NEW STUDENT CHECKLIST

TRANSFER AND SECOND BACHELOR’S DEGREE //

☐ APPLY TO UAH
uah.edu/admissions
Send official transcripts to:
UAH Office of Admissions
Conference Training Center, room 114
301 Sparkman Drive
Huntsville, AL 35899
Send official AP/IB scores to:
UAH Office of the Registrar
Conference Training Center, room 118
301 Sparkman Drive
Huntsville, AL 35899
Questions:
Office of Admissions
Conference Training Center, room 114
256.824.2773 / f 256.824.4539
admissions@uah.edu

☐ OBTAIN UAH CREDENTIALS
UAH credentials will be located at the bottom of your acceptance letter.
- A-Number: student identification number (ex: A74952498)
  Your A-Number: _____________________
- UAH Email: official student email address (ex: jsb0034@uah.edu)
  Your Email: _________________________
- UAH Email Password (default): first initial of student’s first name, first initial of student’s last name, last 6 digits of student’s A-Number (ex: jb952498)
  Your Password: ______________________
- Charger ID: beginning of UAH Email (ex: jsb0034)
  Your Charger ID: _____________________
Questions:
Office of Information Technology (OIT)
Salmon Library Reference Desk
256.824.3333 / helpdesk@uah.edu

☐ APPLY FOR FINANCIAL AID
AND SCHOLARSHIPS
fafsa.gov
uah.edu/scholarships
Questions:
Office of Financial Aid
Conference Training Center, room 212
256.824.6650 / f 256.824.6212
finaid@uah.edu
uah.edu/financialaid

☐ MEET WITH YOUR
ACADEMIC ADVISOR
uah.edu/academic-advising
Your Academic Advisor will be listed at the bottom of your acceptance letter. You can also refer to the Student Resource Guide, available at uah.edu/student-resource-guide.
Please review courses and requirements needed to complete a degree at UAH prior to first advisor meeting.

☐ REGISTER FOR ORIENTATION
uah.edu/orientation
This is required for all new students. You will register for classes and receive your Charger Card during Orientation.
Questions:
New Student Orientation
Conference Training Center, room 114
256.824.4720

☐ COMPLETE IMMUNIZATION FORMS
uah.edu/shc/immunizations
This is required by the first day of classes.
Questions:
Student Health Center
Wilson Hall, room 324
256.824.6775

☐ REGISTER WITH DISABILITY SUPPORT SERVICES (if necessary)
uah.edu/disability
Services may be available for students that used academic accommodations in the past or need to begin the process of documenting a disability and obtaining accommodation.
Questions:
Disability Support Services Office
Wilson Hall, room 317
256.824.1997
dssproctor@uah.edu

☐ SUBMIT HOUSING APPLICATION
uah.edu/housing
On campus housing is required for a student who meets all the following conditions:
- 1st and 2nd year student with less than 48 hours of college credit
- Lives beyond a 30-mile radius from the UAH campus
- Taking 12 or more credit hours at UAH
Questions:
Housing and Residence Life
Charger Village, room 118
256.824.6108

☐ SELECT MEAL PLAN
uah.edu/dining/meal-plans
This is required for all students – living on or off campus – and taking 12 credit hours or more. Meal Plan Requirement Exemption Request Forms are available at uah.edu/chargercard.
Questions:
Charger Card Office
Charger Union, room 131
256.824.2720

☐ OBTAIN PARKING PASS
parking.uah.edu
This is required for all students to have by the first day of classes.
Questions:
Parking Management Office
Intermodal Parking Facility, room 123
256.824.6594

☐ GET A UNIVERSITY FITNESS CENTER PASS
universityfitnesscenter.com
No additional cost for students taking 12 credit hours or more. Please bring your student detailed schedule and your Charger Card (which you’ll receive at Orientation) to the front desk of the University Fitness Center.
Questions:
University Fitness Center
256.824.5500

☐ LOGIN TO MY UAH
my.uah.edu

☐ LOGIN TO UAH EMAIL
google.uah.edu