



**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
JOURNAL OF THE FACULTY SENATE
VOLUME XXV
MINUTES OF MEETING #509, 25 AUGUST, 2010
APPROVED 23 SEPTEMBER, 2010**

Announcements—new senators and chairs of committees and officers were announced by Dr. Jennifer English.

This is Meeting 509 called to order at 12:50 p.m.

REPORTS FROM ADMINISTRATION:

PRESIDENT DAVID WILLIAMS

- Dr. Williams welcomed everyone back.
- Committees have been active over the summer and the Senate has had representation on those committees.
- The Emergency Management Committee has been active and developing policies and plans in response to what happened on February 12. Dr. Williams thanked Jennifer for the support on these committees and the work. We are making sure plans and resources are in place so that we are better prepared for future events.

There have been several meetings of the committee to formulate a vision statement. The Senate has had representation on this Committee. Dr. Williams thanked Jennifer for the participation. We will communicate with the campus as we bring ideas for discussion.

- Dr. Jeff Sands is leaving for the University of Virginia to run the Engineering foundation there. We are putting together a search committee and a search firm will be hired. We will seek a representative from the Senate on that Committee.
- At the Board meeting in a few weeks we will bring forth the budget for final approval—after which little things like pay raises will be implemented.

Next step for approval of two buildings one of which is the student center and we will make sure we meet the needs of students.

- Question: Is the new Residence Hall partially filled by the military? Answer: Yes. The Bevill Center has been occupied by the Corp of Engineers for a while and there is not enough space

there for us to support all so we are using the Residence Hall. The Residence Hall had 81-82% utilization 81-82% and we are using the remainder of the space to help the Corps of Engineers.

PROVOST VISTASP KARBHARI

- Dr. Karbhari—Thanked the Faculty for serving on the Senate –having served before-he stated he is aware of the time it takes and for representing the department and the actions throughout the year.
- Restarting the meetings with faculty- and the first meeting this semester is tomorrow from 1 to 2 p.m. in the game room in Charger Village.
- The new Dean of Engineering is on campus. He joined 10 August and many have met him and others will meet him. He is keen to make sure COE stretches across campus and collaborates with others.
- The new Director of the Counseling Center, Larry Canter has been hired. He will hire one additional full time counselor and one additional part time counselor. The person who mans the office will go full time.
- Larry Canter will hold an Open House Sept 1. If you want to meet Larry Canter you can meet and welcome him from 10-12 in UC 113. He will try to get to each college and meet everyone.
- The Search for AVP Enrollment Services and Dean of Students is ongoing. Please nominate anyone you think would make a good candidate. The best way to get the best person is to get those known by you.
- Aerospace Engineering Consortium formation with UAH, UA, and AU is in the works. The document was put together by the Chairs and faculty and the Provosts have gone through and simplified the document. It will be presented to two Boards –to our Board and Auburn’s Board on 9/16 and 17. If it meets the approval of both Boards it will go to ACHE and that will allow us to start the Aerospace Systems Engineering program. This is a mechanism to show we will work together but not have to be interdependent which comes from forming joint or shared programs.
- We will submit 5 NISPS to the Systems office for submission to the Board. We are waiting for approval from Dr. Nash to go forward.

The NISPS are:

Individualized Bachelor of Science
Master of Earth System Science
Bachelor of Fine Arts
Data and Information Track in Master and Ph.D. in Computer Science
Master of Science in Integrated Math, Science, Technology, Engineering and Math.

Hope all 5 are on the agenda for this Board meeting.

- Dr. Karbhari has asked Dr. Gupta to Chair a committee to come up with peers for the university level—peers and aspirants. Dr. Karbhari and Dr. Gupta will contact the Deans for names to serve on the committee.

- We are working on Faculty Development. We sent 3 faculty to the Bran Mawr Institute and have asked the participants for a seminar sometime this fall and we will take nominations for the future institutes.
- Discussed with Deans and will put out a call today for names of faculty to send to the Education Department Leadership Program in November 3-6 in Austin, Texas.
- We recently held a Leadership Development Workshop with Deans, Chairs, Assistant and Associate Deans. We covered diversity, emergency management, reappointment, promotion and tenure processes, etc. Some have requested we present this at faculty meetings. We will try to do more at the faculty level. If you have ideas—bring them forward and we will try to do more.
- EMOG –the Emergency Management and Operations Group have been doing courses and tests on line. The Committee has come up with a behavioral and threat assessment policy that addresses what to do for a potential threat in the classroom or on campus. The Office of Counsel is checking it and checking against what is in the Faculty Handbook. Dr. Karbhari will forward the draft policy to you for comment.
- Question: What is the health fee used for and how much? Answer: \$1 per credit hour and it is used to increase services in the health center and the counseling center. We did not have many personnel and services and we needed more and this will provide that.

