

THE UNIVERSITY OF ALABAMA IN HUNTSVILLE

Pursuant to Alabama Act No. 2001-956, The University of Alabama in Huntsville is seeking proposals from qualified architectural and engineering firms to provide professional design services for the **INCUBATOR/INNOVATION CENTER** (an incubator/innovation hub and accelerator facility) serving a 15-county region of north Alabama and southeast Tennessee. This facility will be located on the campus of UAH.

Description: The proposed project has multiple funding sources, including the Federal Economic Development Agency, State of Alabama and Foundation of UAH. This project has been conceptually designed by the Office of Campus Architect, which will provide the basis of building design, layout, size and aesthetic. This design was used for submission to Federal Agency for funding and shall be maintained as project is further developed. Project will be approximately 45,000 s.f., three (3) story, and will be connected to the existing Business Administration Building. Total project budget is \$12 million, with construction budget consisting of approximately \$9 million. It is anticipated that A/E work will begin immediately following selection process, with groundbreaking of construction approximately one year after award. A/E firms will be required to incorporate numerous government regulatory requirements based on funding usage and compliance.

Qualifications: The architectural and engineering professional teams shall hold a professional license and be registered in the State of Alabama. Only firms with prior experience in office / lab work and similar University design will be considered.

The University will appoint a selection committee who will select the most qualified firm(s) as outlined in the Manual of Procedures, 2001 Edition, prepared by the Alabama Building Commission and following the guidelines of Board Rule 415 of the UA System. The conceptual design will NOT be provided to prospective A/E firms during this initial request for qualifications, however, will be shared with the selected, short-listed firm(s) following initial review by Selection Committee.

Interested firms must submit qualifications, along with other relevant information providing overview of firm, experience similar to requirements of this project, ability to produce work in a timely manner, evidence of project cost control and budget accuracy, evidence of working with federal and state government regulatory agencies, and identify all personnel to be involved with this project. Submissions should also include client references and State of Alabama Disclosure Statement. Submissions should be bound, 8 ½ x 11 size paper, contain no more than 30 sheets (print on both sides acceptable), and be submitted with original and four (4) copies.

Time of Review and Selection: It is anticipated that selection of A/E Team will be made not later than April, 2016. It is also anticipated that recommendations for the successful

A/E firm(s) will be made by the Selection Committee to the Administration and University of Alabama Board of Trustees not later than 1 March, 2016.

Submit qualification responses no later than 5:00 p.m., Friday, February 12, 2016. Questions regarding the submittal should be submitted by email a minimum 3 days prior to deadline: hughesld@uah.edu. Personal visits or telephone calls are discouraged. Submissions should be addressed to:

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