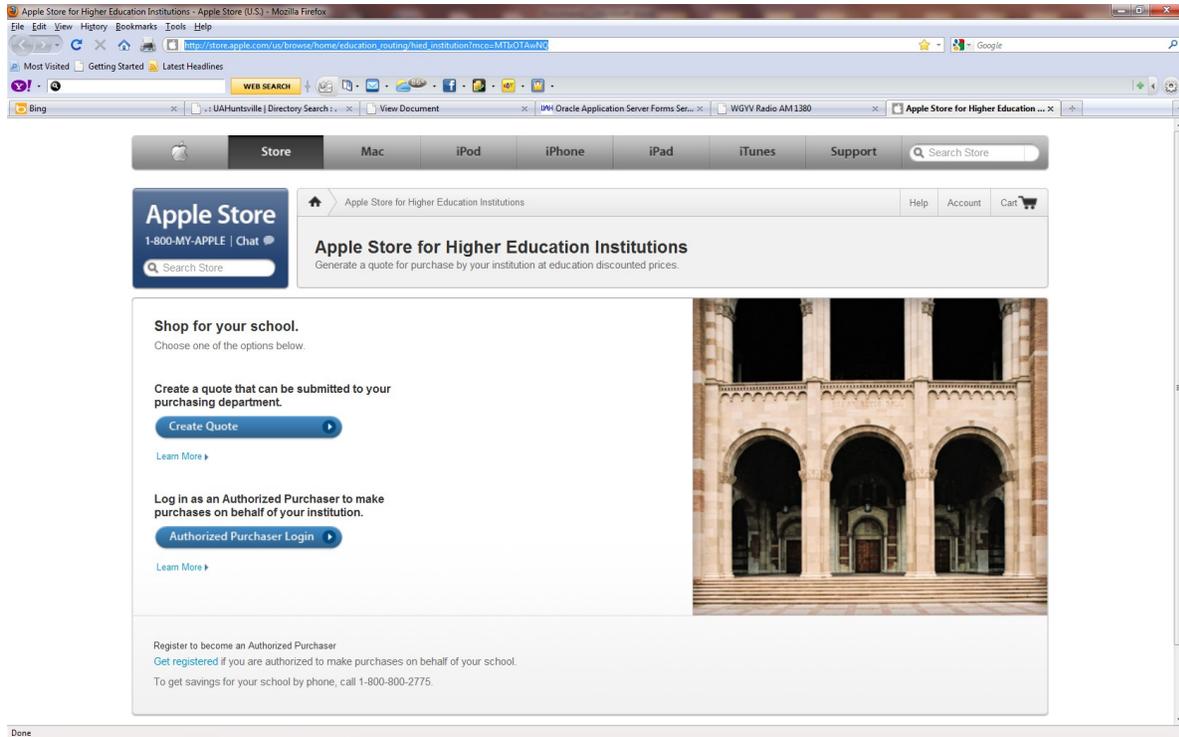
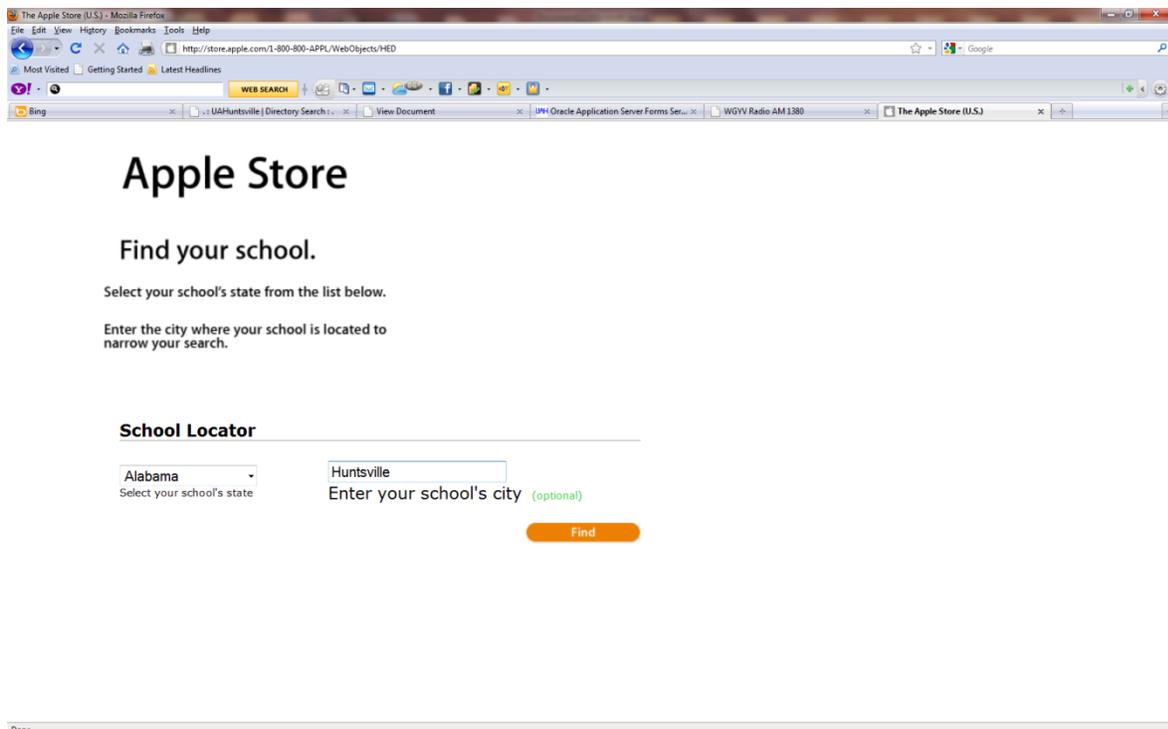