✚ Dr. Jennifer English reported that it has been requested the President and Provost submit written reports and Committee Chairs were requested to submit a written report as well and we hope this will help to get through our business faster. The written reports will be sent out early with other meeting information.

✚ Minutes 508—Dr. Timothy Newman requested corrections to the second page of the minutes. The two past resolutions. Please state the resolutions were on realignment. On the 4th page on bills 332 and 333 the minutes have first names only, asked to add last names. Dr. Clarke Rountree, seconded by Dr. Timothy Newman moved to accept the minutes with the changes. There was 1 abstention.

✚ Dr. Jennifer English asked if there was any interest in Clickers for voting. She asked that the Senate think about it and get back to her. Clickers are about \$1500 and Senate has about \$7500 in the budget.

✚ The Report from the Executive Committee was presented. Dr. Richard Miller asked if it is in the purview of the Executive Committee to edit a bill without the permission or knowledge of the originator. The bill is either put on the agenda or sent to Committee. Dr. Miller commented he submitted seven bills and two have been edited. Dr. Paul Componation will check the Bylaws. Dr. Rhonda Gaede commented the bylaws are silent on that. Typically the Executive Committee has made changes in past. Dr. Richard Miller would like the opportunity to tell you why he presented the bills the way he did as opposed to the way they were presented. Dr. Kathy Hawk

commented that bills should not be changed unless permitted or acknowledged by the originator. The person submitting the bills should be at the meeting to address the bills at the Executive Committee Meeting. If the Executive Committee is not taking the bill as it is and passing it, it should automatically be sent to Committee.

✚ All bills must be submitted within 7 days of the Executive Committee meeting to the President-Elect in order to be on the agenda. Dr. Jennifer English reported she will also put a template on the website for writing bills.

✚ Back to the Executive Committee Minutes—Dr. Gupta reported he sent an email to Dr. Jennifer English and Peggy Bower to include that some people were not present for some of the meeting. Dr. Jeet Gupta and Laurie Joiner left the meeting early and were not present for the vote on bills 345 and 346.

Dr. Michael Banish moved, seconded by Dr. Clarke Rountree to accept the report from the Executive Committee with the changes.

❖ Senate Committees: Dr. Jeet Gupta sent an email to the Governance and Operations Committee for meeting on Thursday and 2 people will not be there. Please give times and days you can meet. Dr. Bhavani Sitaraman sent an email for a meeting next Thursday in 343 MH but have not heard from everyone. Faculty and Student Development Dr. Ina Warboys would like to gather at the end of this meeting to get times. Dr. Jennifer English asked that the Committees do not let the Chairs of the Committee do all the work. Dr. Jennifer English asked the Finance and Resources Committee to meet and choose a Chair.

▪ University Committees—Dr. Richard Miller reported there was a conference call for the Associate VP for Enrollment Services Search. The names are posted at the search agency website. The airport interviews will be held in September. We are moving along

Some faculty asking how to get on these committees—The response was to go to the Dean and request to have your name put in.

Dr. Richard Miller commented the Search Firm the Committee is working with is good and they have streamlined the process and made work easier and better. Dr. Jeet Gupta commented the work is intense and be prepared to do that work

Handbook Committee: Dr. Jennifer English reported that Dr. Cindy Gramm is Chairing the Committee. The Committee is fatigued. Dr. English is stepping down from this Committee because she does not feel it is appropriate. They will be giving what they have to the Personnel Committee with the edits so far. It will then be submitted to the Executive Committee for review.

✚ Bill 345—the bill passed at first reading. There was an edit to the bill and the title was changed. Dr. Jeet Gupta supports the bill in spirit but it needs something to make the administration move on resolutions passed in senate; however he has difficulty with the language in the bill. What does it mean when you say neutral? He thinks you are mixing up acknowledging receipt and response—mixing into one and it needs to be separate. If you clean up the language to accomplish the spirit and then it has a chance of acceptance.

Dr. Richard Miller wanted to justify why he merged the two things. The bills passed previously that if they are received but they are not received favorably go unimplemented. If the administration responded with disagreement or modification then the Senate can have a discussion and pass it again. Receipt and response are connected to have an efficient response. Solidify the communication. Dr. Gupta state he appreciates this but we can put a timeline and state we have received and then response. Have paper trail and then response and have deadline. Separate out.

Governance and Operations: send the bill to them and let them clean up the language and bring back to the Senate.

Dr. Michael Banish moved, seconded by Dr. Jim Baird moved the bill to the floor. Dr. Gupta moved to table bill 345 and send it to the governance and operations committee, seconded by Dr. Gaede. Call the question moved by Dr. Gaede, seconded by Dr. Clarke Rountree. 3 abstained.

Motion failed.

