. James Baird (CH) (14)	
<i>Chair serves on Campus Planning Committee</i>		

GOVERNANCE AND OPERATIONS		
ENGR	Vacant	
LBAR	Anne Marie Choup (PS) (14) Andree Reeves Fall Semester	Angela Balla (EH) (14)
SCI	Phillip Bitzer (ATS) (14)	Craig Cowan (MA) (15)
BA	Dan Sherman (MGT/MKT/IS) (14)	
NUR	Marlena Primeau (NURS) (15)	

Faculty Senate Committees 2013-14

PERSONNEL		
ENGR		Ramon Cerro (ChE) (15)
LBAR	Carolyn Sanders (MU) (14)	Keith Jones (AAH) (15)
SCI	Jakobus le Roux (PH) (14)	Nikolai Pogorelov (PH) (15)
BA	Dan Sherman (MGT/MKT/IS) (14)	
NUR	Ellise Adams (NUR) (15)	
UNDERGRADUATE CURRICULUM		
LBAR	Bhavani Sitaraman (SOC) (14)	Derrick Smith (ED) (15)
ENGR	Jeff Evans (MAE) (14)	
NURS	Peggy Hays (NUR) (14)	
SCI	Debra Moriarity (BYS) (14)	James Baird (CH) (14)
BA	Christopher Allport (ECN) (14)	
<i>Chair serves on Honors Council</i>		
UNDERGRADUATE SCHOLASTIC AFFAIRS		
ENGR	James Blackmon (MAE) (14)	
LBAR	Eric Seemann (PY) (14)	Nick Jones (PHL) (15)
NUR	Anna Benton (NUR) (14)	Marlena Primeau (NUR) (15)
SCI	Leonard Choup (MA) (14)	Carmen Scholz (CH) (15)

2012-13 Executive Committee

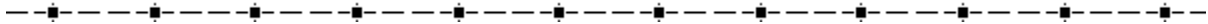
EXECUTIVE COMMITTEE		
SENATE OFFICERS		COMMITTEE CHAIRS
President:	Mitch Berbrier (SOC)	Ramon Cerro (CHE) <i>Personnel</i>
President Elect:	Wai Mok (BA)	Deb Moriarity (COS at large / BYS) Peggy Hays (NUR) <i>Undergraduate Curriculum</i>
Ombudsperson:	Deb Heikes (PHL)	Jim Blackmon (MAE) <i>UG Scholastic Affairs</i>
Parliamentarian:	Tim Newman (CS)	Phil Bitzer (AST) <i>Governance and Operations</i>
Past-President	Rich Miller (PH)	Charles Hickman (ACC) <i>Finance and Resources</i>
		Fan Tseng (IS) <i>Faculty and Student Development</i>
<p><i>Legend = Name (Department) (year Senate Term Ends)</i></p> <p><i>Bold names are those who have been elected as Chair of the Committee.</i></p>		

FACULTY SENATE MEETING SCHEDULES 2013-14

SENATE EXECUTIVE COMMITTEE MEETINGS

Fall	Place	Spring
8/22/13	SKH 369	1/23/14
9/19/13	SKH 369	2/20/14
10/17/13	SKH 369	3/13/14
11/14/13	SKH 369	4/7/14
12/12/13	SKH 369	

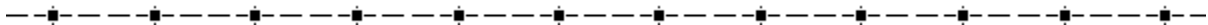
All meetings are 12:45-2:15 p.m. on Thursdays in Shelbie King Hall Room 369 unless otherwise noted.



FACULTY SENATE MEETINGS

Fall	PLACE	Spring	PLACE
8/29/13	SC 107	1/9/14	TBD
9/26/13	SC 107	1/30/14	TBD
10/24/13	SC 107	2/27/14	TBD
11/21/13	SC 107	3/20/14	TBD
		4/24/14	TBD

All meetings are 12:45-2:15 p.m. on Thursdays in SC 107 for fall semester. Spring semester meeting place will be determined after the classes have assigned rooms for spring semester.



SUGGESTED SENATE COMMITTEE MEETINGS

Fall	Spring
9/5/13	1/16/14
10/10/13	2/13/14
10/31/13	3/6/14
12/5/13	4/3/14

All meetings are 12:45-2:15 p.m. on Thursdays unless otherwise announced. The meeting place will be determined and announced by the Committee Chair. These are suggested dates and times. Other dates and times for the Committees may be determined by the Committee Members if it better fits their schedule.