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MINUTES OF MEETING #511, 21 OCTOBER, 2010
APPROVED 18 NOVEMBER, 2010

This is meeting 511 Called to order 12:46 p.m.

Present: *Jeet Gupta, Eric Fong, Jill Johnson, Clarke Rountree, Phillip Kovacs, Laurel Bollinger, David Neff, Kwaku Gyasi, Samuel Thomas, Carolyn Sanders, Bhavani Sitaraman, Mohamed Ashour, Laurie Joiner, Jennifer English, Aleksandar Milenkovic, Paul Componation, Jason Cassibry, Nathan Slegers, David Moore, Louise O'Keefe, Ina Warboys, Kristen Herrin, John Mecikalski, Carmen Scholz, Letha Etzkorn, Ramazan Aygun, Tim Newman, Dongsheng Wu, Richard Miller*

Absent With Proxy: *John Burnett, Kathy Hawk, Rhonda Gaede, Kathy Newman, Peter Slater, Michael Banish*

Absent Without Proxy: *Wai Mok, Eric Seemann, Robert Frederick, Roy Magnuson, Max Bonemente*

President David Williams:

- Dr. Williams reported there are two major things they are pursuing for elections. There have been positive comments from gubernatorial candidates. The gubernatorial and congressional candidates have been on campus. We will work with whoever is elected to continue support from various avenues and financial aspects.
- Couple of intellectual endeavors on campus—college of business hosting reception this evening—distinguished individual, David Adretsch, on campus to speak about economics. There will be a reception at 5:30 in the Business Building and David Adretsch will speak at 6:30
- Professor Cashion from Georgetown University will give a talk on race relations tomorrow at 6 p.m. in Chan. Professor Cashion is an Alumni of Butler High School. Try to get to both.
- Next week the AAAS von Braun Symposium will take place with the group from Rostock. Members of the group will be speaking to classes. Try to attend some or all of the sessions if you can find time.

Provost Vistasp Karbhari:

- Dr. Karbhari gave an update on the proposal for the BFA will be on the agenda at the November Board Meeting. Preparations continue on all others and we will go forward as they are completed.
- AVPES Search is in the final stages. We had 4 strong candidates. I will get together with the Committee and make an offer to the top candidate.
- DOS Search is underway. I was there at the airport this morning participating in the airport interviews. The airport interviews will take us from 9 to a shorter list of 3 or 4 to bring to campus and we will reach a decision by Thanksgiving.
- There was a Memo to the President of the Senate and to others on the A numbers and Mr. Pinner will be getting in touch with those affected to give the option of changing the A number if the individuals so desire.
- There was a Budget Committee formed under Vice President Pinner and faculty and staff are on the Committee. Encourage all to approach those people and talk to Mr. Pinner. Louise O’Keefe is the Faculty Senate representative. There are Committee representatives from all constituencies.
- Work on CAPP is ongoing and we plan to have it ready for use in the spring semester. With the exception of one college it is in use but not by students.
- Salary letters will go out to faculty and staff in November and the increase will be effective November 12.
- Have continued meetings with faculty and will continue them. If you have suggestions on these meetings I will take those.
- Question: How were raises computed—the raises were given by Chairs and Deans and submitted for approval. We looked at special cases and then they were taken forward.
- There are people here from UA and helping us. Ashley Ewing is one of those and some things that are changed you have seen and more will be seen and we will keep you informed. We are moving forward step by step.

Ashley Ewing on Security Awareness:

- Security Awareness—Passwords-necessary--make them meaningful.
- Social Networking—understand the risks
- Phishing
- Malware, spyware, antivirus
- Confidential Data—encrypted hard drive on laptops
- Mobile data-smart phones-simcards
- Computer disposal and information destruction
- Confidential data and regulatory compliance
- PC Desktop Security—updates—java, adobe—
- Antivirus popups not good
- Reporting security incident—contact tag service desk.
- Analyze new computers coming in and antivirus on machine
- Google mail analyze-long term email and other issues being looked at

- More spam—can do something about? Will look at stats
- Antivirus download on IT site
- Antivirus—what fits you
- The complete information on Security including the presentation can be found at <http://www.uah.edu/itsolutions/security/home.php>

Reports and Comments from Dr. Jennifer English, Faculty Senate President:

- Dr. English gave a report regarding the building access policy. The Deans met with the Provost about building access and one college has over 500 keys out. We hope to have a policy in place soon.
- Dr. English will call a meeting of the Finance and Resources Committee to discuss the REU and Distinguished Speaker Series.
- The Delegation from NIU presented a comfort quilt as a show of support. It has a history. It was sent to several places and we have it now and we hope it does not have to go anywhere else. Receiving the quilt was a nice experience. Dr. Moriarity was there on behalf of the Biology Department.
- Attached is the status of the University Committees and we will here from the Governance and Operations Committee to deal with this. If your name is on the list you are the person on the Committee who is the representative from the Senate. Working on when the Committees meet, some only meet when there is business to take care of. There should be a representative on each Committee from the Faculty Senate.
- Board of Trustees Meeting November 4 and 5.