Discussion of bill 345: Line 38 not valid, friendly amendment by Dr. Richard Miller to change to president-elect, Suggestion separate receipt and response, add line to say receive it and date to respond Dr. Michael Banish ask is this a problem with administration or with the executive committee? Monitor whether it was received or not. This is the job of the executive committee. Report on each bill to administration. Ask executive committee to stay on task and keep track. No mechanism to check and Dr. Clarke Rountree thinks this gets at heart of the issue. Dr. Jennifer English recommended to clean up the language. Line 14 that written acknowledgement of receipt in addition to acknowledgement of receipt by administration will provide concurrence, etc. in 14 days. Dr. James Baird asked don't we really care about the response. Need to know they received too because in past they say they have not received per Dr. Jennifer English. Dr. James Baird stated don't we want a response and want yes or no not neutral. Dr. John Burnett suggested line 29-30 acknowledgement of receipt and additional statement to say they respond no later than next senate meeting. Is line 32 per Dr. Jennifer English—a response that they are working on it sufficient?—if they don't respond is that concurrence. Dr. Richard Miller stated we need some timeframe. I would entertain a friendly amendment to change the timeline. Dr. Ina Warboys stated the bylaws are moving to the business model of 20 business days. Gupta –bylaws change had in mind to change to match in committee. Dr. Laurel Bollinger—timeliness of response—20 business days or one week before Executive Committee meeting whichever is shorter. Line 29, 30, and 31—be returned to the Executive Committee one week prior to the Senate Executive or 20 business days whichever is shorter.

Dr. Michael Banish move to table the bill for clean up by the author, Dr. Jeet Gupta—seconded, 2 opposed, 5 abstaining. The bill is tabled and sent back to Dr. Richard Miller. **T**

✚ Bill 342—Dr. Jeet Gupta, moved seconded by Dr. Clarke Rountree to discuss the bill. Dr. Carolyn Sanders state that creative activities are important as well and requested it be incorporated in the bill. I make this a friendly amendment to add research, scholarly and creative to the bill throughout. Key request form—complete and sign by dean or chair and will issue key or card. Dr. Jeet Gupta—called the question. The bill passed—unanimous **P**

✚ Bill 344—again, add “and creative activities”. Dr. Jeet Gupta moved, seconded by Dr. Michael Banish to pass the bill. Dr. Richard Miller stated why he is proposing. Would like to see us take an active role in tactical role and inform of needs, requirements are instead of waiting for them to ask. This is start and envisions committee. Looks into needs of each department in these areas and see what is missing and make recommendations and look at peer institutions and outline what purview is in bill. Edit in executive committee. Object to including member from executive committee on committee. Research Council dominated by center directors and not faculty represented—this committee lays out opportunity for members to participate and have a large voice of faculty and not dominate by others—faculty driven that advises. Dr. Jeet Gupta state he understands the intent but having person from committee on research council solidifies what you want to do. Does not take away but makes more worthwhile. Positive thing and can help. Dr. Jennifer English suggests majority senators and someone from nursing other than senators—because nursing already doubled up. Business also. Not just limit to senators. Dr. James Baird state Dr. Carmen Scholz is a good representative and brings back information. Dr. Richard Miller state one representative not representative of faculty.

Dr. Jeet Gupta called the question. It failed.

Dr. Richard Miller—moved to remove item b from line 32, Dr. Michael Banish seconded. 7 opposed, 4 abstaining, 18 in favor.

Dr. Richard Miller said there should be another edit to deal with bylaws issue—another committee—academics and research. Dr. Timothy Newman removed—language restricted to only looking at academic issue.

Dr. Michael Banish moved, seconded by Dr. Jeet Gupta called the question, passed

23 in favor, 2 abstaining **P**

Dr. Timothy Newman moved and seconded by Dr. Jeet Gupta to 3rd reading

2 abstentions—passed at 3rd reading and bylaws amended. **P**

✚ Dr. Jennifer English reported the EMOG report has been sent, are there any comments? No comments.

✚ Dr. Jeet Gupta moved, seconded by Dr. Michael Banish Bill 341 to the floor for discussion.

Some discussion regarding some ad hoc committees not known and do not have senators— Suggestion have any awards committee anonymous and how rules are followed. Don't see anything negative about transparency. Thought PTAC and URB are already open information—yes they are. Friendly amendment to delete lines 19-22. Dr. Jeet Gupta said the chair of the committee makes available—to whom do they report. He suggested they modify it to make available upon request. It was stated that sometimes there is awkwardness in asking. Dr. Jeet Gupta stated we have lost a quorum, should entertain a move to adjourn.

Dr. Jennifer English stated this bill will be on the agenda for the first order of business for the next meeting.

- ✚ Dr. Jennifer English announced that the funding formula is on the website—the Deans should go over this with you—the baseline is important. Dr. Jennifer English will clarify those items that are unclear.
- ✚ Dr. Michael Banish moved, seconded by Richard Miller to adjourn