

**THE UNIVERSITY OF ALABAMA IN HUNTSVILLE
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MINUTES OF MEETING #506, 25 MARCH, 2010
APPROVED 22 APRIL, 2010**

PRESENT:

BA: Gupta, Mok
LBAR: Stewart, Rountree, Kovacs, Bollinger, Neff, Gyasi, Johnson, Sanders,
Hawk, Sitaraman
ENGR: Anderson, Gaede, English, Milenkovic, Coe, Gholston, Cassibry,
Wessling, Lin
LIB: Vaughan
NUR: O’Keefe, Warboys, Ferguson
SCI: Boyd, Zhang, Etzkorn, Newman, Ravindran, Miller

ABSENT WITH PROXY:

BA: Bao, Evans
LBAR: Seemann
ENGR: Joiner
NUR: Showalter
SCI: Mecikalski, Scholz, Edmondson, Wu, Lieu

0. President Etkorn called the meeting to order at 12:45 p.m.
1. Draft Minutes of meeting 505 were approved with corrections. Motion by Dr. Gupta, seconded by Dr. English. 28 in favor and 1 opposed.
2. Senate Executive Meeting Minutes accepted with a correction. Motion by Dr. Gupta, seconded by Dr. Rountree. 24 in favor and 2 abstentions.
3. Drs. Williams and Karbhari were tied up with a Consulting Firm sent from the System Office regarding emergency management information.

No reports from Administration.

4. Committee Reports

Curriculum—No Report

Personnel-No Report

Faculty and Student Development—Dr. Warboys reported they are looking at Promotion and Tenure and retention. The Handbook Committee is also working on Promotion and Tenure. The Committees need to work together.

There was some discussion regarding looking at the promotion and tenure and retention. There was a request to send a survey regarding retention.

Finance and Resources—Dr. Stewart reported the Committee is still looking at the buyout policy. Dr. Stewart contacted the deans to find out the current policy and what is the actual practice to report to the Senate. He received emails from Science and Engineering. He read the emails to the Senate. If you wish to give him input on the current practices and issues please to that with an email to stewartd@uah.edu. Dr. Stewart is trying to find out what is happening and what the issues are.

Scholastic Affairs—Dr. Rountree reported the Committee met with Diana Bell and others to discuss efforts to improve student success. Students are referred to the Student Success Center to meet with an advisor. There are many coaching sessions to help students with various techniques for studying. They want to get students who need help from the beginning. The Faculty Senate can play a part. We need referral of students by Faculty. Pluses were identified. Get students back on track. Downsides were discussed as well. Some professors are concerned if they report a student by sending them to the Success Center the student will feel it is arm twisting by the Professor. Get ideas and points to the Committee. Approximately 200 of the Freshmen students were referred for assistance. Focus on things to do for the first, second and third semester students. Students on warning automatically go. Contact students who do poorly on midterms. Discussion of what is being done and what to do to assist students. Engineering is working with Student Success Center. There was a request for more information from the Student Success Center.

Scholastic Affairs and the Executive Committee met with Janet Waller to discuss the Scheduling Software. The software is being used to schedule rooms not time for faculty to teach. The software is capable of scheduling time but they are not doing that now. Having them schedule faculty time is not an eminent danger. For the record the Committee tried to meet with Janet earlier and she would not return the calls. The Provost would not allow her to return the calls. This is in direct defiance of the President saying the Senate could talk to any administrator.

Governance and Operations—Dr. Gupta reported the Committee requested nominations and have received some but there were complaints as well. The Committee issued an opt-out and three departments opted out. For the others a nomination acceptance email was sent. After the elections will send a preference for Committee Assignments request. Also looking at revision of Bylaws—the first three sections this year. It is not completed.

Handbook Committee—The Handbook Committee is meeting and working hard to come up with a consistent set of procedures. They are trying to meet the timeline. Cindy Gramm is heading this Committee and the process of revising. There was a question of whether the Handbook once it is revised

would come before the Faculty Senate. The Handbook Committee will submit the revised Handbook to the Executive Committee and the Executive Committee will decide how to deal with it after that.

5. There was a discussion regarding the appropriate way to handle the realignment. There was a discussion of concerns with how it has been handled thus far and the response to the faculty's questions and concerns. There was discussion on how to develop a healthy relationship with the administration. There was some discussion on changing the letter to the President and Provost before meeting with them again and asking them to explain the role of the faculty in the implementation of the restructuring. But the final conclusion was to leave the letter as it is and bring up any additional questions at the meeting with the President and Provost if needed.

There was a motion by Dr. Boyd and seconded by Dr. English to meet next week with the Provost and President if they are available to have a discussion. Ask for 48 hours notice if they cannot be there. 26 in favor and 2 abstentions. Dr. Etzkorn will send a copy of the letter that was sent to the President and Provost to the Senate when she returns.

6. New Business: Lynn Boyd has cards for Steffi and Joe for everyone to sign.

There was discussion regarding the A#s being attached to the reimbursement list published on the web. There was a discussion of the need for a stronger security system and a request for new A#s. Drs. English, Warboys, and Miller will do a bill for this issue.

7. The Meeting adjourned at 1:50 p.m. Motion by Dr. Gaede, seconded by Dr. Gupta.