**Transportation of Chemicals within a Building**

The following criteria must be followed when transporting any chemicals within a building:

1. All chemical containers must be securely capped or sealed and properly labeled.
2. Chemical should be transported in closed containers that are compatible to the chemical transported. Chemicals should never be transported in open containers.
3. Personnel who transport chemicals must have had Laboratory Safety Training, Hazardous Waste Management Training and Spill Clean-Up Training
4. Personnel who transport chemicals must wear appropriate PPE
5. Chemicals must be transported on tray carts or carts with sides.

Extra care must be taken to transport chemicals in glass containers. Carrying glass bottles without packing material, rubber buckets or other protective means is unacceptable.