PROCUREMENT CARD RESTRICTIONS

- Alcoholic Beverages
- Ammunition, Firearms
- Cash Advances, Cash Instruments
- Catering
- Cellular Phones and Service
- Consulting Related Services
- Contracts
- Controlled Substances or Chemicals
- Computers, Ipdas, Tablets, and other Wireless Devices (See: [http://www.uah.edu/business-services/faculty-staff/open-bid-information](http://www.uah.edu/business-services/faculty-staff/open-bid-information))
- Donations
- Entertainment and Related Expenses
- Equipment ($500 or more)
- Floral Arrangements
- Framing services
- Hazardous Materials
- Hazardous Waste Removal
- Insurance
- Laundry and Cleaning
- Leases
- Legal Services
- Live Animals
- Mailing Services (Bulk)
- Maintenance or Service Agreements
- Meals for Travel
- Medical Services
- Mini-Storage for University Owned Items
- Money Orders
- Moving Expenses
- Pagers
- Parking Services (Ex. Valet Services)
- Party Supplies
- Personal Items
- Printing
- Prizes or Gifts
- Radioactive Materials with all appropriate approvals and documentation
- Relocation of Household Goods
- Software License Agreements
- Specialty Gases in Cylinders (helium, oxygen, nitrogen): Must be purchased from current contract vendor or pre-approved by Procurement Services
- Split Transactions
- Temporary Labor Services
- Tax Title, License Fees
- Travel (In-State)