Apple Online Proposal Procedure

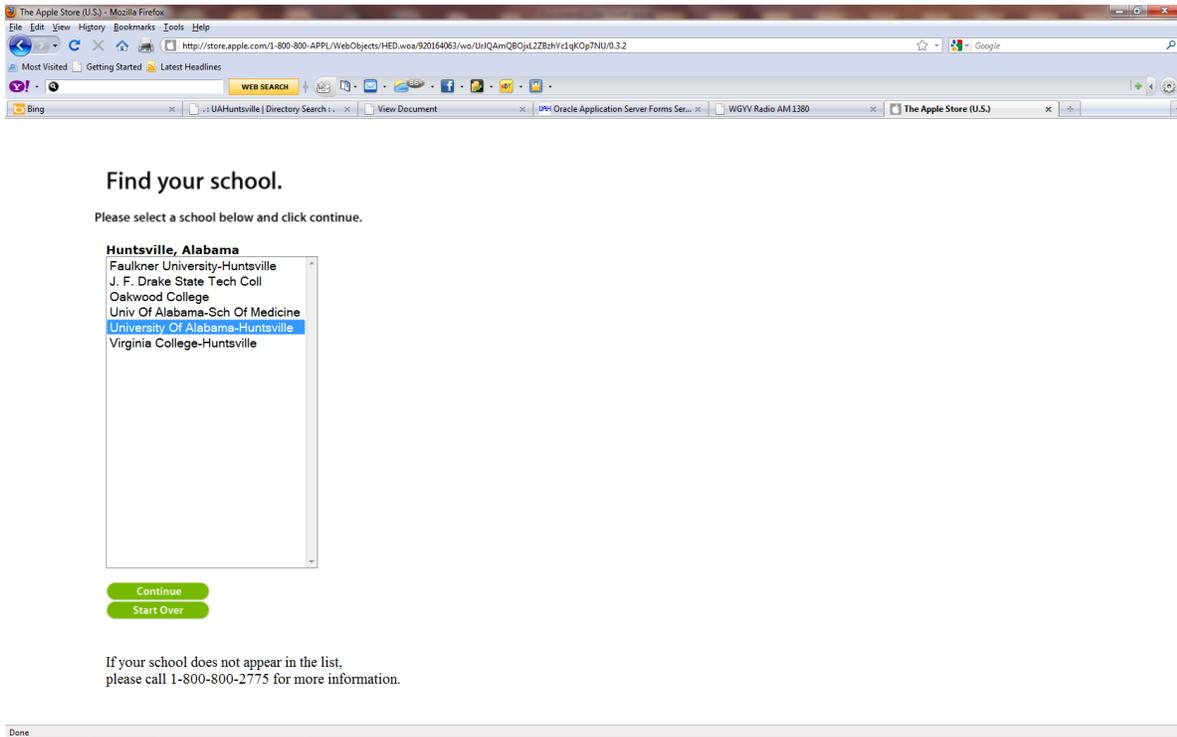
1. Click this link for the Apple Store for Higher Education:
http://store.apple.com/us/browse/home/education_routing/hied_institution?mco=MTIxOTAwNQ
2. This link should take you to the following page:



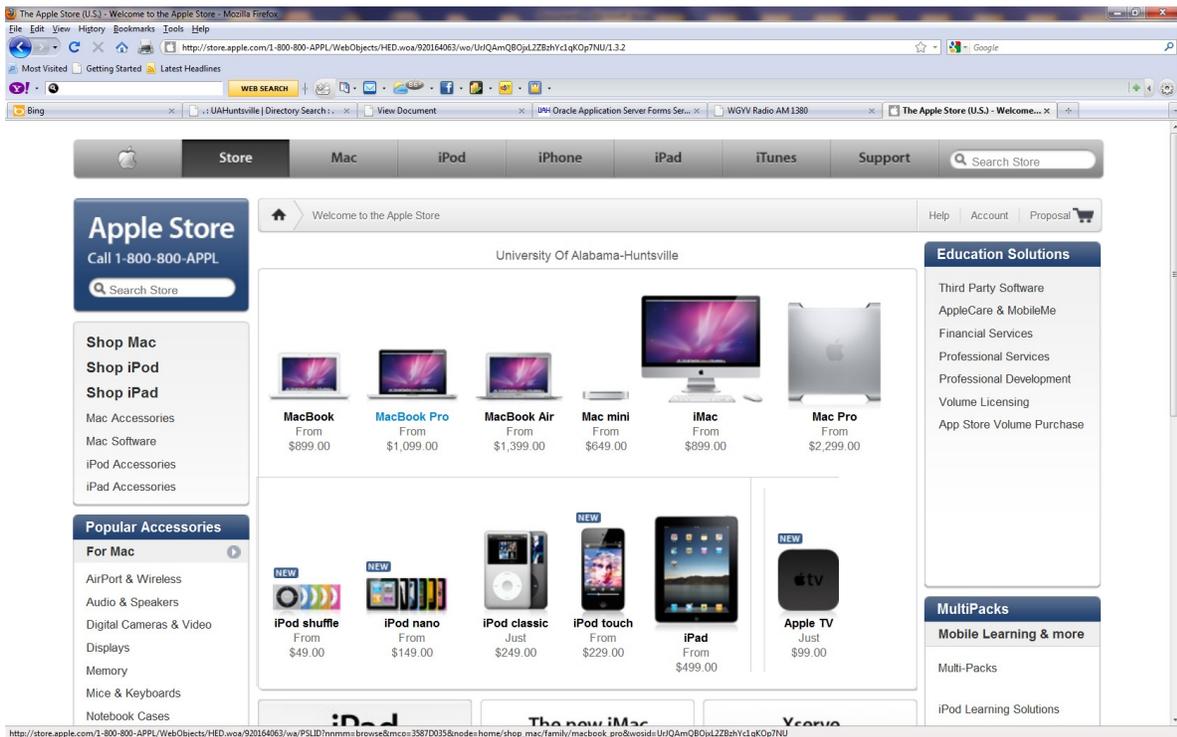
3. Click the "Create Quote" button
4. This button should allow you to navigate to the screen below:



- Choose "Alabama" and enter "Huntsville" in the Enter your school's city block. Then click "Find".
- This button should take you to the following screen:



- Highlight "University of Alabama – Huntsville" and click "Continue".
- This button should take you to the following screen:



- Choose the item you wish to have quoted.

10. Choose the particular base model you require by clicking "Select"

The screenshot shows the Apple Store website's MacBook Pro selection page. At the top, there are navigation tabs for Store, Mac, iPod, iPhone, iPad, iTunes, and Support. Below this is a search bar and a navigation bar with 'Shop Mac' and 'MacBook Pro' selected. A row of product thumbnails includes MacBook, MacBook Pro, MacBook Air, Macmini, iMac, and MacPro. The main content area is titled 'Select your MacBook Pro.' and features five columns of product options:

- 13-inch 2.4GHz:** Intel Core 2 Duo, 4GB Memory, 250GB hard drive, SD card slot, Built-in 10-hour battery, NVIDIA GeForce 320M graphics. Price: \$1,099.00.
- 13-inch 2.66GHz:** Intel Core 2 Duo, 4GB Memory, 320GB hard drive, SD card slot, Built-in 10-hour battery, NVIDIA GeForce 320M graphics. Price: \$1,399.00.
- 15-inch 2.4GHz:** Intel Core i5, 4GB Memory, 320GB hard drive, SD card slot, Built-in 9-hour battery, Intel HD Graphics NVIDIA GeForce GT 330M with 256MB. Price: \$1,399.00.
- 15-inch 2.53GHz:** Intel Core i5, 4GB Memory, 500GB hard drive, SD card slot, Built-in 9-hour battery, Intel HD Graphics NVIDIA GeForce GT 330M with 256MB. Price: \$1,599.00.
- 15-inch 2.66GHz:** Intel Core i7, 4GB Memory, 500GB hard drive, SD card slot, Built-in 9-hour battery, Intel HD Graphics NVIDIA GeForce GT 330M with 512MB. Price: \$1,799.00.
- 17-inch 2.53GHz:** Intel Core i5, 4GB Memory, 500GB hard drive, ExpressCard/34 slot, Built-in 9-hour battery, Intel HD Graphics NVIDIA GeForce GT 330M with 512MB. Price: \$2,299.00.

Each option includes a 'Select' button and a shipping notice: 'Ships: 3-5 business days'. A central image of a MacBook Pro is also visible.

11. Customize your system to your requirements.

The screenshot shows the Apple Store website's MacBook Pro customization page. The navigation bar is the same as in the previous screenshot. The main content area is titled 'Customize your Mac.' and includes a sub-header: 'Use the options below to build the system of your dreams.' A central image of a MacBook Pro is shown. To the right, a 'Summary' box displays the following information:

- Subtotal:** \$1,099.00
- Estimated Ship:** 3-5 business days
- Free Shipping**
- Apple MPN:** MC374LL/A
- Add to cart** button

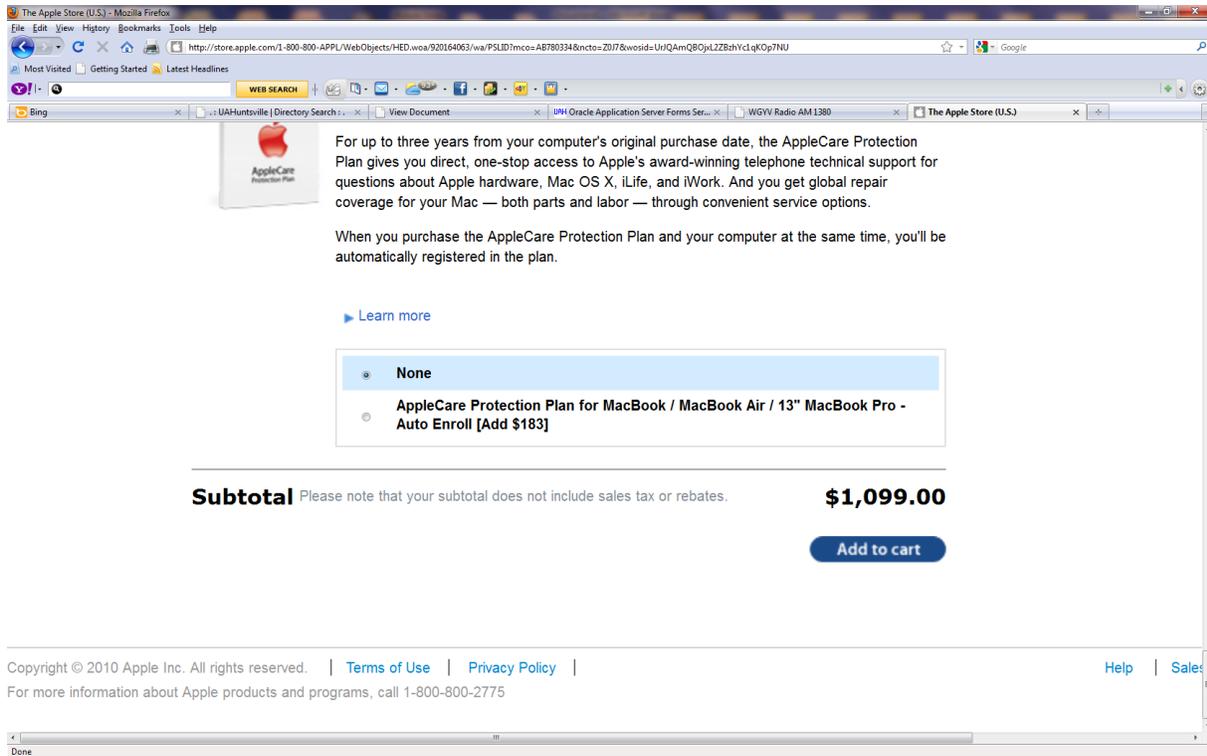
Below the summary, a 'Specifications' box lists the following details:

- 2.4GHz Intel Core 2 Duo
- 4GB 1066MHz DDR3 SDRAM - 2x2GB
- 250GB Serial ATA Drive @ 5400 rpm
- SuperDrive 8x (DVD+R/DL/DVDRW/CDD-RW)
- Backlit Keyboard (English) / User's Guide
- Accessory Kit

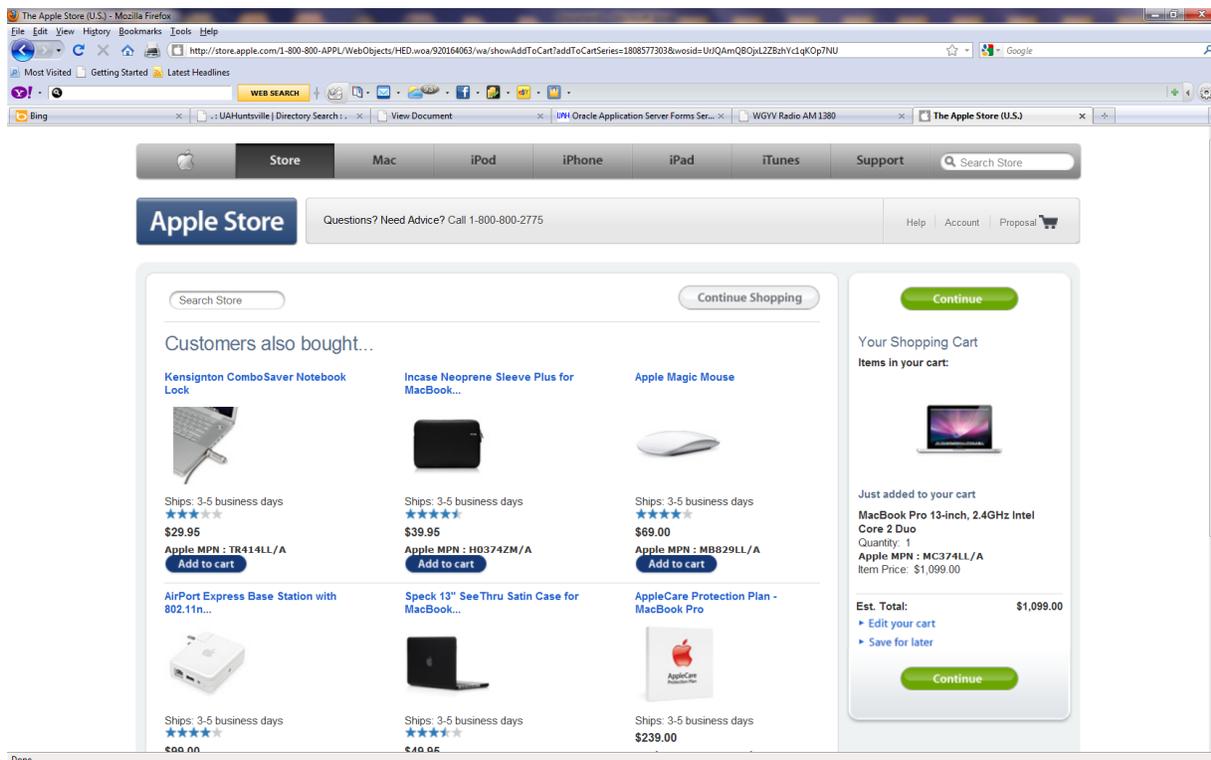
The customization options are organized into sections:

- Memory:** More memory (RAM) increases overall performance and enables your computer to run more applications at the same time. All MacBook Pro models support up to 8 gigabytes of RAM. Options: 4GB 1066MHz DDR3 SDRAM - 2x2GB; 8GB 1066MHz DDR3 SDRAM - 2x4GB [Add \$360]
- Hard Drive:** Your MacBook Pro comes standard with a 5400-rpm Serial ATA hard drive. Choose a hard drive with a faster speed for greater performance. Or you can choose a solid-state drive that offers enhanced durability. Options: 250GB Serial ATA Drive @ 5400 rpm; 320GB Serial ATA Drive @ 5400 rpm [Add \$45]; 500GB Serial ATA Drive @ 5400 rpm [Add \$135]; 128GB Solid State Drive [Add \$315]; 256GB Solid State Drive [Add \$720]

12. When finished customizing, click “Add to cart”

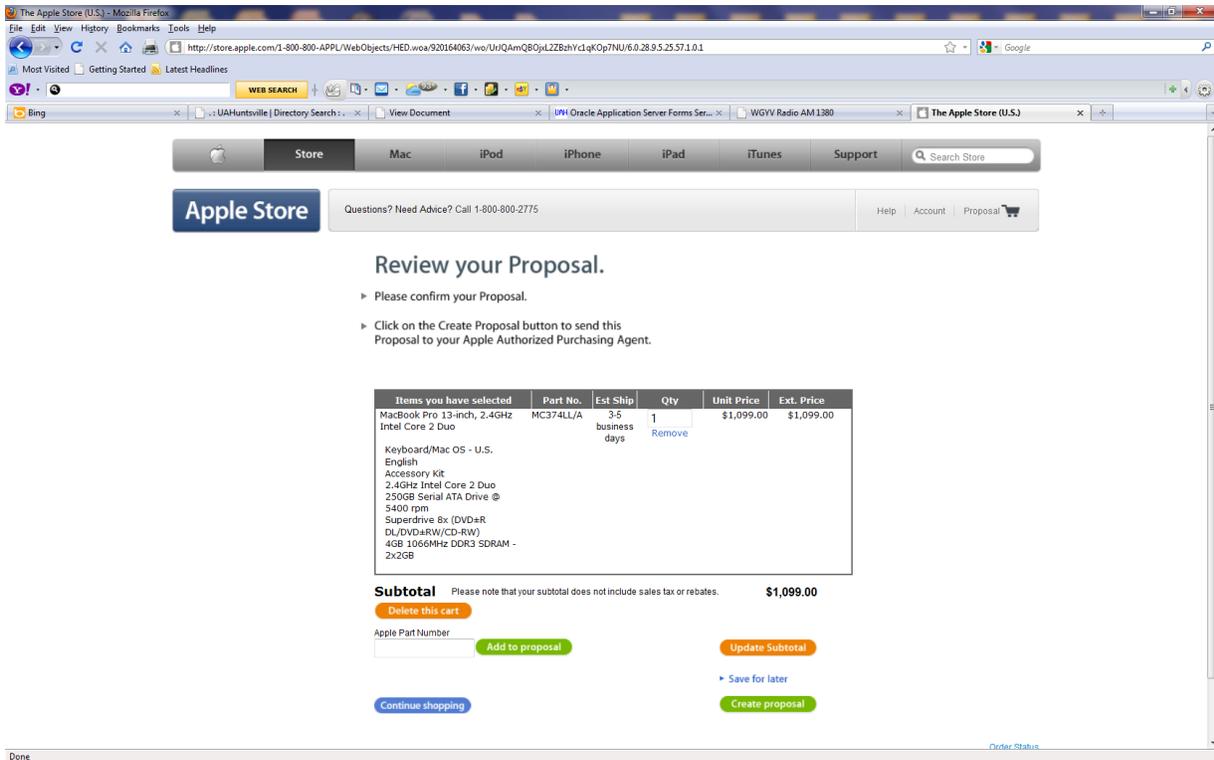


13. You should be taken to the following screen:



Notice “Your Shopping Cart” on the right side of the screen. Click the green “Continue” button in the “Your Shopping Cart” area.

14. You should be taken to the following screen:



15. Review your Proposal (Quote). Here you are able to change quantities, add specific items, continue shopping or delete the cart entirely. Once you are satisfied with the Proposal, click "Create proposal". Reference the Proposal number in document text of the requisition and submit through normal channels.