✚ **Minutes 510**—Motion to approve by Carolyn Sanders, seconded by Clarke Rountree, Minutes approved with 1 abstaining

✚ **Executive Committee Report**—Corrections: Laurie Joiner was present. Last line of last paragraph, bill passed. Motion to accept by Jeet Gupta, seconded by Clarke Rountree with 1 abstention

✚ **Committee Reports:**

Faculty and Student Development. Ina Warboys reported nothing to add to the report submitted.

Governance and Operations. Jeet Gupta reported nothing to add to the report submitted.

Undergraduate Curriculum. Laurie Joiner reported nothing to add to the report submitted.

Undergraduate Scholastic Affairs. Clarke Rountree reported nothing to add to the report submitted.

Personnel. Bhavani Sitaraman reported the Committee has bills on the agenda.

Finance and Resources. Dr. Jennifer English will call a meeting.

Handbook. Dr. Jennifer English reported the changes will be sent to the Personnel Committee for review and then to the Senate Executive Committee and then to the full Faculty Senate after that. It will have to receive final approval from the Board.

✚ **Bill 349—Non Senators on Senate Committees:** there was an amendment added at the last meeting and then we lost a quorum so the bill is still in discussion.

- Jeet Gupta called the question, Clarke Rountree seconded.
- The bill passed with 2 abstaining **P**

✚ **Status of Resolutions:**

- Jennifer English reported there is a letter from Ray Pinner to Jennifer English regarding A-numbers as the Provost discussed. The A-number can be changed if your name appeared on a list for reimbursement during a specified time period. Jennifer English can get the list from Ray Pinner and let you know. You will be contacted if you were on the list.
- Building Access Resolution. There should be a policy forthcoming that should be included and all colleges will have how to get access for faculty and students.
- Research and Creative Achievements Committee—Per the Provost's instructions Jennifer English looked at the Committees and determined there was no overlap—The Provost and Jennifer English will meet and discuss this and will come back to the Senate to get the Committees populated.

✚ **Bill 347--Library Security** —This bill was passed at second reading on 9/23.

- Jeet Gupta moved seconded by David Neff to move to third reading.
- Clarke Rountree stated there were concerns about the nominal fee and Community members purchasing a card for a minimal fee and Clarke Rountree thought we should add "not to exceed \$1" to address those concerns. He made this a friendly amendment to add this language to line 16. The motion passed with 3 abstaining.
- The bill passed at third reading with 1 opposed and 1 abstaining. It will go to administration as Resolution 10-11-03. **P**

✚ **Bill 345--Procedures for Delivery and Administration Response/Actions of Faculty Senate:**

- The bill was amended and passed at second reading on 9-23.
- Jeet Gupta moved seconded by Clarke Rountree to move to third reading
- Jeet Gupta thought lines 43-44 were deleted at the last meeting but it was determined that it was not actually passed as an amendment.
- Jeet Gupta pointed out that a bill is needed to change the bylaws.

- Jeet Gupta moved to strike lines 43-44, seconded by Paul Componation. The motion passed with 4 abstaining. The Committee will come back with a bill to change the bylaws.
- The bill passed with 1 abstaining, It will go to administration as Resolution 10-11-04. **P**

Bill 341—University Committee Transparency:

- This bill passed at second reading on 9-23.
- Jeet Gupta moved seconded by Clarke Rountree the bill to third reading.
- Laurel Bollinger has a problem with Personnel committees not revealed. The line was removed. Animal Care and Use Committee is excepted. The apostrophe in "its" in the last line should be removed.
- The bill passed at third reading with 2 opposed. It will go to administration as Resolution 10-11-5. **P**

New Business Bill 339--Department Chair Eligibility:

- Dr. Bhavani Sitaraman brought the bill back from the Personnel Committee. Dr. Sitaraman offered to take questions. The Committee took a long time and put a lot of work into this bill. It was not easy but we think we came up with something workable. The bill was originally from Richard Miller and there was a discussion in the Senate and it was passed to the Personnel Committee to look at the bill again and try to word it in such a way it could address the concerns and still be as broad as possible. There are a few instances where a person is put in dual positions and there was some concern for being simultaneously in two positions of director and chair. The individual may be compensated financially but may have a conflict of commitment with time and priorities and how to supervise different areas. Both are full time jobs that require a range of responsibilities. On a daily basis there are a lot of issues about conflict of time priorities. We don't have a situation where a dean is also a chair but there are where the associate dean is chair and there is a hierarchical conflict of representations. There is nothing in the Handbook to talk about conflicts or restricting at this point to department chairs. Cannot blindly put people in positions without thinking about conflicts. Also need something to prevent arbitrary appointment without seeking input from faculty and who can participate. We will need another bill to address that. How much do you want blur boundaries for these kinds of positions and responsibilities.
- Richard Miller thanked the Personnel Committee for improving the bill. Highlighted conflicts and wanted to cast in more positive light—this is a vibrant and dynamic university, one in which departments have chairs and centers have directors, and colleges have deans—counterproductive when too much in one area and more input from different parties provides more motivation.
- Dr. Gupta pointed out that the department that is electing a chair have power to consider whether they want to have someone with a dual appointment. May be in the

best interest of the department. It may be detrimental and it may not be. We should not prevent.

- Carolyn Sanders asked if there is an example where serve in both. Dr. English reported the ECE Department elected a new department chair and he is a director and he was the best candidate for the position. We would not have had anyone else. We don't know that there is an advantage but it is not a disadvantage in this case. Not comfortable with any large group telling and one group they cannot do something for their area. He has a unique perspective because he is a center director and has contacts and that is important because he understands the needs of the department and faculty better. Understand the conflict of interest but do not feel limiting appointments will take care of that. We have a mechanism to remove a person if he/she is not doing the job. The dean can also say that the individual is not doing the job and need to choose. Concerned about telling a department who they can and cannot hire.
- Paul Componation stated they had someone who was department chair and DL director and it worked well. Eventually the job got too big and it was broken into two divisions and two people. One person could do both jobs and then when it got too big then broke apart and we like having that flexibility.
- Richard Miller stated that the bill is not removing the choice but enable more faculty to serve. If only one person is acceptable to the department then there is another problem. Originally there were two sections. In more than one department and research director and chair—research center personnel does not get to vote the way the department does. They are different and they do already limit who can be department chairs we are just refining boundaries.
- Jeet Gupta stated there are areas where there are voting members in the department, if not voting member won't be eligible for chair. There are center directors who are faculty. Research active department wants to develop and exploit relations director has then that is good and leave the decision to the department.
- Jill Johnson stated if research is the focus and it is a research person then that is a problem, we need all aspects covered. Jennifer English stated department should be able to recommend who is best for the job for their department.
- Bhavani Sitaraman stated there are two issues. If the research director can become the chair and if becomes the chair should the individual be able to keep the director position.

- Jennifer English stated it should be up to the department.
- Carolyn Sanders stated allowing this diminishes the respect for the department chair and what they are there for. Even if the faculty and the person think they can handle the job, we know the chair should be 100% to the department faculty and students.
- Timothy Newman likes it the way it is written. It is possible now if the department sends a name to the dean and the dean rejects then someone could be imposed on the department. Could have center director imposed on a department. There is an inherent conflict of interest because of dual reporting. Conflicting positions. To make it cleaner and on the road to transparency is to pass the bill as is.
- Letha Etzkorn stated there were several in the department she feels she could work with that are center directors.
- Carmen Scholz asked her department and most support and commented on the conflict. The issue is teaching load for people in the center and people not in the center. Too much power in one hand-unconscientiously person who holds power might abuse it. Recommendation denied and someone could be imposed on the department.
- Paul Componation stated drawing on own experience. What picking up is that don't like the bill. It is the responsibility as individual faculty and don't want to take that away—if someone overtasked then will object—chair is a full time mental job but may not be full time tasking load in every area—do not want to take that responsibility away.
- Jason Cassibry stated some centers not divorced from students but very involved with students.
- Jennifer English stated the if the departments opinion removed from the decision the faculty have to say ok.
- Bhavani Sitaraman stated there a lot of issues in the Handbook. The department does not have right to do what want—cannot teach in other department or college—could argue can do but university does not give right because of conflict of interest.
- Jeet Gupta stated taking prerogative from department is sending a message—faculty can remove a chair—there are mechanisms if a chair is not performing can remove—should not take away prerogative of a department.

 Carolyn Sanders moved seconded by Clarke Rountree to adjourn with 2 opposed.